

**BERESFORD CITY COUNCIL**  
**Tuesday, September 3, 2024**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Michael Schurch, Police Chief; Jane Norling, Library Director; Jeff Heidebrecht, S/W/S Supt.; Anita Dixon, The Republic Reporter

**Adopt Agenda:** A motion to adopt the agenda as amended was made by Tiedeman, second by Schott. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the minutes of the August 19, 2024, meeting was made by Tiedeman, second by Bickett. All present Council members voted aye; motion carried.

**Committee/Mayor Report:**

- Mayor Seeley updated Council on plans for developing a community events calendar that will be linked to the City's webpage. The purpose for the calendar and types of events to be listed were briefly discussed. A policy for the calendar will be approved at the next meeting.

**Department Head & City Administrator Reports**

**Police Chief Mike Schurch:**

- Chief Schurch presented a quote from AMC for \$8500 for the sidewalk/approach for the shared police garage/BeresfordTel building. He noted that another quote has been requested but had not been received at the time of the meeting. Following discussion, Schott made a motion to approve additional costs, not to exceed \$8500, for sidewalk and approach for the new police garage/BeresfordTel building. The motion was seconded by Bickett, and all present Council members voted aye; motion carried.

**Library Director Jane Norling:**

- Library Director Norling requested Council to consider a wage increase for Summer Library Assistant, Children's Librarian, Librarian and Custodian. Due to a recent resignation and the need to hire, the Beresford Library Board is concerned wages for these positions are not competitive for attracting suitable employees. After much discussion, Schott made a motion, second by Rohrer, to increase library wages by \$1.50/hour across the board for the Children's Librarian and Librarian, effective immediately. All present Council members voted aye; motion passed. Additional Library wage increases will be considered during the upcoming budgeting process.
- A motion was made by Schott, second by Antonson, to authorize advertising for a part-time librarian. All present Council members voted aye; motion carried.

**Finance Officer Elaine Johnson:**

- Johnson shared an update on the status of the renovation of/move to new City Hall office.

**Old Business:**

City Administrator Zeimetz shared options for the current City Hall/City Council Chambers after the move to the new City Hall. A commercial real estate broker will be contacted, and more information will be available at the next meeting.

**New Business:**

- **Resolution 2024-14:** Following lengthy discussion about a proposed extension of the bike path along 3<sup>rd</sup> Street, a motion was made by Tiedeman, second by Schott, to approve Resolution 2024-14, Transportation Alternatives Program Grant Application to SD Dept. of Transportation. All present Council members voted aye; motion carried.

RESOLUTION 2024-14

TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION

TO THE SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

**WHEREAS** the City of Beresford desires assistance from the South Dakota Department of Transportation – Transportation Alternatives Program for the purpose of constructing a bike path along 3<sup>rd</sup> Street; and

**WHEREAS** the City Council hereby commits to the continued maintenance and operation of the trail; and

**WHEREAS** the City Council hereby commits local match of not less than 18.05 percent of the project; and

**WHEREAS** the City Council acknowledges its responsibility to secure right-of-way or easements for construction.

**NOW THEREFORE BE IT RESOLVED** that the City Council hereby authorizes the filing of a grant application, including all understanding and assurances contained therein, for the Transportation Alternatives Grant Program, and hereby authorizes the Mayor to in connection with the application and to provide such additional information as may be required.

Adopted this 3<sup>rd</sup> day of September, 2024

Attest:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

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Eli Seeley, Mayor

- **Water System Facility Plant Amendment:** Zeimetz outlined the purpose of Banner Associates' proposal for Water System Facility Plant Amendment. Following discussion, Schott made a motion, second by Tiedeman, to approve Banner Associates' proposal for Water System Facility Plant Amendment. All present Council members voted aye; motion passed.
- **Pay Request #6:** S/W/S Supt Heidebrecht gave an update on the progress of the new wastewater treatment plant. A motion was made by Tiedeman, second by Schott, to approve Pay Request #6 to SiteWorks, Inc. in the amount of \$646,773.37 for the Wastewater Treatment Facility Improvements
- **Step-Pay Increase:** A motion was made by Schott, second by Tiedeman, to approve a step-pay increase for BeresfordTel employee Tony Laurvick from \$36.38/hour to \$37.48/hour, effective Sept. 8, 2024. All present Council members voted aye; motion carried.
- **Part-Time Hire:** Bickett made a motion, second by Antonson, to approve hiring Tom Diefendorf at \$12.97/hour as part-time help for Bridges Golf Course maintenance. All present Council members voted aye; motion passed.
- **IBEW Union Proposal for 2025:** Zeimetz informed Council that a letter has been received from the International Brotherhood of Electrical Workers (IBEW) Local 426 requesting to open 2025 Union negotiations.
- **Updated Fire Dept. Roster:** Zeimetz notified Council of the updated roster for the Beresford Volunteer Fire Department to include Jonathan Ferguson and Mike McCubbin.
- **Special Meeting:** Tiedeman made a motion, second by Schott, to set Monday, Sept. 23, 2024 at 5:15 p.m. as the date for a public hearing for plat review of the Bak Housing Development. All present Council members voted aye; motion carried.
- **Subsidy Drawdown Request:** A motion was made by Schott, second by Tiedeman, to approve the budgeted subsidy drawdown request of \$1500 for the Beresford Cemetery Association. All present Council members voted aye; motion passed.

**Discussion & Information Items:** Council was invited to attend the bid opening for the Bridges Patio Addition on Sept. 5 at 2:00 p.m.

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

States Elec, supplies, \$558.06; Carrie Buum, LG cert, \$125.00; Cengage Learning, book, \$44.78; Chesterman, resale, \$763.60; Hanah-Rae Colford, LG cert, \$125.00; Colonial Life, insurance, \$31.04; Consortia, consulting fees, \$3900.00; Core & Main, repair, \$2973.96; Dakota Bev, beer, \$1300.51; Dakota Construction, garage, \$36,916.98; EFTPS, Federal excise tax, \$457.60; Emme Sand & Gravel, sand, \$1802.34;

Ferguson Waterworks, upgrade, \$2995.00; Fiber Ring Revenue, pooling fees, \$4325.00; Fiesta Foods, food, \$226.91; Dan Gillespie, WSI cert, \$336.30; Goldfield Telecom, routers, \$2948.03; GT Golf Sup, golf merch, \$106.87; Austin Hansen, per diem, \$40.00; Heggies Pizza, food, \$27.80; Hillyard, supplies, \$1024.52; Renae Hoffman, LG cert, \$238.47; Innovative Office Solutions, furniture, \$31,118.58; Innovative Systems, Innovsurance, \$5750.00; Jerry's Auto Body, repair, \$6072.52; Johnsen H&C, service, \$633.38; Johnson Bros Famous Brands, liquor, \$753.48; Robert Kennedy, refund, \$110.85; Kyle Kleinschmit, clothing, \$95.56; Library of Congress, copyright fee, \$234.02;

Loffler, contract, \$582.04; Lumen, toll settlement, \$97.13; Modular Protection, fire system, \$915.00; MRES, hydro/sup power, \$201,015.75; Muller Auto, repair/supplies, \$859.37; Natl Cable Tel, affiliate fees, \$21,964.10; Adam Nelson, refund, \$29.53; New Century Press, publishing, \$129.60; NY Life, insurance, \$42.75; Northern Plains Lumber, plywood, \$197.95; Salli Nothdurft, refund, \$62.09; Olson's Ace Hardware, supplies, \$2150.46; Olson's Pest Tech, service, \$285.00; Performance Foodservice, food, \$3814.04; Printing Plus, refund, \$37.29; Quadient Finance, postage, \$3000.00; Republic Natl Dist, liquor, \$375.47; SD Epath, E911 surcharge, \$677.00;

SD Dept. of Revenue, sales tax, \$36,112.68; SD Mun League, conf, \$625.00; SD State Treas, telecom relay service, \$34.70; SDN Com, internet, \$2240.18; Sew Storm Quilt Shop, clothing, \$547.42; Makiah Sharpe, LG cert, \$185.00; Siteworks, WWTF SAGR system, \$646,773.37; Southeastern Elec, electricity, \$267.71; SS Graphics, sign, \$50.00; Sturdevant's Auto, parts, \$33.99; Tessman Co., chemicals, \$150.00; Total Stop Conv, fuel, \$2291.21; Twite Const, shop, \$33,357.78; UPS, shipping, \$131.60; USAC, schools & libraries, \$805.25; US Postal Serv, refund, \$14.36; Utilismart, contract, \$1533.75; Vantage Point, CALEA, \$160.00; Travis Watkins, refund, \$19.87; WESCO, transformer pad, \$3435.00; Dan Williams, refund, \$2.20.

**August 2024 Payroll Totals:**

Finance \$6244.80; Gov't Bldg. \$316.92; Police \$28,656.47; Street \$15,021.13; Parks \$12,001.77; Water \$9002.60; Electric \$29,984.96; Sewer \$8605.55; Telephone \$33,976.43; Rubble/Recycling \$2256.10; Library \$10,238.08; Swimming Pool \$21,428.74; City Admin \$9217.60; Golf Course \$12,732.78; Clubhouse \$17,680.71; Event Center \$141.54.

**Executive Session:** At 8:29 p.m. a motion was made by Schott, second by Rohrer, to enter into Executive Session to discuss legal matters. All present Council members voted aye; motion carried. Mayor Seeley declared Council out of Executive Session at 8:55 p.m. No action taken.

**Adjournment:** Having no further business, Mayor Seeley adjourned the meeting at 8:56 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi