

**BERESFORD CITY COUNCIL**  
**Monday, October 21, 2024**

The Beresford City Council met in regular session in City Council Chambers at 5:45 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett (entered at 5:48 p.m.), Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

**Also Present:** Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg. Entering at 7:00 p.m. Banner Engineer Pat Carey, S/W/S Supt. Jeff Heidebrecht, Sharon Hustrulid, Shannon and Lisa Keith, Betty Zupp, Bonnie Hybertson

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Tiedeman and seconded by Schott. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the October 7, 2024 meeting minutes was made by Tiedeman and seconded by Roelke. All present Council members voted aye; motion carried.

**Executive Session:** Rohrer made a motion to enter into Executive Session at 5:48 p.m., second by Tiedeman, to discuss legal – labor negotiations. All present Council members voted aye; motion carried. Mayor Seeley declared Council out of executive session at 6:49 p.m. No action was taken.

At 6:49 p.m., a motion was made by Rohrer, second by Tiedeman, to recess. All present Council members voted aye; motion carried. At 7:00 p.m. Mayor Seeley reconvened Council.

**Visitors to be Heard:** Shannon and Lisa Keith and Betty Zupp were present to request that Council consider waiving rubble site fees for debris from a potential house demolition. Following explanation of the property, associated costs, and implications of waiving the fee, a motion was made by Rohrer, second by Schott, to deny the request to waive rubble site fees. All present Council members voted aye; motion passed. Mayor Seeley assured them that the City will assist in other ways and asked that they keep Council informed as the plans for demolition progress.

**Committee and Mayor Reports:**

Parks, Pool, Recreation & Education Committee: Tiedeman gave an overview of the recent meeting regarding the new ballfield complex. Dedication of the complex will be held in the spring of 2025 and suggested names for the complex and options for naming rights for the fields were discussed.

**Department Head & City Administrator Reports:**

- Finance Officer Johnson highlighted a few atypical expenditures and revenues for the month of September. Following brief discussion, a motion was made by Tiedeman, second by Schott, to accept the September 2024 financial reports as presented. All present Council members voted aye; motion carried.
- City Administrator Zeimetz and Banner Associates Engineer Pat Carey updated Council on the progress and anticipated completion of the new ballfield complex. The final pay request has been received but there are a few issues that need to be resolved prior to payment.

**Old Business:**

- **Social Media Policy:** Following a review of changes to the proposed social media policy, a motion was made by Schott, second by Bickett, to approve the social media policy #2024-02 as presented. All present Council members voted aye; motion carried.
- **Seasonal/Part-Time Hiring Policy:** Following an explanation for the policy, a motion was made by Schott, second by Antonson, to approve the Seasonal/Part-Time Hiring Policy #2024-03 as presented. All present Council members voted aye; motion carried.
- **Ordinance 2024-02 – FY Supplemental Appropriation:** A motion was made by Rohrer, second by Tiedeman, to approve the second reading and adoption of Ordinance 2024-02, Supplemental Appropriation. All present Council members voted aye; motion carried.

SUBJECT: An Ordinance Supplementing FY2024 Appropriations

BE IT ORDAINED by the City of Beresford, SD, that the following sums be appropriated to supplement the FY2024 Budget:

Section I: Appropriations: The following sums are appropriated for the project as described:

Acct. No. 101-4220-42900	Other Current Expense – Fire Dept.	\$107,000.00
Acct. No. 603-4340-51100	Transfers Out – Electric Dept.	\$ 99,050.00
Acct. No. 611-4380-51100	Transfers Out – Telephone Dept.	\$ 99,050.00
	<u>Total Appropriations</u>	<u>\$305,100.00</u>

Section II: Means of Finance:

Acct. No. 101-010-1515	SD Fund Investment Trust – Fire Dept.	\$107,000.00
Acct. No. 603-010-1515	SD Fund Investment Trust – Electric Dept.	\$ 99,050.00
Acct. No. 611-010-1515	SD Funds Investment Trust – Telephone Dept.	\$ 99,050.00
	<u>Total Means of Finance</u>	<u>\$305,100.00</u>

Dated this 21<sup>st</sup> day of October, 2024.

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Eli Seeley, Mayor

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Attest: Elaine Johnson, Finance Officer

- **Ordinance 2024-03 – FY Supplemental Appropriation.** A motion was made by Tiedeman, second by Rohrer, to approve the second reading and adoption of Ordinance 2024-03, Supplemental Appropriation. All present Council members voted aye; motion carried.

**ORDINANCE 2024-03**  
**Supplemental Appropriation Ordinance**

SUBJECT: An Ordinance Supplementing FY2024 Appropriations

BE IT ORDAINED by the City of Beresford, SD, that the following sums be appropriated to supplement the FY2024 Budget:

Section I: Appropriations: The following sums are appropriated for the project as described:

Acct. No. 101-4520-43600	Machinery & Auto – Parks Dept.	\$ 4,500.00
Acct. No. 640-4510-43600	Machinery & Auto – Golf Course	\$ 4,500.00
	<u>Total Appropriations</u>	<u>\$ 9,000.00</u>

Section II: Means of Finance:

Sale of Toro Multi Pro 1200 Turf Sprayer		
Acct. No. 101-360-3690	General Fund – Misc. Revenue	\$ 4,500.00
Acct. No. 603-384-3690	Bridges Golf Course – Misc. Revenue	\$ 4,500.00
	<u>Total Means of Finance</u>	<u>\$ 9,000.00</u>

Dated this 21<sup>st</sup> day of October, 2024

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Eli Seeley, Mayor

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Attest: Elaine Johnson, Finance Officer

- **Ordinance 2024-04 – FY Supplemental Appropriation.** A motion was made by Rohrer, second by Roelke, to approve the second reading and adoption of Ordinance 2024-04, Supplemental Appropriation. All present Council members voted aye; motion carried.

**ORDINANCE 2024-04**  
**Supplemental Appropriation Ordinance**

SUBJECT: An Ordinance Supplementing FY2024 Appropriations

BE IT ORDAINED by the City of Beresford, SD, that the following sums be appropriated to supplement the FY2024 Budget:

Due to hail damage sustained to the 1029 Chevrolet Equinox

Section I: Appropriations: The following sums are appropriated for the project as described:

Acct. No. 101-4190-42900 General Fund – Other Current Expense	\$ 5,072.52
<u>Total Appropriations</u>	<u>\$ 5,072.52</u>

Section II: Means of Finance:

Acct. No. 101-390-3914 General Fund – Compensation for losses	\$ 5,072.52
<u>Total Means of Finance</u>	<u>\$ 5,072.52</u>

Dated this 21<sup>st</sup> day of October, 2024

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Eli Seeley, Mayor

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Attest: Elaine Johnson, Finance Officer

**New Business**

- **Bids for 7<sup>th</sup> Street Utility Extension Project:** Banner Engineer Pat Carey gave an overview of the bids received for the project. Following Carey’s recommendation, Schott made a motion, second by Roelke, to accept the low bid of \$658,994.00 and award the contract to First Rate Excavate, Inc. for the 7<sup>th</sup> Street Utility Extension Project, contingent upon DANR concurrence. All present Council members voted aye; motion passed.
- **Municipal Referendum Petition:** Finance Officer Johnson outlined the timeline and receipt of the Municipal Referendum Petition regarding Resolution 2024-16, Bak First Addition Plat. Citing SDCL 9-20-19, Attorney Frieberg explained the difference between a legislative act and administrative act. He offered a legal opinion and made a recommendation to Council on the petition requesting a public vote on the future housing development. Sharon Hustrulid voiced her opposition to the planned development; discussion regarding communication about the project and other concerns were addressed. Rohrer made a motion to reject the Municipal Referendum Petition, citing SDCL 9-20-19 (Legislative Decision of Governing Body Subject to Referendum: Administrative Decision not Subject to Referendum). Schott seconded the motion, and all present Council members voted aye; motion carried.
- **BEDCO Board:** A motion was made by Schott, second by Tiedeman, to reappoint Doug Allerdings (Chamber Representative) to a second 5-year term on the Beresford Economic Development Corporation Board. All present Council members voted aye; motion carried.
- **Part-Time Library Hire:** Upon recommendation from Librarian Jane Norling, a motion was made by Schott to hire Deb Johnson at \$17.16/hour as a part-time librarian. Antonson seconded the motion, and all present Council members voted aye; motion passed.

**Discussion and Information Items**

- Mayor Seeley informed Council of the Childcare Roundtable to be held on Nov. 19 at 6:30 p.m. in the Beresford Public Library.
- A State Bridge Naming Ceremony honoring US Army First Lieutenant Josef L. Thorne will be held on Nov. 11 at 1:30 p.m. at the BHS Gym.
- A special meeting to review the proposed 2025 budget was set for Oct. 28 at 5:30 p.m.

**Approval of Travel Requests:** A motion was made by Schott, second by Roelke, to approve the following travel request. All present Council members voted aye; motion carried.

- 2024 Annual Safety & Loss Control Conference, Pierre, Nov. 20-21, Antonson & Zeimetz

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett and seconded by Roelke. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning Serv, service, \$70.00; Amazon Capital Services, supplies, \$844.31; AMC Concrete, repairs/sidewalk, \$23,623.20; Argus Leader Media, subscription, \$437.04; Azar Comp Software, digital serv center, \$250.00; Baker & Taylor, books, \$371.22; Bally Sports North, affiliate fees, \$2233.68; Beal Dist, beer, \$41.50; Big 10, affiliate fees, \$87.70; Blue 360 Media, book, \$103.95; Border States Elec, pipe, \$509.11; Capital One Trade Credit, tools, \$582.22; Cengage Learning, books, \$65.58; Center Point Large Print, books, \$142.65; City of SF, tipping fees, \$6158.49;

Core & Main LP, supplies, \$863.71; Dakota Beverage, beer, \$190.90; Dell Marketing, supplies, \$269.14; Eide Bailly, Office 365, \$210.50; FARR Tech, server work, \$620.00; Fastenal Co, scoreboard hardware, \$108.53; Heartland Payment Systems, CC fees, \$1997.79; Jeff Heidebrecht, printer, \$736.31; Interstate TRS, TRS fund, \$332.16; JHK Excavating, mulch/WWTF, \$18,240.00; KCL Group Benefits, insurance, \$142.50; Knife River, asphalt, \$6846.48; Koth Electric, wiring, \$10,387.67; Lenovo, computers, \$3027.01; LG Everist, sand, \$3698.76; Maxwell Food Equip, tools, \$101.89;

MidAmerican Energy, natural gas, \$360.65; Midwest Alarm Co, alarm monitoring, \$503.58; Midwest Tape, books, \$193.94; Mills & Miller, salt, \$2324.15; New Century FS, propane tank rent, \$30.00; Nexstar Broadcasting, affiliate fees, \$2970.00; Performance Foodservice, food, \$1169.72; Playaway Products, audiobooks, \$56.24; Roo's Sanitation, disposal service, \$9966.67; Rovi Guides, guides, \$744.32; RSA, clubhouse addition, \$13,135.00; Safety Benefits, conference, \$150.00; SD Telecomm Assoc, membership, \$2864.25; Sew Storm, clothing, \$786.14; Showtime Networks, affiliate fees, \$16.32;

South Dakota One Call, locates, \$221.55; Storm Equip, equipment, \$39,141.25; T&R Electric, transformer oil sampling, \$2590.00; Twite Construction, repair, \$125.00; Unemployment Ins Div of SD, insurance, \$328.77; USAC, schools & libraries, \$805.25; Utilismart, contract, \$1534.00; Vantage Point, CALEA, \$160.00; Verizon Wireless, cell phone service, \$1347.89; Washington Nt'l, insurance, \$84.30; Wellmark BC/BS, health insurance, \$41,641.80; Wells Fargo, credit card charges, \$1635.29; WESCO Dist, supplies, \$682.46; Wholesale Supply, resale, \$104.55

**October 2024 Payroll Totals:**

Finance \$6244.80; Gov't Bldg. \$187.80; Police \$26,374.49; Street \$11,702.11; Parks \$6608.92; Water \$8624.31; Electric \$27,555.70; Sewer \$8900.58; Telephone \$34,810.18; Rubble/Recycling \$2361.97; City Council \$7875.00; Library \$9513.43; City Admin \$9222.40; Golf Course \$6548.47; Clubhouse \$9983.54; Event Center \$936.56.

**Adjournment:** As there was no further business, Mayor Seeley adjourned the meeting at 8:16 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi