

BERESFORD CITY COUNCIL
Monday, September 16, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Eli Seeley presiding, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott

Members Absent: Sarah Antonson, Mike Tiedeman

Also Present: Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg, Fire Chief Andrew Boden, BHS Band Instructor Andrew Schmeling

Adopt Agenda: A motion to adopt the agenda as amended was made by Rohrer and seconded by Schott. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the September 3, 2024 meeting minutes was made by Bickett and seconded by Roelke. All present Council members voted aye; motion carried.

Visitors to be Heard:

- **Street Closure:** BHS Band Director Aaron Schmeling requested street closures along the parade route for the Watchdog Marching Band Festival scheduled for Friday, Sept. 27. Notice will be given to residents and business owners on the route and a map of the parade route will be posted on social media. Schmeling will contact the Electric Dept. about use of the stage. A motion was made by Schott, second by Roelke, to authorize street closures on Sept. 27, 2024 along the parade route as requested. All present Council members voted aye; motion carried.
- **Beresford Fire Dept:** Fire Chief Andrew Boden updated Council on equipment needs for the fire department. Due to costly repairs for the 1989 Grumman Ladder Fire Truck and lack of available parts, he requested Council consider the purchase of a used ladder truck. He shared information on several used fire trucks that are currently for sale. Following discussion, Council requested more information on one of the trucks for review at the next meeting.

Committee and Mayor Reports:

- **Childcare Task Force Needs Survey:** Mayor Seeley presented a survey that was developed to help discern childcare needs and resources in our community. This survey will be distributed via mail and social media in the near future. A motion was made by Rohrer, second by Bickett to approve the Childcare Task Force Needs Survey and authorize distribution. All present Council members voted aye; motion carried.
- **Social Media Policy:** Mayor Seeley shared a draft of a social media policy for the City of Beresford. Following review, discussion, and recommendations, the draft will be updated and considered at the next meeting.
- **Citizen Recognition Program:** Mayor Seeley proposed a policy for a citizen recognition program. The purpose of the program is to recognize contributions and/or achievements of community members, and the policy will provide structure and determine eligibility for nominations. Schott made a motion, second by Roelke, to approve the Citizen Recognition Program policy. All present Council members voted aye; motion passed.

Department Head and City Administrator Report:

August 2024 Financial Report: Johnson highlighted some of the expenditures in August. Following brief discussion, a motion was made by Schott, second by Rohrer, to accept the August 2024 financial report. All present Council members voted aye; motion carried.

Old Business:

Community Events Calendar Policy: Discussion was held regarding the community calendar that was proposed at the last meeting. A draft policy to provide guidelines for events to be included on the calendar was reviewed. Schott made a motion to approve the Community Events Calendar Policy as proposed. Bickett seconded the motion, and all present Council members voted aye; motion passed.

New Business

- **Outdoor Patio Addition Bids:** Zeimetz reviewed bids received for an outdoor patio addition at the Bridges Clubhouse. Upon recommendation from RSA Architecture, a motion was made by Schott, second by Rohrer, to accept the low base bid of \$333,600 with alternate #1 for \$92,000 for a total of \$425,600 from Gil Haugen Construction for the outdoor patio addition at the Bridges Clubhouse and Event Center. All present Council members voted aye; motion carried.
- **7th Street Utility Improvements:** Zeimetz outlined the plans and funding for 7th Street Utility Improvements. Following discussion, Schott made a motion, second by Roelke, to authorize advertising for the 7th Street Utility Improvements, pending approval from the Dept. of Agriculture and Natural Resources (DANR). All present Council members voted aye; motion carried.
- **Sanitary Sewer Lining:** Zeimetz reviewed findings from the previous study of the sewer mains that identified several areas in need of repair. He outlined the plan to re-line several areas once approval is received from the DANR. Schott made a motion to Authorize Advertising for Sanitary Sewer Lining with approval from DANR. Bickett seconded the motion and all present Council members voted aye; motion carried.
- **2025 Tax Levy Certification:** Following explanation, Rohrer made a motion to authorize filing the 2025 Tax Levy Certification with Union and Lincoln County Auditors. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- **Resolution 2024-15 – Approving the Special Assessment Roll for Nuisance Abatements within the City of Beresford:** Zeimetz explained the purpose of the resolution is to allow collection of costs incurred for cleaning up nuisance properties. A motion was made by Schott to approve Resolution 2024-15 – Approving the Special Assessment Roll for Nuisance Abatements within the City of Beresford. The motion was seconded by Rohrer, and all present Council members voted aye; motion carried.

RESOLUTION NO. 2024-15

A RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL FOR NUISANCE ABATEMENTS IN VARIOUS AREAS WITHIN THE CITY OF BERESFORD, SD.

BE IT RESOLVED by the City Council of the City of Beresford South Dakota:

SECTION 1: That the special assessment roll for nuisance abatements in various areas within Beresford, SD, is hereby approved and the assessments in the assessment roll are levied against the property described in it. The assessments become a lien against the property when the assessment roll is filed in the office of the Finance Officer.

SECTION 2: The assessment may be paid in one annual installment and shall be collected under Plan One—Collection by the Union County Treasurer as provided in SDCL 9-43.

Dated this 16th day of September 2024.

Eli Seeley, Mayor

ATTEST:

Elaine Johnson, Finance Officer

- **Step-Pay Increases:**
 - Schott made a motion, second by Rohrer, to approve a step-pay increase for BeresfordTel employee Tony Harris from \$25.67/hr. to \$26.41/hr., effective Sept. 19, 2024. All present Council members voted aye; motion carried.
 - Schott made a motion, second by Bickett, to approve a step-pay increase for Police Officer Kyle Kleinschmit from \$24.34/hr. to \$25.08/hr., effective Sept. 19, 2024. All present Council members voted aye; motion passed.

Discussion and Information Items

- **South Dakota Open Meetings Law:** City Attorney Frieberg provided information and gave an overview of the SD Open Meetings Law for new Council members.

- **Special Meeting:** A special meeting will be held on Monday, Sept. 23 at 5:15 p.m. for a final plat review of the Bak Housing Development.
- **Town Hall Concept:** Mayor Seeley would like to hold town hall meetings to provide a forum to share information with the citizens of Beresford, hear any concerns, and to increase overall transparency of the City Council. These will be scheduled in the near future.

Approval of Travel Requests: A motion was made by Schott, second by Rohrer, to approve the following travel requests. All present Council members voted aye; motion carried.

- South Dakota Network (SDN) Broadband Operations Forum, Rapid City, Sept. 30-Oct. 1, Laurvick

Payment of Bills: A motion to approve payment of the following bills was made by Bickett and seconded by Roelke. All present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$150.00; AFLAC, insurance, \$915.39; Amer Sports, golf merch, \$276.00; Appeara, service, \$571.92; Azar Comp Software, digital serv center, \$250.00; Badger Comm, supplies, \$1199.10; Baker & Taylor, books, \$285.77; Bally Sports North, affiliate fees, \$2280.00; Ban-Koe Co, fire alarm system, \$2095.67; Banner Assoc, engineering, \$30,145.11; Barco Mun Prod, traffic cones, \$300.15; Beal Dist, beer, \$1139.35; Big 10, affiliate fees, \$82.86; Border States Elec, Hwy 46 imp, \$22,499.64; Capital One Trade Credit, tools, \$217.51; Cedar Shore Resort, conf, \$119.72;

Cengage Learning, books, \$95.97; Center Point Large Print, book, \$27.97; Chesterman Co, resale, \$515.85; CHS, fuel, \$4462.86; City of Beresford, electric to BMTC garage, \$560.00; City of SF, tipping fees, \$7240.35; Contract Tech, DVR set top boxes, \$276.00; Core & Main LP, repair, \$680.98; Dakota Beverage, beer, \$949.65; DEMCO, supplies, \$351.96; DGR Eng, engineering, \$1418.26; Eide Bailly, Office 365, \$210.50; Recycling Serv, recycling exp, \$680.00; Express Comm, settlement, \$1225.85; FARR Tech, server work, \$1705.00; Ferguson Waterworks, supplies, \$74.60; Grossenburg, belt, \$153.60;

Adyson Hansen, LG cert, \$265.50; Jeff Heidebrecht, supplies, \$188.51; Interstate TRS, TRS fund, \$332.16; Jensen Agency, insurance, \$213.00; Johnsen H&C, service, \$369.90; Johnson Bros. Famous Brands, liquor, \$538.69; Rachel Johnson, clothing, \$30.00; KCL Group Benefits, insurance, \$142.50; Knife River, asphalt mix, \$1293.02; Legacy Carpet, service, \$300.00; L&C Rural Water, final true-up, \$137,404.41; Mid America Computer Corp, billing fees, \$4469.88; MidAmerican Energy, natural gas, \$379.88; Midwest Alarm Co, alarm monitoring, \$228.58; Midwest Tape, DVDs, \$62.22;

New Century Press, publishing, \$16.92; Nexstar Broadcasting, affiliate fees, \$3091.92; North Amer Numbering Plan, NANP 10/2024-09/2025, \$25.00; ODP Bus Sol, supplies, \$100.76; Overdrive, books, \$513.03; Performance Foodservice, food, \$3018.86; Quill, supplies, \$117.82; R&R Prod, supplies, \$357.75; Roo's Sanitation, disposal service, \$9966.67; Rovi Guides, guides, \$744.32; SD Public Health Lab, sewer labs, \$264.00; SD Telecomm Assoc, dues, \$350.00; SDN Comm, internet access, \$3535.04; Sensource, PSP coverage, \$244.00; Showtime Networks, affiliate fees, \$16.32;

Simplot Grower Sol, supplies, \$1100.00; Sioux Falls 2-Way Radio, license, \$353.00; Southern Glazers, liquor, \$110.82; Srixon/Cleveland, golf merch, \$188.00; The Fillin' Station, repair, \$106.75; The Penworthy Co, books, \$755.33; United Tel Supply, supplies, \$348.95; US Bank, COP2022A/admin fee, \$2500.00; Verizon Wireless, cell phone service, \$1331.50; Washington Nt'l, insurance, \$84.30; Wellmark BC/BS, health insurance, \$41,641.80; Wells Fargo, credit card charges, \$10,080.74; WESCO Dist, Hwy 46 Imp, \$22,449.80; Wholesale Supply, supplies, \$875.05

Adjournment: As there was no further business, Mayor Seeley adjourned the meeting at 8:18 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi