

BERESFORD CITY COUNCIL

Monday, May 6, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Will Roelke, Larry Rohrer, Art Schott, Eli Seeley, Mike Tiedeman

Members Absent: Troy Boone

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Jeff Heidebrecht, S/W/S Supt.; Austin Hansen, BeresfordTel Gen. Mgr.; Jane Norling, Librarian; Pat Bickett

Adopt Agenda: A motion to adopt the agenda as presented was made by Tiedeman, second by Seeley. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the minutes of the April 15, 2024, meeting was made by Seeley, second by Roelke. All present Council members voted aye; motion carried.

Visitors to be Heard: State Representative Kevin Jensen shared information about SD Senate Bill 201 and the impact it may have on local decision making. Council thanked him for his time.

Old Business:

- **Multi-Community Asphalt Surface Treatment Project:** Following explanation by City Administrator Zeimetz, Schott made a motion, seconded by Rohrer, to accept the low bid of \$73,859.60 from Astech Corp. for the Multi-Community Asphalt Surface Treatment Project. All present Council members voted aye; motion carried.
- **Pay Request #2:** A motion was by Seeley, seconded by Roelke, to approve Pay Request #2 from SiteWorks Inc. for the Wastewater Treatment Facility Project in the amount of \$39,826.59. All present Council members voted aye; motion carried.
- **Update on New Ballfield:** Seeley updated Council on progress at the new ballfield complex. There are a few issues that need to be addressed prior to allowing access to the fields but efforts are being made to resolve these issues. Some previously scheduled events may need to be moved; however, the annual Jack Lawrence tournament will be held on June 22.
- **2023 Annual Report:** Finance Officer Johnson presented the 2023 Annual Report as prepared by auditors ELO. Once approved, the report will be submitted to the State as required. A motion was made by Schott, second by Roelke, to approve the 2023 Annual Report. All present Council members voted aye; motion carried.

Payment of Bills: A motion to approve payment of the following bills was made by Seeley, second by Rohrer. All present Council members voted aye; motion carried.

Aaron Ward Drywall, repair, \$7600.38; Aaron's Pro Window Cleaning, service, \$70.00; AFLAC, insurance, \$2082.52; Pat Anderson, refund, \$20.15; Appera, service, \$396.22; Baker & Taylor, books, \$653.11; Banner Assoc., eng. fees, \$24,240.34; Barnes & Noble, books, \$111.11; Beal Dist., beer, \$692.85; Beresford Cablevision, billing, \$330.50; BMTC, billing, \$2378.46; Beresford Mun. Utilities, billing, \$12,611.88; Boot Barn, safety clothing, \$289.99; Border States Elec., light poles, \$15,145.06; Capital One Trade Cr., equipment, \$256.48; Rachel Carnes, refund, \$66.00; Chesterman, resale, \$506.40; CHS, fuel, \$1710.74; Colonial Life, insurance, \$31.04; Consortia, consulting fee, \$3900.00;

Core & Main, ballfield maint., \$81.66; Dakota Bev., beer, \$1637.40; Dakota Supply Group, UG fiber, \$8397.71; Miranda Dean, refund, \$60.63; DeRaad H&C, service, \$183.67; Diesel Machinery, mower blades, \$1411.28; Eastway Auto, service, \$239.44; ECHO Group, supplies, \$154.00; EFTPS, Federal excise tax, \$459.52; Fiber Ring Rev., pooling fees, \$4325.00; Family Dollar, refund garbage services, \$594.18; Fastenal Co., net, \$56.40; Fiesta Foods, supplies, \$270.32; First Dakota Bank, tips, \$69.80 & 412.11; Frieberg, Nelson & Ask, city attorney, \$5400.00; Cesar Augusto Granados, refund, \$13.40; Jaclynn Hartman, refund, \$15.91; Heartland Pymt. Systems, CC fees, \$1220.13;

Heggies Pizza, food, \$71.35; Hillyard, supplies, \$2750.70; JD's House of Trophies, nameplates, \$52.00; Johnson Bros. Famous Brands, resale, \$725.16; K&M Tire, tires, \$118.00; KVHT, ads, \$50.00; Lakeview Books, books, \$153.94; Lawson Products, supplies, \$189.35; LECA, assessment, \$2777.00; Legacy Carpet Service, service, \$634.86; L&C Rural Water, water, \$26,923.39; Dale Liston, refund, \$16.85; Lumen, toll settlement, \$97.13; Menards, supplies, \$104.97; Michelle Merrigan, glass lids, \$289.08; Midwest Tape, DVDs, \$65.22; Midwest Turf & Irr., equipment, \$47,258.00; MN Municipal Util. Assn., safety program, \$4519.90; Missouri River Energy, hydro/sup power, \$173,324.88;

Muller Auto Parts, repair, \$181.04; Miloslav Muller, refund, \$2.52; National Cable Television, affiliate fees, \$22,937.69; New Century Press, publishing, \$311.64; NY Life, insurance, \$42.75; Northern Plains Lumber, camera install, \$46.39; Olson's Ace Hardware, supplies, \$1242.64; Olson's Pest Tech., service, \$225.00; Overdrive, books, \$1056.81; Natalie Van Houten, books, \$370.68; Performance Foodservice, food,

\$2424.81; Quadiant, ink, \$140.60; RSA, Clubhouse addition, \$4800.00; Michael Schurch, conference, \$114.00; SD Epath, E911 surcharge, \$430.00; SD Gov. FO Assn., registration, \$150.00; SD Gov. HR Assn., registration, \$100.00; SD Dept. of Revenue, sales tax, \$31,385.51;

SD Library Assn., membership, \$360.00; SD Public Health, water/sewer labs, \$273.00; SD Telecom Assn., dues, \$2864.25; SDN, lease line, \$1242.90; Showcases, DVD cases, \$133.06; Siteworks, WWTF SAGR system, \$39,826.59; Smart Apple Media, books, \$341.30; Southeastern Elec., electricity, \$403.25; Srixon, golf balls, \$238.80; Stuart Sveeggen, refund, \$34.80; The Tessman Co., chemicals, \$10,379.07; Total Stop, fuel, \$2747.38; Twite Construction, storage shed, \$49,983.00; UPS, shipping, \$164.50; US Bank, COP 2020D, 2020A, 2022A, \$176,892.10; Utilismart Corp., service contract, \$1532.75; Rob Van Ballegooyen, clothing, \$30.00; Vantage Point, CALEA, \$160.00; Wesco, hardware, \$3658.20; Wholesale Supply Co., resale, \$278.45; Women Entrepreneurs, subsidy, \$1500.00.

April 2024 Payroll Totals:

Finance \$6244.80; Gov't Bldg. \$160.42; Police \$27,193.77; Street \$11,986.51; Parks \$4526.40; Water \$8709.20; Electric \$27,358.89; Sewer \$8768.61; Telephone \$34,040.99; Rubble/Recycling \$1479.66; City Council \$7175.00; Library \$10,430.39; City Admin \$9217.60; Golf Course \$4282.19; Clubhouse \$8740.76; Event Center \$900.12.

New Business:

Resolution 2024-09: A motion was made by Schott, second by Tiedeman, to approve Resolution 2024-09, A Resolution of Appreciation for Council member Troy Boone. All present Council members voted aye; motion carried.

RESOLUTION 2024-09

A RESOLUTION OF APPRECIATION FOR COUNCIL MEMBER TROY BOONE

WHEREAS, for seven years, Troy Boone faithfully served as a member of the Beresford City Council; and

WHEREAS, during his tenure on the Council, his fellow Council members selected him to serve as the Council Vice-President; and

WHEREAS, Council member Boone has given up a tremendous amount of his own time to serve on many Council committees; and

WHEREAS, while Council member Boone's presence will be missed, he will forever be a friend of the City of Beresford.

NOW, THEREFORE, BE IT RESOLVED that the City of Beresford City Council extends heartfelt and sincere appreciation for Council member Boone's dedicated service representing the citizens of Beresford.

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent record of the City of Beresford.

Adopted this 6th day of May 2024.

Eli Seeley, Mayor

ATTEST:

Elaine Johnson, Finance Officer

Resolution 2024-10: A motion was made by Schott, second by Roelke, to approve Resolution 2024-10, A Resolution of Appreciation for Mayor Nathan Anderson. All present Council members voted aye; motion carried.

RESOLUTION 2024-10

A RESOLUTION OF APPRECIATION FOR MAYOR NATHAN ANDERSON

WHEREAS, for six years, Nathan Anderson has honorably served the office of Mayor of the City of Beresford; and

WHEREAS, Nathan Anderson has actively promoted the City of Beresford for business growth and expansion and the overall growth of the city;

WHEREAS, Mayor Nathan Anderson has given up a tremendous amount of his own time to serve; and

WHEREAS, while Mayor Anderson's presence will be missed, he will forever be a friend of the City of Beresford.

NOW, THEREFORE, BE IT RESOLVED that the City of Beresford, South Dakota does hereby recognize and express its appreciation to Nathan Anderson for his service to the City of Beresford and its citizens in serving the office of Mayor.

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent record of the City of Beresford.

Adopted at City of Beresford, South Dakota, this 6th day of May 2024.

Eli Seeley, Mayor

ATTEST:

Elaine Johnson, Finance Officer

Adjournment: Having no further business, Mayor Anderson adjourned the meeting at 7:24 p.m.

CALL TO ORDER OF THE NEW COUNCIL

Oath of Office & Certificate of Election: City Attorney Frieberg administered the Oaths of Office and Certificates of Election to Mayor Eli Seeley, Ward I Councilperson Patrick Bickett, Ward II Councilperson Michael Tiedeman, and Ward III Councilperson Larry Rohrer.

Mayor Seeley called the meeting to order with the new Council at 7:28 p.m.

Members Present: Mayor Eli Seeley, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

Adopt Agenda: A motion was made by Rohrer, second by Schott, to adopt the agenda as modified. All present Council members voted aye; motion carried.

New Business

- **Nominations for President of Beresford City Council:** A motion to nominate Rohrer as Council President was made by Schott, second by Tiedeman. All present Council Members voted aye; motion carried.
- **Nominations for Vice-President of Beresford City Council:** A motion to nominate Tiedeman as Council Vice President was made by Schott, second by Rohrer. All present Council Members voted aye; motion carried.
- **Mayoral Appointments:** A motion to approve the following Mayoral appointments was made by Schott, second by Sveeggen. All present Council members voted aye; motion carried. City Attorney: Frieberg, Nelson & Ask LLP; Finance Officer: Elaine Johnson; Building Inspector: Gary Roan; Code Enforcement Officer: *Open*; Buildings & Insurance Committee: Bickett, Schott, Tiedeman (includes: city buildings, city insurance); Finance & Utilities Committee: Rohrer, Tiedeman, Bickett (includes telephone, CATV, electric, liquor & finance); Mayoral Advisory Committee: Antonson, Roelke, Rohrer (advises mayor on issues and appointments); Parks, Pool, Recreation & Education Committee: Antonson, Rohrer, Tiedeman (includes swimming pool, parks, golf course/event center, school); Policy & Procedures Committee: Roelke, Rohrer, Tiedeman (includes union labor negotiations, ordinance review, employee manual, human resources); Public Safety Committee: Roelke, Schott, Tiedeman (includes fire, police and ambulance); Public Works Committee: Bickett, Roelke, Schott (includes: streets, water, sewer, solid waste, recycling); Library Board: Council Representative Schott; Community Bus Board: Council Representative Roelke; Community Education: Council Representative Rohrer and Antonson; Beresford Economic Development

Corporation: Council Representative Rohrer; Emergency Manager: Tarz Mullinix; Health Officer: Suzanne Merrigan; Public Health Council: TBD; Lewis and Clark Regional Water Board: Jeff Heidebrecht.

- **Fiber Ring Revenue-Pooling Association (FRRPA) Purchase/Investment:** BMTC GM Hansen explained the need for updated equipment to be utilized by SDN as part of the FRRPA Fiber Ring. The equipment to be purchased must integrate into the fiber ring being managed by SDN. No other equipment will meet the criteria. SDN has negotiated the pricing to be the most advantageous for the City. The City Council finds that the sole source procurement exception to public bidding is applicable. A copy of the Council's findings as set forth in these minutes shall be placed in the contract file to comply with SDCL 5-18A-8, the sole source exception to public bidding requirements. Schott made a motion, second by Tiedeman, to approve the investment by BMTC in equipment to be housed at the CO which will be utilized by SDN as part of the FRRPA Fiber Ring. All present Council members voted aye; motion carried.
- **Swimming Pool Hires:** A motion was made by Rohrer to hire the following as lifeguards for the swimming pool: Adyson Hansen \$15.17/hr., Reese Olson \$14.76/hr., Cassandra Twedt \$15.17/hr., and Alex Sorensen \$15.17/hr. The motion was seconded by Tiedeman, and all present Council members voted aye; motion carried.
- **Mr. Golf Car, Inc. Contract:** After brief review and recommendation, Schott made a motion, second by Rohrer, to approve a 3-year contract in the amount of \$26,100 with Mr. Golf Car, Inc. for thirty 2024 golf carts. All present Council members voted aye; motion carried.
- **Part-Time Library Hire:** Librarian Norling requested approval for part-time summer help. Council approved this request.
- **Authorize Advertising for Bids:** Following discussion on plans/location for a new park/golf maintenance building, a motion was made by Schott, second by Tiedeman, to authorize advertising for bids for a new park/golf maintenance building. All present Council members voted aye; motion carried.
- **Subsidy Draw-Down Request:** Schott made a motion, second by Rohrer, to approve the 2024 subsidy draw-down request of \$1500.00 from Beresford Women Entrepreneurs. All present Council members voted aye; motion carried.

Discussion & Information Items

- **New Berm for Archery Range:** Zeimetz informed Council of the request to add new berm for the archery range. The Street Dept. will assist with this project.
- **Childcare Issues:** Mayor Seeley discussed childcare issues in Beresford. He has spoken with BEDCO about co-sponsoring a task force to develop short- and long-term strategies to alleviate this issue.
- **Health Officer Position:** Mayor Seeley is also planning to develop a Public Health Council to support the City Health Officer.

Approval of Travel Requests: Bickett made a motion, second by Roelke, to approve the following travel requests. All present Council members voted aye; motion carried.

- Human Resource & Finance Officer School, Spearfish, June 11-14, Johnson, Zeimetz
- TOC Conference, North Dakota, May 14-16, Hansen, Laurvick, Cooper

Executive Session: At 8:06 p.m. Rohrer made a motion, second by Schott, to enter into Executive Session to discuss personnel. Mayor Seeley declared Council back in regular session at 8:17 p.m.

Vacant Ward 3 City Council Position: Rohrer made a motion, seconded by Schott, to appoint Sarah Antonson to fill the vacant Ward 3 council member position, term expiring May, 2025. All present Council members voted aye; motion carried.

Adjournment: Having no further business, Mayor Seeley adjourned the meeting at 8:18 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi