

## BERESFORD CITY COUNCIL

Monday, October 7, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott

**Members Absent:** Mike Tiedeman

**Also Present:** Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg, S/W/S Supt. Jeff Heidebrecht, family/players of Beresford 12U girls' softball; Chamber of Commerce reps Shania Rozeboom, Makayla Johnsen, Chelsea Fitzgerald, Kyla Andrews, Veronica Witt

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the minutes of the September 16, 2024, meeting was made by Rohrer, second by Schott. All present Council members voted aye; motion carried. A motion was made by Rohrer, second by Schott, to approve the minutes of the special meeting on September 23, 2024. All present Council members voted aye; motion carried.

### **Committee/Mayor Report:**

Mayor Seeley recognized the achievements of the 12U girls' softball team and praised their positive representation of Beresford. Mayor Seeley and Council also thanked the coaches and parents for their time and effort in making the 2024 season a success.

### **Visitors to be Heard:**

Representatives from the Chamber of Commerce were present to share information about the "Flannel Fling" event scheduled for Oct. 27. Following a street closure request, Antonson made a motion, second by Schott, to close 3<sup>rd</sup> St. between Hemlock St. and Main St. from noon until 5:00 p.m. on Sunday, Oct. 27. All present Council members voted aye; motion carried.

### **Committee and Mayor Reports**

Mayor Seeley shared a revised draft of the social media policy for consideration. City Attorney Frieberg will review the policy language, and it will be presented at the next meeting for adoption.

### **Department Head & City Administrator Reports**

#### **Street/Water/Sewer Supt. Jeff Heidebrecht:**

A handout regarding the 2017 L60H Volvo Loader was distributed. Following discussion on equipment needs, Schott made a motion to retain the 2017 L60H Volvo and purchase a Metal Pless Maxxpro 1248-22 LE snowplow. Roelke seconded the motion, and all present Council members voted aye; motion passed. A motion was made by Schott, second by Rohrer, to declare the 2003 Case Super M Backhoe as surplus property to be sold at auction on Purple Wave. All present Council members voted aye; motion carried.

### **Old Business:**

The proposed Social Media Policy was discussed earlier in the meeting.

### **New Business:**

- **On-Sale Liquor License Fee:** The City currently has one On-Sale Liquor License available; Finance Officer Johnson indicated she has received inquiries about purchasing the license. Since liquor licenses have not been available for sale for many years, the fees for purchasing a license haven't changed. Following discussion, Rohrer made a motion, second by Schott, to set the price for the On-Sale Liquor License at \$2180 (\$1 per capita). All present Council members voted aye; motion carried. Johnson will contact the interested parties.
- **Consider First Reading of Ordinance 2024-02 – FY Supplemental Appropriation.** Finance Officer Johnson explained the Ordinance authorizes her to adjust the budget as needed to meet financial

obligations. The first reading of Ordinance 2024-02 – Supplemental Appropriation, was held and placed on file at City Hall.

- **Consider First Reading of Ordinance 2024-03 – FY Supplemental Appropriation.** Finance Officer Johnson explained changes needed in the 2024 budget and that this ordinance authorizes those changes. The first reading of Ordinance 2024-03 – Supplemental Appropriation was held and placed on file at City Hall.
- **Consider First Reading of Ordinance 2024-04 – FY Supplemental Appropriation.** Finance Officer Johnson reiterated the need for changes in the 2024 budget and that this ordinance documents those changes. The first reading of Ordinance 2024-04 – Supplemental Appropriation was held and placed on file at City Hall.
- **Resolution 2024-17:** Following explanation by Zeimetz, a motion was made by Schott, second by Roelke, to adopt Resolution 2024-17 – Resolution Declaring Support and Adoption of the 2024 Pre-Disaster Mitigation Plan for Union County, SD. All present Council members voted aye; motion carried.

**RESOLUTION NO. 2024-17**  
**RESOLUTION DECLARING SUPPORT AND ADOPTION OF THE**  
**2024 PRE-DISASTER MITIGATION PLAN FOR UNION COUNTY, SOUTH DAKOTA**

**WHEREAS**, the City of Beresford supports the contents of the *2024 Pre-Disaster Mitigation Plan for Union County, South Dakota*; and

**WHEREAS**, the *2024 Pre-Disaster Mitigation Plan for Union County, South Dakota*, will be utilized as a guide for planning related to the Federal Emergency Management Agency’s (FEMA) Hazard Mitigation and other purposes as deemed appropriate by the City of Beresford.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the City of Beresford, South Dakota, that the City of Beresford hereby adopts, supports, and will facilitate the implementation of the *2024 Pre-Disaster Mitigation Plan for Union County, South Dakota*.

Dated this 7<sup>th</sup> day of October, 2024.

FOR THE GOVERNING BODY OF THE CITY OF  
BERESFORD, SOUTH DAKOTA

By \_\_\_\_\_  
Eli Seeley, Mayor

ATTEST:

By \_\_\_\_\_  
Elaine Johnson, Finance Officer

- **Pay Requests:**
  - Following explanation by Zeimetz, Schott made a motion to approve Pay Request #7 to Siteworks for the Wastewater Treatment Facility Improvements project in the amount of \$527,605.02. The motion was seconded by Bickett, and all present Council members voted aye; motion carried.
  - A motion was made by Rohrer, second by Schott, to approve the pay request from Twite Construction for the Parks/Golf Maintenance Building in the amount of \$159,132.03. All present Council members voted aye; motion carried.
- **Step-Pay Increase:** Upon recommendation from Police Chief Schurch, a motion was made by Schott, second by Rohrer, to approve a step-pay increase for Police Officer Colton Laubach from \$26.55/hr. to \$27.29/hr. effective 10/6/24. All present Council members voted aye; motion passed.
- **Part-Time Hire:** Schott made a motion, second by Antonson, to hire Clair Bovill at \$11.20/hr. as part-time server/bartender at the Bridges Clubhouse. All present Council members voted aye; motion carried.
- **Consider Policy for Part-Time/Seasonal Employee Hiring:** Due to the amount of time between Council meetings which can delay hiring part-time/seasonal employees, a policy will be drafted that allows the City Administrator to approve hiring of seasonal and/or part-time employees.

- **Grant Award:** Council was informed of a grant award received from the Land & Water Conservation Fund (LWCF) for new playground equipment to be placed at the new Grace V. Nelson ballfield complex.

**Discussion & Information Items:** Schott made a motion, second by Rohrer, to tentatively meet on Monday, October 21, 2024, at 5:45 p.m. with the International Brotherhood of Electrical Workers (IBEW) to begin negotiations for the 2025 union contract. All present Council members voted aye; motion carried.

**Travel Requests:** A motion to approve the following travel requests was made by Schott, second by Roelke. All present Council members voted aye; motion passed.

- LECC Conference, Sioux Falls, Oct. 29-30, Schurch & Bullis
- ARIDE Training, Vermillion, Oct. 21-22, Laubach

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$150.00; AFLAC, insurance, \$2283.26 & \$1037.19; AMC Concrete, driveway/garage, \$21,114.00; Michael Antonson, mileage, \$136.68; Appera, service, \$1048.88; AT&T, special circuit, \$24,825.27; Badger Comm, phones, \$85.44; Baker & Taylor, books, \$473.14; Banner Assoc, engineering, \$33,567.16; Beal Dist, beer, \$1825.25; Beresford CATV, billing, \$330.50; Beresford Fire Dept, contribution, \$305,100.00; BMTC, billing, \$2450.34; Beresford Mun Util, billing, \$16,932.20; Doris Bersheid, refund, \$25.11; Bierschbach Equip, supplies, \$551.39; Border States Elec, pipe, \$1407.53; Best Western, lodging, \$253.98; Capital One Tr Cr, racking, \$1072.00;

Carlson's Body Shop, batteries, \$952.00; Rachel Carnes, refund, \$58.50; Cengage Learning, book, \$28.79; Center Point Large Print, books, \$140.55; Chesterman, resale, \$1198.20; CHS, fuel, \$4322.21; City of Beresford, liquor license renewal, \$700.00; Colonial Life, insurance, \$31.04; Consortia, consulting fees, \$3900.00; Core & Main, meters, \$6775.43; Courtyard by Marriott, lodging, \$198.80; Coyote Enterprises, TV, \$249.99; Dakota Bev, beer, \$2381.25; Dakota Constr, garage doors, \$10,308.00; Dakota Data Shred, container, \$16.96; Dakota Fluid Power, equipment, \$494.35; Dakota Riggers, tools, \$10.80; Dakota Traffic Serv, signs, \$736.00; Dave's Const, Hwy 46 Recons, \$41,214.37;

Demco, supplies, \$111.84; DETCO, supplies, \$3623.90; Dexter Pump Serv, repair, \$2282.30; DGR Eng, EL relocation, \$2306.18; Diesel Mach, parts, \$94.72; Eastway Auto, repair, \$655.32; ECHO Group, batteries, \$108.66; EFTPS, Federal excise tax, \$451.21; Lynn Ellis, refund, \$67.05; Emme Sand, sand, \$1819.44; Express Comm, settlement, \$1205.18; Fiber Ring Rev, pooling fees, \$4325.00; Fiesta Foods, food, \$275.15; Frantzen Reporting, transcription, \$51.00; Frieberg, Nelson & Ask, city attorney, \$4706.35; Goldfield Telecom, supplies, \$141.26; Graham Tire Co, tires, \$720.00; Grossenburg Imp, supplies, \$31.90; GT Golf Sup, golf merch, \$188.76; Heartland Pymt Systems, CC fees, \$2423.90;

Heiman, equipment, \$47.66; JP Cooke, dog tags, \$99.25; Jack's Uniforms, clothing, \$164.80; Johnson Bros Famous Brands, liquor, \$2392.36; Knife River Midwest, asphalt, \$21,296.34; Anthony Laurvick, meals, \$34.00; L&C RWS, water, \$29,898.49; LG Everist, sand, \$627.61; Lumen, toll settlement, \$97.14; MidAmerican Comp Corp, billing fees, \$3634.94; Midwest Tape, DVDs, \$151.19; Mills & Miller, de-icing salt; \$4839.65; MN Mun Util Assoc, safety program, \$4519.90; Mr Golf Car, key, \$6.50; MRES, hydro/sup power, \$200,439.03; Muller Auto, repair/supplies, \$177.18; Natl Cable Tel, affiliate fees, \$21,455.62; New Century Press, publishing, \$371.08; NY Life, insurance, \$42.75;

Northern Plains Lumber, lumber, \$326.88; Olson's Ace Hardware, supplies, \$1219.14; Olson's Pest Tech, service, \$285.00; Overdrive, books, \$577.33; Performance Foodservice, food, \$1822.20; Pfeifer Imp, tractor, \$43,783.60; Pheasantland Ind, supplies, \$845.98; Playaway Prod, books, \$782.10; Quadiant Fin, fees, \$609.06; Rames Enterprises, service, \$595.00; Republic Natl Dist, liquor, \$646.52; SD DMV, fee, \$26.70; SD Epath, E911 surcharge, \$667.00; SD Dept of Rev, sales tax, \$33,339.99; SD Public Health Lab, labs, \$211.00; SD Telecom Assoc, fees, \$1100.00; SDN Comm, internet, \$3604.61; Richard Sebern, refund, \$23.32; Siteworks, WWTF SAGR system, \$527,506.02;

Southeastern Elec, electricity, \$260.31; Sports Ticket Live, advertising, \$1250.00; Total Stop Conv, fuel, \$2552.83; Tri-State Ready Mix, concrete, \$2437.50; Twite Const, shop, \$159,132.03; ULINE, gloves, \$168.23; UPS, shipping, \$131.60; USAC, schools & libraries, \$805.25; US Dept of Energy, trust billing, \$3500.00; Utilismart, contract, \$1534.25; Vantage Point, CALEA, \$160.00; Wholesale Supply, supplies, \$997.55.

**September 2024 Payroll Totals:**

Finance \$6244.80; Gov't Bldg. \$207.36; Police \$27,715.94; Street \$14,131.37; Parks \$8083.09; Water \$9064.42; Electric \$28,182.13; Sewer \$8966.18; Telephone \$34,646.63; Rubble/Recycling \$2501.14; Planning & Zoning \$1500.00; Library \$10,111.31; Swimming Pool \$11.69; City Admin \$9217.60; Golf Course \$6789.94; Clubhouse \$13,375.92; Event Center \$111.98.

**Adjournment:** Having no further business, Mayor Seeley adjourned the meeting at 8:00 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi