

**BERESFORD CITY COUNCIL
REGULAR MEETING AGENDA
Monday, May 6, 2024 7:00 P.M.
Beresford City Council Chambers – 103 N. 3rd St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – April 15, 2024

[5] – Visitors to be heard

- Chris Peterson

[6] – Committee/Mayor Report

[7] – Department Head and City Administrator Reports

[8] – Old Business

- Award bid for Multi-Community Asphalt Surface Treatment Project
- Pay request #2 from SiteWorks Inc. Wastewater Treatment Facility Project
- New ballfields update
- 2023 Annual Report

[9] – Payment of Bills

[10] – New Business

- Resolution 2024-09 – A Resolution of Appreciation for Council Member Troy Boone
- Resolution 2024-10 – A Resolution of Appreciation for Mayor Nathan Anderson

[11] – Adjournment

SEATING OF NEW CITY COUNCIL

[1] – Oath of Office and Certificate of Election

- Present Certificates of Election and administer oaths of office to Mayor Eli Seeley, Ward 1 Councilman Pat Bickett, Ward II Councilman Mike Tiedeman and Ward III Councilman Larry Rohrer

[2] – Call to Order and Roll Call of the new City Council

[3] – Adopt Agenda

[4] – New Business

- Nominations for President of the Beresford City Council
- Nominations for Vice-President of the Beresford City Council
- Mayoral Appointments
- Fiber Ring Revenue-Pooling Association (FRRPA) – request for funding investment
- Hire additional lifeguards for swimming pool
- Mr. Golf Car, Inc., 3-year contract for
- P/t hire for library
- Authorize advertising for new park/golf maintenance building
- Subsidy Draw Dawn Request from Beresford Women Entrepreneurs

- Filling vacant Ward 3 City Council Position discussion

[5] – Discussion & Information Items

- New Berm for archery range
- Childcare discussion
- Health Officer Position – Establish a Public Health Committee

[6] – Approval of Travel Requests

- Human Resource and Finance Officer School, Spearfish, June 11-14, Johnson, Zeimetz

[7] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Meeting

Time: May 6, 2024 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/8410157004?pwd=K0xERjZtbmw4Z3A2anVoT3JjbjFpdz09&omn=87980679574>

Meeting ID: 84 101 57004

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

BERESFORD CITY COUNCIL

Monday, April 15, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Larry Rohrer, Art Schott, Eli Seeley, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Pat Bickett, Incoming Council Member

Adopt Agenda: A motion to adopt the agenda as amended was made by Tiedeman and seconded by Schott. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve minutes from the April 1, 2024 meeting was made by Seeley and seconded by Roelke. All present Council members voted aye; motion carried.

Visitors to be Heard: Leroy Snoozy addressed Council regarding an incident he was involved in with one of the Beresford Police Officers. Following discussion, Mayor Anderson informed Mr. Snoozy that the Public Safety Committee and Police Chief Schurch will meet with Mr. Snoozy to address his concerns.

Committee/Mayor Report:

Parks/Pool/Recreation Committee: Tiedeman and Rohrer recently did a walk-through tour of the new ballfield complex construction project with Banner engineers and several City employees. They reported the ballfields may be ready by the June 15 target date, but the areas outside of the fields still need grass, in addition to other items that need to be completed. Progress and tentative timelines for specific parts of the project were discussed, as well as alternative options. The Committee will meet again around May 15 to assess the progress of the project.

Department Head and City Administrator Report

Elaine Johnson, Finance Officer:

- **Official Canvas of 2024 Municipal Election:** Johnson presented the official canvass of the 2024 Municipal election. Council members reviewed, approved, and signed the form.

5:02:17:11. Official canvass sheet -- Municipalities, school districts, and other local jurisdictions. The official canvass sheet used by the governing body of a municipality, school district, or other local jurisdiction to canvass an election shall be in the following form:

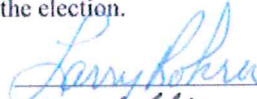
OFFICIAL CANVASS SHEET


Date of Election: April 9, 2024
Type of Election: Municipal Election
Jurisdiction: City of Beresford


OFFICE OR QUESTION	Ward 2 Council Member	Ward 2 Council Member
Names of Candidates or "Yes" and "No"	Michael Tiedeman	Shane Bryant
Precincts		
Precinct 1	64	29
Totals	64	29

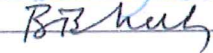
STATE OF SOUTH DAKOTA)
) SS
COUNTY OF Union/Lincoln)

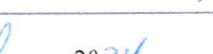
We, Troy Boone, Art Schott, Eli Seeley, William Roelke and Larry Rohrer appointed as the Board of Canvassers because of our positions on the governing board in the jurisdiction of Beresford for the Municipal election held on the 9th day of April, 2024, hereby certify that the foregoing is a true abstract of the votes cast in the jurisdiction of Beresford at the election as shown by the returns certified to the person in charge of the election.











Sworn to before me this 15th day of April, 2024.



Person in Charge of the Election

Source: 16 SDR 20, effective August 10, 1989. General Authority: SDCL 12-1-9. Law Implemented: SDCL 9-13-24, 13-7-18.

- **March 2024 Financials:** Johnson highlighted some atypical expenditures from the March 2024 financials. After brief discussion, Schott made a motion to accept the March 2024 financial reports. The motion was seconded by Boone, and all present Council members voted aye; motion carried.
- **Retail On- & Off-Sale Malt Beverage & SD Farm Wine License Renewals:** Schott made a motion, second by Rohrer, to approve the following retail on- and off-sale malt beverage and SD farm wine license renewals for July 1, 2024, through June 30, 2025: Bridges at Beresford, Total Stop, Jet Truck Plaza, Dollar General Store, Kava Rose and Bertz Sports Bar & Grill. All present Council Members voted aye; motion carried.

New Business

- **Quotes for Building for BeresfordTel and Police Dept:** Two quotes were reviewed and discussed for the construction of a garage/storage building for BeresfordTel and the Police Dept. A motion was made by Schott to accept the quote from Dakota Construction of \$48,308 plus \$21,500 for an option for additional space, for a total of \$69,808.00. The motion was seconded by Tiedeman, and all present Council members voted aye; motion carried.
- **Request to Close Street:** Schott made a motion, second by Roelke, to close a portion of N. 16th Street from Main Street to W. Hemlock Street on July 27 from 8 AM to 4 PM for the Old-Fashioned Weekend Car Show. All present Council members voted aye; motion carried.
- **Bridges Golf Course Request:** Brief discussion was held on the request to place a memorial stone on Hole #2 at Bridges Golf Course. A motion was made by Rohrer to approve the request to place a memorial stone in memory of Jack Lawrence on Hole #2 at Bridges Golf Course. The motion was seconded by Tiedeman, and all present Council members voted aye; motion carried.
- **Seasonal Hires:** Boone made a motion, second by Schott, to hire the following as 2024 seasonal employees for the Bridges Golf Course, Swimming Pool, Parks, and Street Dept. All Council members voted aye; motion carried (all wages are hourly): Lowell (Levi) Gillespie \$17.85; Hannah-Rae Colford \$15.58; Lilly Hollingsworth \$15.58; Easton Buum \$15.58; Annie Farley \$15.58; Payden Hoffman \$15.17; Hunter Penn \$15.58; Makiah Sharpe \$15.17; Averie Salberg \$14.76; Benjamin Seeley \$12.43; Corbin Buum \$12.10; Bennett Farley \$12.10; Noah Halvorson \$12.10; Kooper Joseph \$12.10; Caden Schurch \$12.10; Victoria Sharpe \$12.10; Lexi Sommervold \$12.10; Stanley Anderson \$12.97; Kent Anderson \$13.31; Espyn Klungseth \$12.63; Tiegen Nyhaug \$12.63; Carter Sveeggen \$12.63; Kasen Voss \$12.63; Tyler Lewison \$17.90; Ryne Klungseth \$13.31; Josh Lawrence \$12.29; Derrick Livingston \$12.97; Isaiah Richards \$13.31; Tate Van Otterloo \$13.31; Jaden Hollingsworth \$17.01; Gaval Valder \$15.99. Seeley and Tiedeman

abstained from the vote due to a potential conflict of interest. Remaining Council members voted aye; motion carried.

- **Pool Wages:** Since a decision on pool wages was not made when other part-time wages were approved on 12/4/23, discussion was held on the current wage and the low number of applicants. Boone made a motion, second by Schott, to increase the hourly wage for pool attendants (with or without certification), lifeguards and the pool manager. All present Council members voted aye (Tiedeman and Seeley abstained); motion carried.
- **Seasonal Hires for Bridges Clubhouse:** A motion was made by Boone, second by Roelke, to hire Julianne Seeley, Maiya Muller and Terry Baumgart at \$11.20/hour as seasonal part-time bartenders/servers for the Bridges Clubhouse. All present Council members (Seeley abstained) voted aye; motion carried.
- **Surplus Property:** Seeley made a motion to approve declaring 328 chairs from the Bridges Event Center as surplus property to be sold via the Purple Wave Auction website. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- **Multi-Community Asphalt Surface Treatment Project:** Schott made a motion, second by Rohrer, to authorize Banner Engineering to advertise for bids for the Multi-Community Asphalt Surface Treatment Project. All present Council members voted aye; motion carried.
- **Surplus Equipment:** A motion was made by Boone, second by Rohrer, to declare the 2005 Toro Multi-Pro 1200 Turf Sprayer model #41164 as surplus property and to advertise for sale on the Purple Wave Auction website. All present Council members voted aye; motion carried.

Discussion and Information Items:

2023 Certificate of Achievement to City of Beresford Public Water System. A letter from the SD Dept. of Agriculture and Natural Resources was shared congratulating the City of Beresford public water system and the system's operators for being awarded a Drinking Water Certificate of Achievement Award. This award is in recognition of outstanding water system operations and environmental compliance with state drinking water standards for the past year.

Approval of Travel Requests

A motion to approve the following travel requests was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

- MRES Annual Meeting, May 8-9, Sioux Falls, Antonson

Payment of Bills: A motion to approve payment of the following bills was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

Aaron Ward Drywall, repair, \$4925.99 & \$3432.84; AFLAC, insurance, \$3111.84; Appera, service, \$817.19; Azar Computer Software Service, digital service center, \$250.00; Baker & Taylor, books, \$257.51; Bally Sports North, affiliate fees, \$2500.50; Banner Associates, engineering, \$40,331.71; Batteries Plus, battery, \$72.30; Beal Distributing, beer, \$757.90; Big 10, affiliate fees, \$87.36; BizChair.com, chairs, \$12,242.72; Border States Electric, cable slicer, \$139.71; Bridges at Beresford, staff hats, \$100.00; Chesterman Company, resale, \$910.15; City of SF Public Works, tipping fees, \$4949.88;

Core & Main LP, meter repair, \$870.58; DAD's Automotive Repair, repair, \$1754.15; Dakota Beverage, beer, \$659.50; Dakota Data Shred, container rent, \$16.96; Dakota Fluid Power, valve, \$296.73; Ditch Witch, equipment, \$1259.53; Eastway Auto, repair, \$26.63; Eide Bailly, Office 365, \$204.50; El Riad Shrine Circus, tickets, \$60.00; Express Communications, settlements, \$1325.00; FARR Tech., repair, \$2524.89; Fastenal Co., supplies, \$117.23; Joyce Fedderson, election work, \$200.00; Fiesta Foods, supplies, \$186.84; Frantzen Reporting, transcription fee, \$42.00; Gator Electric, repair, \$664.96;

Grossenburg Imp., parts, \$40.82; GT Golf Supplies, golf merch, \$148.75; HACH Co., chemicals for lab testing, \$179.09; Hawkins, lagoon stabilization, \$308.65; Heggies Pizza, food, \$96.25; Interstate TRS, TRS fund, \$342.75; Jerry's Chevrolet, service, \$999.88; Kansas City Life, insurance, \$142.50; Tanner Knutson, clothing, \$125.96; Mid America Computer Corp, billing fees, \$3597.21; MidAmerican Energy, natural gas, \$2341.06; Midwest Turf & Irr., parts, \$303.58; National Cable Television, affiliate fees, \$23,318.44; New Century Press, publications, \$155.19;

NY Life, insurance, \$42.75; Nexstar Broadcasting, affiliate fees, \$3213.92; NTCA, membership, \$5248.30; Olson's Pest Tech., service, \$285.00; Park & Play USA, benches, \$32,084.00; Performance Foodservice, food, \$2718.69; Pinnacle Pub., directories, \$1859.12; Printing Plus, punch cards, \$38.00; Ramkota, conference, \$415.36; Roo's Sanitation, disposal service, \$10,387.52; Rovi Guides, guide, \$744.32; Sanitation Prod., sweeper repair, \$424.48; SDN Comm., internet access, \$3498.87; Showtime Network, affiliate fees, \$15.62; Sioux Valley News, subscription, \$40.00; Jeanette Smolik, election work, \$200.00;

SD One Call, locates, \$99.75; Sandra Strom, election work \$200.00; Stuart C. Irby, transformers, \$7700.00; T Time Golf, hats, \$156.21; The VON Corp., equipment, \$5044.49; Thread & Ink, clothing, \$109.95; Total Stop, fuel, \$2202.75; Transource,

loader, \$214,753.00; TSR Plumbing, plumbing, \$7007.40; Unemployment Ins, insurance, \$888.28; USAC, schools & libraries, \$1,893.09; Verizon Wireless, cell phone service, \$967.52; Washington National, insurance, \$84.30; Wellmark BC/BS, health insurance, \$42,778.54; Wells Fargo, credit card charges, \$5755.83; Wholesale Supply, supplies, \$548.80.

With no more items to discuss, the City Council adjourned at 8:00 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi



Banner Associates, Inc.
409 22nd Avenue South
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342
www.bannerassociates.com

April 30, 2024

City of Beresford
101 N. 3rd St.
Beresford, SD 57004

RE: Multi-Community AST - 2024
Bid Results

Dear City Council:

On April 30, 2024, Banner Associates received bids for the above referenced project. The work involves an asphalt surface treatment and fog seal on City streets.

A total of two (2) Bids were received, opened, and read aloud by myself for the five bid schedules and sum total. The Engineer's Estimate for all bid schedules was \$404,942.00. The bids received for the total of all bid schedules were as follows: \$302,551.44 (Astech Corp.), \$399,367.00 (Bituminous Paving Inc.) **The Engineer's Estimate for Schedule B (Beresford) was \$99,845.00.** The bids received for Schedule B were as follows: \$73,859.60 (Astech Corp.), \$92,985.00 (Bituminous Paving Inc.). All bids received were accompanied by 10% Bid Bonds. A Certified Bid Tabulation is attached for your review.

Astech Corp. from St. Cloud, MN, is deemed to be the low, responsive, responsible Bidder for the City Council to consider for award in the amount of \$73,859.60 at their May 6th meeting.

If you have any questions or need anything further, please do not hesitate to contact me at (855) 323-6342 or by email at justinb@bannerassociates.com.

Sincerely,

A handwritten signature in blue ink that reads "Justin Bucher".

Justin Bucher, PE
Banner Associates, Inc.
Enclosure



BID TAB

PROJECT: Multi-Community Asphalt Surface Treatment
 Flandreau, SD Beresford, SD Aurora, SD Kimball, SD Viborg, SD
 BAI No. 24241.00

CERTIFIED BY: *Justin Becker*

DATE: 4/30/2024

BID OPENING Time & Date: April 30, 2024 1:00pm

BID OPENING Location: Banner Associates, Brookings, SD

Bidder Number	Bidder's Name and Address	Bid Security	Schedule A Flandreau	Schedule B Beresford	Schedule C Aurora	Schedule D Kimball	Schedule E Viborg	Total
1	Astech Corp. PO Box 1025 St. Cloud, MN 56302	10% Bid Bond	\$37,027.00	\$73,859.60	\$40,134.00	\$75,111.10	\$76,419.74	\$302,551.44
2	Bituminous Paving Inc. PO Box 6 Ortonville, MN 56278	10% Bid Bond	\$53,382.00	\$92,985.00	\$53,272.00	\$103,510.00	\$96,218.00	\$399,367.00



Bid Results

PROJECT Multi-Community AST - 2024
LOCATION Flindreau, SD Bereford, SD Aurora, SD Kimball, SD Viborg, SD
DATE April 30, 2024

Bid No 2424L00
Certified By Justin Bucher, PE
Date: 4/30/2024

Denotes Error in Bid

Table with columns: ITEM NO., SPEC SECTION, DESCRIPTION OF WORK AND MATERIALS, QTY, UNIT, Engineer's Estimate (UNIT PRICE, TOTAL), Astech St Cloud, MN (UNIT PRICE, TOTAL), Bituminous Paving Inc Odessa, MN (UNIT PRICE, TOTAL), and Average (UNIT PRICE, TOTAL). Includes subtotals for each schedule (A, B, C, D, E).

Contractor's Application for Payment

Owner: <u>City of Beresford</u>	Owner's Project No.: _____
Engineer: <u>Banner</u>	Engineer's Project No.: _____
Contractor: <u>SiteWorks Inc</u>	Contractor's Project No.: _____
Project: <u>Beresford Wastewater Treatment Facility (WWTF)</u>	
Contract: <u>Beresford Wastewater Treatment Facility SAGR Units</u>	
Application No.: <u>2</u>	Application Date: <u>4/26/2024</u>
Application Period: From <u>3/15/2024</u> to <u>4/26/2024</u>	

1. Original Contract Price		\$ 6,850,000.00
2. Net change by Change Orders		\$ 10,163.95
3. Current Contract Price (Line 1 + Line 2)		\$ 6,860,163.95
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$ 139,834.55
5. Retainage		
a. <u>10%</u> X <u>\$ 112,382.78</u> Work Completed =		\$ 11,238.28
b. <u>10%</u> X <u>\$ 27,451.77</u> Stored Materials =		\$ 2,745.18
c. Total Retainage (Line 5.a + Line 5.b)		\$ 13,983.46
6. Amount eligible to date (Line 4 - Line 5.c)		\$ 125,851.09
7. Less previous payments (Line 6 from prior application)		\$ 86,024.50
8. Amount due this application		\$ 39,826.59
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)		\$ 6,734,312.86

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: SiteWorks

Signature: *Jon Kraft* **Date:** 5/1/24

Recommended by Engineer	Approved by Owner
By: <u>Christa Timmer</u> <small>Digitally signed by Christa Timmer DN: cn=Christa Timmer, o=Banner Date: 2024.05.01 18:09:42-05'00'</small>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>5/1/24</u>	Date: _____

Approved by Funding Agency

By: _____ **By:** _____

Title: _____ **Title:** _____

Date: _____ **Date:** _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: City of Beresford
 Engineer: Banner
 Contractor: SiteWorks Inc
 Project: Beresford Wastewater Treatment Facility (WWTF)
 Contract: Beresford Wastewater Treatment Facility SAGR Units

Owner's Project No.:
 Engineer's Project No.:
 Contractor's Project No.:

Application No.: 2		Application Period: From 03/15/24 to 04/26/24		Application Date: 04/26/24					
Item No.	Description	C Scheduled Value (\$)	D Work Completed (D + E) From Previous Application (\$)		E Work Completed This Period (\$)	F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	Work Completed This Period (\$)					
Original Contract									
1	Mobilization	650,000.00						0%	650,000.00
2	Erosion Control	12,000.00						0%	12,000.00
3	Site Grading/Restoration	76,860.00						0%	76,860.00
4	Site Excavation/Backfill	20,000.00						0%	20,000.00
5	Concrete footings/foundation	120,000.00						0%	120,000.00
6	Wood SAGR Walls Build/Installation	90,000.00	55,000.52				55,000.52	61%	34,999.48
7	SAGR Liner	325,000.00						0%	325,000.00
8	Rock/Sand for SAGR Pits	1,306,720.00						0%	1,306,720.00
9	Aggregate Base Courses	78,976.00						0%	78,976.00
10	Trenching and Excavation	370,444.00						0%	370,444.00
11	Piping and Valves	500,000.00						0%	500,000.00
12	Sampling Equipment	100,000.00						0%	100,000.00
13	Process Piping	100,000.00						0%	100,000.00
14	SAGR Piping/Blower Equipment	2,200,000.00						0%	2,200,000.00
15	Precast Building	200,000.00		16,800.00			16,800.00	8%	183,200.00
16	Roofing	80,000.00						0%	80,000.00
17	Doors and Windows	50,000.00						0%	50,000.00
18	Concrete Paving	100,000.00						0%	100,000.00
19	Turf and Grasses	70,000.00						0%	70,000.00
20	Electrical	300,000.00	40,582.26			27,451.77	68,034.03	23%	231,965.97
21	Process Intergration	100,000.00						0%	100,000.00
22									
23									
24									
Original Contract Totals		\$ 6,850,000.00	\$ 95,582.78	\$ 16,800.00	\$ 27,451.77	\$ 139,834.55	2%	\$ 6,710,165.45	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Beresford	Owner's Project No.:	
Engineer:	Banner	Engineer's Project No.:	
Contractor:	SiteWorks Inc	Contractor's Project No.:	
Project:	Beresford Wastewater Treatment Facility (WMTF)		
Contract:	Beresford Wastewater Treatment Facility SAGR Units		

Item No.	Description	C Scheduled Value (\$)	D Work Completed (D + E) From Previous Application (\$)		E Work Completed This Period (\$)	F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			Change Orders						
RFQ-1	Change of pipe in manholes A-8 and A-9	10,163.95						0%	10,163.95
Change Order Totals		\$ 10,163.95	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,163.95

Original Contract and Change Orders							
Project Totals	\$ 6,860,163.95	\$ 95,582.78	\$ 16,800.00	\$ 27,451.77	\$ 139,834.55	\$ 2%	\$ 6,720,329.40

Jerry Zeimetz

From: Christa Timmer <christat@bannerassociates.com>
Sent: Wednesday, May 1, 2024 7:14 PM
To: Elaine Johnson; Jerry Zeimetz
Cc: Tanya Miller; Coby Nofziger
Subject: [*EXT*]Beresford WWTF Pay Request No. 2 - Siteworks - April
Attachments: Beresford WWTF Pay Application 2 - April 2024-Signed.pdf

CAUTION: This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Please include the attached pay request for consideration at your city council meeting on May 6.

This is a larger size file, so please confirm you have received this email and attachment. If it's too large we can reduce the file size before sending again.

As always, please reach out with any questions.

Thanks!

Christa V.H. Timmer, P.E. | Project Manager



Banner Associates, Inc.
3900 N Northview Avenue, Sioux Falls, South Dakota 57107
Toll Free | 1.855.323.6342 Direct Dial | 605.696.9120
Cell | 712.470.1612
www.bannerassociates.com



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**CITY OF BERESFORD
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2023**

	Major Funds				Non Major Funds				Total Governmental Funds
	General Fund	Additional Sales Tax Fund	Debt Service Funds	Capital Project Funds	Library Special Revenue Fund	Capital Project Funds	Library Special Revenue Fund	Capital Project Funds	
ASSETS:									
100 Cash and Cash Equivalents	\$ 1,838,261	\$ 1,009,853	\$ 2,406	\$ --	\$ 62,435	\$ --	\$ --	\$ 2,912,955	
107 Restricted Cash	--	--	71,684	--	--	--	--	71,684	
110 Taxes Receivable--Delinquent	10,602	--	--	--	--	--	--	10,602	
115 Accounts Receivable	554	--	--	--	--	--	--	554	
128 Notes Receivable	183,070	--	--	--	--	--	--	183,070	
132 Due from Other Governments	17,094	9,752	--	--	--	--	--	26,846	
141 Inventory of Supplies	88,409	--	--	--	--	--	--	88,409	
155 Prepaid Expense	37,791	--	--	--	--	--	--	37,791	
107.1 Restricted Cash and Cash Equivalents	--	326,299	--	--	--	--	--	326,299	
TOTAL ASSETS	\$ 2,175,781	\$ 1,345,904	\$ 74,090	\$ --	\$ 62,435	\$ --	\$ --	\$ 3,658,210	
DEFERRED INFLOWS OF RESOURCES									
245 Unavailable Revenue on Property Taxes	10,602	--	--	--	--	--	--	10,602	
Fund Balances:									
263 Nonspendable -inventory and prepaid expense	126,200	--	--	--	--	--	--	126,200	
264 Restricted	--	1,345,904	74,090	--	62,435	--	--	1,482,429	
267 Unassigned	2,038,979	--	--	--	--	--	--	2,038,979	
Total Fund Balances	2,165,179	1,345,904	74,090	--	62,435	--	--	3,647,608	
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 2,175,781	\$ 1,345,904	\$ 74,090	\$ --	\$ 62,435	\$ --	\$ --	\$ 3,658,210	

No assurance is provided

CITY OF BERESFORD
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Major Funds			Non Major Funds			Total
	General Fund	Additional Sales Tax Fund	Debt Service Funds	Capital Project Funds	Library Special Revenue Fund	Governmental Funds	
Revenues:							
310 Taxes:							
311 General Property Taxes	\$ 798,508	\$ -	\$ -	\$ -	\$ -	\$ -	798,508
313 General Sales and Use Taxes	700,366	700,366	-	-	-	-	1,400,732
314 Gross Receipts Business Taxes	77,382	-	-	-	-	-	77,382
319 Penalties and Interest on Delinquent Taxes	1,855	-	-	-	-	-	1,855
320 Licenses and Permits	27,372	-	-	-	-	-	27,372
335 State Shared Revenue:							
335.01 Bank Franchise Tax	11,230	-	-	-	-	-	11,230
335.03 Liquor Tax Reversion	14,985	-	-	-	-	-	14,985
335.04 Motor Vehicle Licenses	31,230	-	-	-	-	-	31,230
335.08 Local Government Highway and Bridge Fund	30,588	-	-	-	-	-	30,588
335.20 Other	4,060	-	-	-	-	-	4,060
338 County Shared Revenue:							
338.02 County HBR Tax (25%)	1,572	-	-	-	-	-	1,572
338.03 County Wheel Tax	12,501	-	-	-	-	-	12,501
340 Charges for Goods and Services:							
342 Public Safety	11,169	-	-	-	-	-	11,169
343 Highways and Streets	5,950	-	-	-	-	-	5,950
346 Culture and Recreation	37,635	-	-	-	-	-	37,635
360 Miscellaneous Revenue:							
361 Investment Earnings	37,255	32,708	-	-	-	-	69,963
362 Rentals	55,859	-	-	-	-	-	55,859
363 Special Assessments	2,324	-	-	-	-	-	2,324
367 Contributions & Donations	13,000	-	-	-	-	-	13,000
369 Other	42,772	-	-	-	-	-	42,772
Total Revenue	1,917,613	733,074	-	-	-	-	2,650,687

CITY OF BERESFORD
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Major Funds			Non Major Funds			Library Special Revenue Fund	Total Governmental Funds
	General Fund	Additional Sales Tax Fund	Debt Service Funds	Capital Project Funds				
Expenditures:								
410 General Government:								
411 Legislative	60,412	--	--	--	--	--	--	60,412
412 Executive	164,362	--	--	--	--	--	--	164,362
414 Financial Administration	143,609	--	--	--	--	--	--	143,609
419 Other	27,442	--	--	--	--	--	--	27,442
Total General Government	395,825	--	--	--	--	--	--	395,825
420 Public Safety:								
421 Police	644,395	--	--	--	--	--	--	644,395
422 Fire	49,551	--	--	117,847	--	--	--	167,398
429 Other Protection	--	--	--	640	--	--	--	640
Total Public Safety	693,946	--	--	118,487	--	--	--	812,433
430 Public Works:								
431 Highways and Streets	600,947	--	--	--	--	--	--	600,947
432 Buildings & Improvements	--	--	--	1,994,202	--	--	--	1,994,202
Total Public Works	600,947	--	--	1,994,202	--	--	--	2,595,149
450 Culture and Recreation:								
451 Recreation	198,815	425,975	--	--	--	--	--	624,790
452 Parks	224,998	--	--	--	--	--	--	224,998
455 Libraries	249,144	--	--	--	--	--	--	249,144
Total Culture and Recreation	672,957	425,975	--	--	--	--	--	1,098,932

CITY OF BERESFORD
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Major Funds				Non Major Funds			Total Governmental Funds
	General Fund	Additional Sales Tax Fund	Debt Service Funds	Capital Project Funds	Library Special Revenue Fund			
460 Conservation and Development:								
465 Economic Development and Assistance (Industrial Development)	9,776	-	-	-	-	-	-	9,776
Total Conservation and Development	9,776	-	-	-	-	-	-	9,776
470 Debt Service	-	114,187	75,627	-	-	-	-	189,814
Total Expenditures	2,373,451	540,162	75,627	2,112,689	-	-	-	5,101,929
Excess of Revenue Over (Under) Expenditures	(455,838)	192,912	(75,627)	(2,112,689)	-	-	-	(2,451,242)
Other Financing Sources (Uses):								
Transfers In	740,000	-	75,627	-	-	-	-	815,627
Transfers (Out)	-	(75,627)	-	-	-	-	-	(75,627)
Long Term Debt Issued	-	-	-	2,112,689	-	-	-	2,112,689
Total Other Financing Sources (Uses)	740,000	(75,627)	75,627	2,112,689	-	-	-	2,852,689
Net Change in Fund Balances	284,162	117,285	-	-	-	-	-	401,447
Fund Balance - Beginning	1,881,017	1,228,619	74,090	-	62,435	-	-	3,246,161
FUND BALANCE - ENDING	2,165,179	1,345,904	74,090	-	62,435	-	-	3,647,608

No assurance is provided

**CITY OF BERESFORD
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
DECEMBER 31, 2023**

	Enterprise Funds					Component Unit		Totals
	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	
ASSETS:								
Current Assets:								
100 Cash and Cash Equivalents	\$ 181,966	\$ 3,168,008	\$ 231,694	\$ 2,763,262	\$ 244,252	\$ 55,505	\$ 167,857	\$ 6,812,544
151 Investments	--	--	--	89,490	--	--	--	89,490
115 Accounts Receivable, Net	46,663	399,647	33,226	208,817	22,388	--	--	710,741
141 Inventory of Supplies	58,103	1,180,890	20,045	43,280	--	14,143	55,838	1,372,299
155 Prepaid Expenses	6,326	19,716	2,960	20,366	714	6,503	--	56,585
Total Current Assets	293,058	4,768,261	287,925	3,125,215	267,354	76,151	223,695	9,041,659
Noncurrent Assets:								
107.1 Restricted Cash and Cash Equivalents	--	512,964	--	--	--	--	--	512,964
154 Deposits	--	14,224	--	10,201	--	--	--	24,425
Capital Assets:								
160 Land	30,738	22,250	19,000	15,300	62,931	301,268	--	451,487
162 Buildings	1,069,484	218,654	--	322,854	65,345	1,522,624	--	3,198,961
164 Improvements Other Than Buildings	4,778,610	13,627,816	4,871,411	--	51,195	1,757,973	585,266	25,672,271
166 Machinery and Equipment	81,069	1,453,396	171,675	10,350,741	46,623	303,229	328,487	12,735,220
Less: Accumulated Depreciation	(2,616,765)	(5,807,690)	(1,805,560)	(5,148,266)	(117,420)	(1,364,637)	(900,398)	(17,760,736)
190 Intangible Assets	1,803,174	--	--	--	--	--	--	1,803,174
Less: Accumulated Amortization	(468,825)	--	--	--	--	--	--	(468,825)
Total Noncurrent Assets	4,677,485	10,041,614	3,256,526	5,550,830	108,674	2,520,457	13,355	26,168,941
TOTAL ASSETS	\$ 4,970,543	\$ 14,809,875	\$ 3,544,451	\$ 8,676,045	\$ 376,028	\$ 2,596,608	\$ 237,050	\$ 35,210,600
LIABILITIES:								
Current Liabilities:								
202 Accounts Payable	--	--	--	4,148	6,673	--	29,972	40,793
217 Payroll Deductions and Withholdings and Employer Matching Payable	25	15,798	1,963	--	1,138	3,664	2,651	25,239
220 Customer Deposits	--	13,610	--	10,960	--	--	--	24,570
226 Bonds Payable Current:								
226.02 Revenue	145,106	275,000	33,370	--	--	--	--	453,476
Total Current Liabilities	145,131	304,408	35,333	15,108	7,811	3,664	32,623	544,078
Noncurrent Liabilities:								
231 Bonds Payable:								
231.02 Revenue	1,010,863	6,140,000	1,497,212	--	--	--	--	8,648,075
233 Accrued Leave Payable	16,847	34,735	23,353	42,031	--	10,837	--	127,803
Total Noncurrent Liabilities	1,027,710	6,174,735	1,520,565	42,031	--	10,837	--	8,775,878
NET POSITION:								
253.10 Net Investment in Capital Assets	3,521,516	3,099,426	1,725,944	5,540,629	108,674	2,520,457	13,355	16,530,001
253.20 Restricted for:								
253.21 Revenue Bond for Debt Service	--	511,653	--	--	--	--	--	511,653
253.90 Unrestricted Net Position	276,186	4,719,653	262,609	3,078,277	259,543	61,650	191,072	8,848,990
Total Net Position	3,797,702	8,330,732	1,988,553	8,618,906	368,217	2,582,107	204,427	25,890,644
TOTAL LIABILITIES AND NET POSITION	\$ 4,970,543	\$ 14,809,875	\$ 3,544,451	\$ 8,676,045	\$ 376,028	\$ 2,596,608	\$ 237,050	\$ 35,210,600

CITY OF BERESFORD
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Enterprise Funds					Component Unit		Totals
	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	
Operating Revenue:								
370/380 Charges for Goods and Services	\$ --	\$ --	\$ --	\$ 1,984,311	\$ 214,924	\$ 708,172	\$ --	\$ 2,907,407
Revenue Dedicated to Servicing Debt	838,886	4,760,347	362,707	--	--	--	--	5,961,940
369 Miscellaneous	--	--	--	--	--	--	399,966	399,966
Total Operating Revenue	838,886	4,760,347	362,707	1,984,311	214,924	708,172	399,966	9,269,313
Operating Expenses:								
410 Personal Services	149,953	479,398	148,120	575,573	25,601	281,261	378,468	2,038,374
420 Other Current Expense	557,870	638,439	387,891	523,861	141,734	291,608	17,641	2,559,044
426.2 Materials (Cost of Goods Sold)	85,563	2,665,945	14,711	74,115	--	126,475	--	2,966,809
Total Operating Expenses	793,386	3,783,782	550,722	1,173,549	167,335	699,344	396,109	7,564,227
Operating Income (Loss)	45,500	976,565	(188,015)	810,762	47,589	8,828	3,857	1,705,086
Nonoperating Revenue (Expense):								
361 Investment Earnings	1,197	111,378	2,578	86,000	1,703	1,950	334	205,140
442 Interest Expense	(23,661)	(135,736)	(36,219)	--	--	--	--	(195,616)
Total Nonoperating Revenue (Expense)	(22,464)	(24,358)	(33,641)	86,000	1,703	1,950	334	9,524
Income (Loss) Before Transfers	23,036	952,207	(221,656)	896,762	49,292	10,778	4,191	1,714,610
511 Transfers (Out)	--	(450,000)	--	(250,000)	(40,000)	--	--	(740,000)
Change in Net Position	23,036	502,207	(221,656)	646,762	9,292	10,778	4,191	974,610
Net Position - Beginning	3,774,666	7,828,525	2,210,209	7,972,144	358,925	2,571,329	200,236	24,916,034
NET POSITION - ENDING	\$ 3,797,702	\$ 8,330,732	\$ 1,988,553	\$ 8,618,906	\$ 368,217	\$ 2,582,107	\$ 204,427	\$ 25,890,644

No assurance is provided

RESOLUTION 2024-09

A RESOLUTION OF APPRECIATION FOR COUNCIL MEMBER TROY BOONE

WHEREAS, for seven years, Troy Boone faithfully served as a member of the Beresford City Council; and

WHEREAS, during his tenure on the Council, his fellow Council members selected him to serve as the Council Vice-President; and

WHEREAS, Council member Boone has given up a tremendous amount of his own time to serve on many council committees; and

WHEREAS, while Council member Boone's presence will be missed, he will forever be a friend of the City of Beresford.

NOW, THEREFORE, BE IT RESOLVED that the City of Beresford City Council extends heartfelt and sincere appreciation for Council member Boone's dedicated service representing the citizens of Beresford.

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent record of the City of Beresford.

Adopted this 6th day of May 2024.

Eli Seeley, Mayor

ATTEST:

Elaine Johnson, Finance Officer

RESOLUTION NO. 2024-10

A RESOLUTION OF APPRECIATION FOR MAYOR NATHAN ANDERSON

WHEREAS, for six years Nathan Anderson has honorably served the office of Mayor of the City of Beresford; and

WHEREAS Nathan Anderson has actively promoted the City of Beresford for business growth and expansion and the overall growth of the city;

WHEREAS Mayor Nathan Anderson has given up a tremendous amount of his own time to serve; and

WHEREAS, while Mayor Anderson's presence will be missed, he will forever be a friend to the City of Beresford.

NOW, THEREFORE BE IT RESOLVED that the City of Beresford, South Dakota does hereby recognize and express its appreciation to Nathan Anderson for his service to the City of Beresford and its citizens in serving the office of Mayor.

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent record of the City of Beresford.

Adopted at City of Beresford, South Dakota, this 6th day of May 2024.

Eli Seeley, Mayor

Attest:

Elaine Johnson, Finance Officer

Jerry Zeimetz

From: Thomas Frieberg <tfrieberg@frieberglaw.com>
Sent: Friday, May 3, 2024 3:26 PM
To: Jerry Zeimetz; Elaine Johnson; Austin Hansen
Subject: [*EXT*]FERPA Purchase/Investment

CAUTION: This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Austin, Jerry, and I met this morning to discuss an investment by BMTC in equipment to be housed at the CO which will be utilized by SDN as part of the FERPA Fiber Ring. The expenditure will exceed bid limits. However, I am of the opinion that SDCL 5-18A-8, inserted below, allows for this to be purchased without bidding.

5-18A-8 Unique supplies or services-Sole source procurement-Negotiations

5-18A-8. Unique supplies or services-Sole source procurement-Negotiations

A contract may be awarded for supplies or services without competition if the purchasing agency determines in writing that the supplies or services are of such a unique nature that the contractor selected is clearly and justifiably the only practicable source to provide the supplies or services. The determination that the contractor selected is justifiably the sole source shall be based on either the uniqueness of the supplies or services or the sole availability at the location required. In such cases, the purchasing agency shall conduct negotiations, including price, delivery, and quantity to obtain the most advantageous price and shall include the written verification of the sole source in the contract file. This section does not apply to construction services or construction equipment.

For purposes of the minutes, I would have the minutes indicate that the City Council specifically finds that the equipment to be purchased must integrate into the fiber ring being managed by SDN. No other equipment will meet the criteria. SDN has negotiated the pricing to be the most advantageous for the City. The City Council finds that the sole source procurement exception to public bidding is applicable. A copy of the Council's findings as set forth in these minutes shall be placed in the contract file to comply with SDCL 5-18A-8, the sole source exception to public bidding requirements.

Thomas H. Frieberg
Frieberg, Nelson & Ask, L.L.P.
115 N. Third, P.O. Box 511
Beresford, SD 57004-0511
Phone: (605) 763-2107
Fax: (605) 763-2106
E-mail: tfrieberg@frieberglaw.com

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FRPA Transport Facilities – Agreement 5-3-2024

BeresfordTel Investment \$185,000

Compensation Rates

First 5 Years 30% per year \$55,500/year x 5 years = \$277,500

Profit \$92,500 plus initial investment of \$185,000 returned

From Year 6 on 6% per year on original investment of \$185,000

\$11,100 per year going forward

SEASONAL HIRES 2024

5/6/2024

Name	Department	Title	2024 Wage	
Adyson Hansen	Pool	Lifeguard	\$15.17/hr	2nd Year
Reese Olson	Pool	Lifeguard	\$14.76/hr	1st Year
Cassandra Twedt	Pool	Lifeguard	\$15.17/hr	2nd Year
Alex Sorensen	Pool	Lifeguard	\$15.17/hr	2nd Year

MR. GOLF CAR, INC.
LEASE AGREEMENT

This Contract is to begin on the 29th day of March 2024 by and between MR. Golf Car, Inc. hereinafter referred to as the "Lessor" and City of Beresford, Bridges Golf Course hereinafter referred to as "The Club".

Witnesseth:

That for valuable consideration received and hereby acknowledged by each, the Lessor does grant to The Club exclusive renting rights as hereinafter stipulated and it is mutually agreed that each of the respective parties to this contract will fulfill the several obligations imposed on each and that both accept the full meaning and intent of this contract, waiving recourse to any specific State Rights Laws which might allow either party to evade their respective responsibilities.

DURATION OF CONTRACT:

This contract shall be in force for a period of 3 years (2024, 2025 and 2026).

COMMISSION:

Rate shall be \$870 per car for one season (6 months) . Six monthly payments per year of \$4,350 (\$145 x 30 cars = \$4,350 total) will begin with the first payment due on April 15 of each year of this lease agreement.

RENTAL CONDITIONS:

1. Lessor agrees to install: 30 – 2024 E-Z-GO RXV gas, Slate gray, gray seats, black top, golf cars with windshields, message holder, USB port and silver hubcaps. Serial numbers: 5824819, 5824820, 5824821, 5824822, 5824823, 5824824, 5824825, 5824826, 5824827, 5824828, 5824829, 5824830, 5824831, 5824832, 5824833, 5824834, 5824835, 5824836, 5824898, 5824899, 5824900, 5824901, 5824902, 5824903, 5824904, 5824905, 5824906, 5824907, 5824908 and 5824909.
2. The Club agrees to employ a person to work at the club and perform such duties as charging/gassing, using only oil approved by MR. Golf Car, maintaining the batteries and tire pressure, and keeping the cars clean. This person is also to be responsible for such minor maintenance work as repairing flat tires, fine-tuning the engine, etc.
3. The Lessor agrees to furnish a mechanic on request to handle any major maintenance, which may be required on cars.
4. Title to said vehicles shall at all times be and remain the sole exclusive property of the Lessor. Said vehicles may not be removed from the premises of The Club and/or the Golf Course.
5. The Club assumes responsibility for the safe housing indoors or under suitable cover for the golf cars. During the summer months or golf season, the cars will be cabled during night hours. The cars will be stored inside during the winter months. Ignition keys are to be removed from the cars after release by patron and at night time. The shelter shall provide enough electrical outlets for the proper charging of the cars and The Club agrees to pay all costs of their charging.
6. Lessor shall maintain and keep in effect adequate fire and extended coverage, theft and collision insurance covering the golf cars, but such coverage shall not extend to negligent operation, maintenance of storage, nor misuse of the golf cars by The Club or by individual operators sub-renting from The Club. The Lessor shall maintain public liability coverage (to include product liability coverage), but such coverage shall not extend to The Club or individual operators. The Club agrees to indemnify, defend, and hold harmless Lessor, from any and all liabilities, damages, claims, actions, costs, and expense including reasonable attorney's fees, arising from the use of the golf car provided that the incident is not a result of a defect in the golf car caused by or attributable to the Lessor. MR. Golf Car shall carry fire, theft, and vandalism insurance for any damage to the golf cars in excess of \$8,400.00 per unit, per incident, with The Club being responsible for up to \$8,400.00 per unit, per incident.

7. The Club shall also carry public liability insurance in amount acceptable to Lessor, which policy shall name the Lessor as an additional insured. This coverage, as it relates to Lessor, shall pertain to an incident arising from the use of a golf car, but shall not pertain to the Lessor if the incident is a result of a defect in the golf car caused by or attributable to the Lessor. This insurance shall be primary insurance and any other insurance covering The Lessor shall be secondary and excess of the policy.
8. Use of the golf cars by The Club, its employees, invitees or agents for the purpose of carrying refreshments, pickup balls from driving ranges, performing duties as rangers or marshals, maintenance, transportation between residences and golf course, parades, and used on public thoroughfares or any use other than rental while playing golf is strictly prohibited without approval from the Lessor and any insurance coverage provided herein does not apply to these unauthorized uses of the golf cars without such approval.
9. Any acts of vandalism to the rental vehicle shall be reported in writing, to the Lessor upon discovery, together with any Names and/or evidence that would lead to the apprehension of the vandals or that would aid in filing an insurance claim. Property damage, fire, theft, and injuries resulting from the use of the vehicles shall be reported in the same manner.
10. The Club, by the authority of this contract, agrees to collect and pay all amusement, sales or other taxes payable under the laws governing The Clubs particular locations, and hereby waive any responsibility of Lessor to do such.
11. Lessor shall have the right to withdraw any cars at any time for maintenance, inadequate revenue, or any reasons and abuses beyond normal wear and tear.
12. Lessor shall have the right to withdraw cars for default, non-payment, insolvency, or bankruptcy, whereupon the Lessor can enter the premises of The Club to take possession. The Club shall not be relieved of liability of past-due payments in the event of such circumstances.
13. Lessor shall have the right to assign this contract.
14. The Club agrees that there should be no other electric or mechanically driven golf cars for lease on The Club's grounds except machines furnished by the Lessor during the term of this lease.
15. Normal wear on golf cars will be expected, but abuse to the cars will be responsibility of The Club.
16. ADVERTISING. The Club shall not, without the prior consent of MR. Golf Car, use, nor shall it permit others to use, the equipment for the purpose of displaying any advertisements or publicity materials.

SPECIAL SERVICE AGREEMENT:

Golf Course would be responsible for light maintenance work (battery cables, air filters, check and change oil, etc.). MR. Golf Car would be responsible for major maintenance (clutches, etc.) and annual spring tune-ups.

PURCHASE OPTION:

None.

IN WITNESS WHEREOF the parties hereto, authorized their proper officers to execute this agreement, on the day and year first above written. This agreement is subject to approval by MR. Golf Car and is not valid without said approval.

In the Presence of:

BY: Benjamin Ritz

AND: _____

For, _____

DATE: 5-3-24

MR. GOLF CAR, INC., Lessor

BY: Cindy Ludens
Cindy Ludens, Business Manager

DATE: 5-3-24

INVITATION TO BID
GENERAL CONSTRUCTION
FOR
CITY PARKS AND RECREATION SHOP BUILDING
AT
BERESFORD, SD

The City of Beresford invites the submission of sealed bids, Pursuant to SDCL 5-18A, for the construction of a new City Parks and Recreation Shop Building located at 701 S 7th Street, Beresford SD. Drawings and Specifications may be picked up starting at Bacon Creek Design Inc., 220 S. Westcott St., Sioux City, Iowa between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Qualified contractors may contact Doug Rose at 712-255-0036 or email der@bccdinc.com to request Construction Documents or for additional information.

The Bids must be prepared on bid forms supplied in the Bidding Documents and filed with the City of Beresford at 101 N Third St, Beresford, SD 57004 not later than 2:00, local time, 6/13/24. The bids will be publicly opened and read aloud at 2:05 Local Time, at the Beresford City Hall, 101 N Third Street. No bids will be received after the specified hour and date, and Bids which are not prepared and filed in accordance with "Instructions to Bidders", may be rejected.

Bidders are advised that faxed bids will be rejected and that overnight delivery of bids may not meet closing time deadline.

The tabulated bids will be presented to the City Council for consideration at a regular City Council meeting, which convenes at 7:00pm on June 17 at the Beresford City Hall, 101 N Third Street, Beresford.

Each bid must be submitted in a sealed envelope. Each sealed envelope containing a Bid must be plainly marked on the outside as Bid for Beresford Ballfield Addition Project. The envelope should also bear on the outside the name and address of the Bidder. If forwarded by mail or other delivery system, the sealed envelope containing the Bid must be sealed in another envelope, with the notation "Bid Enclosed" on the face thereof, and addressed to the City of Beresford, 101 N Third, Beresford, SD 57004.

PAGE 2
SECTION I
INVITATION TO BID

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the Owner in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until completion of the Contract as specified in the General Conditions.

All bids must be accompanied by a Bid security. Bid security will take form of a bid bond in an amount of ten percent (10%) of the Bidder's maximum Bid price or a cashier's or certified check made payable to Owner in an amount of five percent (5%) of the Bidder's maximum Bid price.

The Owner, City of Beresford, reserves the right to reject bids, to waive irregularities in bids, or to accept any bid which may be in the best interests of the Owner.

The Bid Security will be retained by the Owner as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within fifteen (15) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The Owner reserves the right to reject any and all bids, and to waive any irregularities therein.

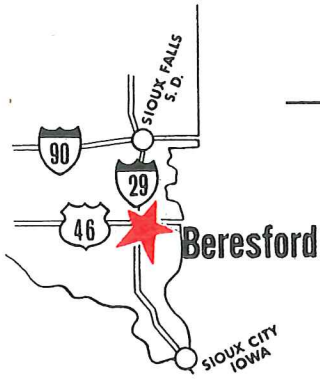
BY ORDER of the City Council of Beresford, South Dakota.

Date: _____

By _____
Jerry Zeimetz, City Administrator

Published twice at the approximate cost of \$ _____

Published: _____



101 N. Third
Beresford, S.D. 57004-1796
PHONE: (605) 763-2008
FAX: (605) 763-2329

MUNICIPAL SUBSIDY DRAWDOWN REQUEST

CITY OF BERESFORD

Beresford WE: Women Entrepreneurs hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2024 Municipal Budget in the amount of \$1,500.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statute.

Authorized Signature: _____

Date: _____

April 29, 2024

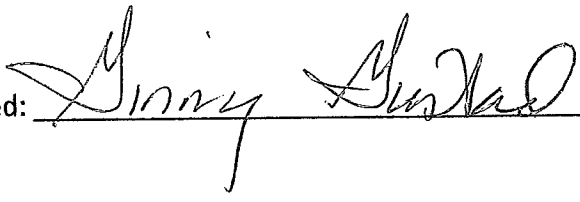
WE Women Entrepreneurs: 2023/2024
Expenses since August 2023

\$3255.92

11/1/23 Flowers By Bob
Greenery for Christmas Decorations \$596.98

11/28/23
Dollar General
Nursing Home Christmas \$425.95

4-29-24 \$2232.99

Respectively signed:  4-29-24

City of Beresford – Travel Voucher

Name: Elaine Johnson / Jerry Zeimetz

1. Destination: Spearfish
2. Reason for travel: HR & FD School

(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Departure time and date: Tuesday June 11, 2024
4. Arrival time and date: _____
5. Cost of lodging: *80/night
6. Registration fee: *125 ea.

Departure from destination:

7. Departure time and date: Friday June 14, 2024
8. Arrival time and date: _____

Transportation:

Personal vehicle: _____

Mileage claimed: _____ (Mileage reimbursement per: IRS Federal rate)

City owned vehicle: License # _____

Commercial transportation: _____ Cost: _____

Meals claimed: 2 (Meal reimbursement at the State rate if not provided.)

Signature: Elaine Johnson Date: 4/11/2024

(My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.)

Approving Signature for Travel: Elaine Johnson

Finance Officer Signature: Elaine Johnson



SOUTH DAKOTA GOVERNMENTAL HUMAN RESOURCE ASSOCIATION

— An Affiliate of the South Dakota Municipal League —

AGENDA

SD Governmental Human Resource School

June 11-12 • Spearfish Holiday Inn Convention Center • Spearfish, SD

Agenda

Tuesday, June 11, 2024

- 12:15 to 1:00 p.m. Registration
- 1:00 to 1:15 p.m. General Business Meeting
- 1:15 to 3:15 p.m. Child Labor Law Discussion – US Department of Labor
- 3:15 to 3:45 p.m. Break
- 3:45 to 5:00 p.m. Benefits Roundtable – 25-minute retirement onboarding video, health spending accounts
- 5:30 – 8:30 p.m. Game Night at hotel (connect four, left, right, center, giant Yahtzee, giant jenga, bingo, America Says)

Wednesday, June 12, 2024

- 7:30 to 8:30 a.m. Breakfast
- 8:30 to 9:45 a.m. HR Roundtable
HR 101
Job Postings
ChatGTP and job descriptions
- 9:45 to 10:00 a.m. Break
- 10:00 to 11:30 a.m. General Session
Mike Oster