

**BERESFORD CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, August 19, 2024, 7:00 P.M.  
Beresford City Council Chambers – 103 N. 3<sup>rd</sup> St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – August 5, 2024

[5] – Mayor Seeley community recognitions

- Recognize Beresford Library Summer Reading award recipients
- Recognize 14U Baseball team for receiving South Dakota VFW 14U A Louie Thury Sportsmanship Award

[6] – Visitors to be heard

- Chelsea Fitzgerald – Beresford Chamber of Commerce

[7] – Committee and Mayor Reports

- Mayor Seeley
  - AED re-assignment
  - Child Care Task Force Updates
  - Beresford School District Strategic Planning Session

[8] – Department Head and City Administrator Reports

- Elaine Johnson – Finance Officer
  - Accept 2023 Audit Report
  - July 2024 Financial Report
  - Review quote to purchase new furniture for City Hall off Sourcewell Contract

[9] – Old Business

- Consider Resolution 2024-13 – Initiated Measure 28
- Dakota Mainstream Application to consider
- Capital Improvement Plan proposal from ISG
- Proposed Bike Path along S. 3<sup>rd</sup> St. to S. 7<sup>th</sup> St. – update
- SD Hwy 46 expansion and need to move electric facilities along E. 13<sup>th</sup> St. and SD Hwy 46 - update

[10] – New Business

- Lewis and Clark Regional Water System Final True Up due by Sept. 30, 2024
- Change Order #2 for Beresford Wastewater Treatment Facility Improvements
- P/T hire for Bridges Clubhouse
- Accept resignation from Jennifer Clever, Beresford Public Library
- Discussion on what to do with City Hall and City Council Chambers after move to new City Hall

[11] – Discussion and Information Items

- Lewis and Clark Regional Water System treatment plant and wellfield tour opportunities
- Next meeting Tuesday, Sept. 3 due to Labor Day holiday

[12] – Approval of Travel Requests

- SDML Annual Conference, Sioux Falls, Oct. 8-11, Johnson, Zeimetz, Schurch, Seeley, Mike Antonson, Heidebrecht

➤ Law Enforcement Training Center, training, Aug. 20-23, Pierre, Defries

[13] – Payment of Bills

[14] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Meeting

Time: August 19, 2024, 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/8410157004?pwd=K0xERjZtbmw4Z3A2anVoT3JjbjFpdz09&omn=87980679574>

Meeting ID: 84 101 57004

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

## BERESFORD CITY COUNCIL

Monday, August 5, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Jeff Heidebrecht, S/W/S Supt; Jane Norling, Library Director; Players and Parents of 12U baseball team; Troy Larson, L&C Regional Water System Director

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Tiedeman, second by Schott. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the minutes of the July 15, 2024, meeting was made by Tiedeman, second by Rohrer. All present Council members voted aye; motion carried.

**Committee/Mayor Report:** Due to the weather-related cancellation of the Jack Lawrence ball tournament, Mayor Seeley invited the Beresford 12U baseball team to attend the Council meeting for the presentation of the 2024 "Spirit of Jack" award to Kelson Peterson.

### **Visitors to be Heard:**

**Adult Softball Tournament:** Kelsey Voegeli was present to request permission to use #1 and #2 ballfields and consume alcohol at the Grace V. Nelson ballfields during the co-ed softball tournament. A motion was made by Schott, second by Roelke, to approve the request to consume alcohol at the Grace V. Nelson ballfields on Sept. 21, 2024, for an adult co-ed softball tournament. All present Council members voted aye; motion carried.

**Lewis & Clark Regional Water System:** Troy Larson, Executive Director of Lewis & Clark Regional Water System, gave a presentation regarding the current water system and potential plans for future expansion.

### **Department Head/City Administrator Reports**

**Summer Reading Program Update:** Library Director Jane Norling shared statistics and outlined some of the events of the summer reading program. Council thanked Mrs. Norling for the information and her dedication to the continued success of the Beresford Public Library.

**2023 Audit Report:** As copies of the audit were not available, this item was tabled until the next meeting.

### **Old Business:**

**FRRPA Equipment Purchase/Investment:** City Attorney Frieberg explained the requirements for sole source procurement of equipment over \$50,000 in lieu of the bidding process. Following justification for the purchase, Rohrer made a motion, second by Schott, to approve the purchase of/investment in FRRPA equipment from SDN Communications for the BeresfordTel Central Office at a cost of \$158,464.53 through sole source procurement as documented. All present Council members voted aye; motion carried.

### **Documentation of Sole Source Procurement**

Pursuant to SDCL 5-18A-8, the Beresford City Council hereby authorizes the purchase of FRRPA equipment from SDN Communications, for the purchase price of \$158,464.53. This purchase is not being bid in that City Council specifically finds that the equipment to be purchased must integrate into the fiber ring being managed by SDN. No other equipment will meet the criteria. SDN has negotiated the pricing to be the most advantageous for the City. The City Council finds that the sole source procurement exception to public bidding is applicable. A copy of the Council's findings as set forth in these minutes shall be placed in the contract file to comply with SDCL 5-18A-8, the sole source exception to public bidding requirements.

### **New Business:**

**Consider Resolution 2024-13: Initiated Measure 28.** Discussion was held on proposed Resolution 2024-13 regarding IM 28, which will be on the General Election Ballot in November. This measure proposes to remove state, municipal and tribal taxes on all items sold for human consumption except alcohol and prepared food. It was decided to revise the resolution to clarify the impact this measure would have on the City's budget and to convey the seriousness of the issue, without telling the voter how to vote. Adoption of Resolution 2024-13 will be considered at the August 19, 2024, meeting.

**MRES Electric Rate Study Proposal:** City Administrator Zeimetz presented a proposal from Missouri River Energy Services for a retail electric rate study. The purpose of the study is to determine whether current rates will provide sufficient cash flow, evaluate the adequacy of cash reserves, evaluate the costs of each customer class, provide information in areas such as cash reserves, transfers, line loss and rate design, propose rates that reflect the costs of providing service, and compare rates with other area utilities. A motion was made by Tiedeman to authorize the MRES Electric Rate Study Proposal. The motion was seconded by Rohrer and all present Council members voted aye; motion carried.

**Library Board:** Upon recommendation from Library Director Norling, a motion was made by Tiedeman, second by Schott, to approve the reappointment of Ashley Halvorson to the Beresford Public Library Board for a 3-year term (expires June 2027). All present Council members voted aye; motion carried.

**SD Hwy 46 Expansion:** Due to the SD Hwy 46 expansion project, the Electric Dept. has been notified about moving electric facilities along E. 13<sup>th</sup> St. and SD Hwy 46. Discussion was held regarding timing and cost of the project.

**Alcohol at Company Picnic:** Rohrer made a motion, second by Schott, to approve a request from Sioux Corporation to allow consumption of alcohol for a company picnic at the Lions' Club Shelter in Bulow Park on Aug. 8, 2024, from 3-9 p.m. All present Council members voted aye; motion passed.

**Sioux Metro Growth Alliance Membership:** City Administrator Zeimetz explained the purpose of the Sioux Metro Growth Alliance and benefits of membership. Following discussion, a motion was made by Schott, second by Antonson, to approve membership in the SMGA. All present Council members voted aye; motion carried.

**Pay Request #5:** A motion was made by Schott, second by Rohrer, to approve Pay Request #5 from Siteworks in the amount of \$1,257,497.38 for Wastewater Treatment Facility Improvements. All present Council members voted aye; motion carried.

**Travel Requests:** Bickett made a motion, second by Schott, to approve the following travel requests. All present Council members voted aye; motion carried.

- SD Library Association Annual Conference, Aberdeen, Sept. 25-27, Norling
- SD Telephone Association Annual Conference, Deadwood, Aug. 18-20, Hansen

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$150.00; Aaron's Pro Window Cleaning, service, \$70.00; AFLAC, insurance, \$2746.17; AMC Concrete, curb/gutter, \$571.20; Amer Sports, golf merch, \$144.27; American Solutions, golf merch, \$576.00; Nathan Anderson, refund, \$12.41; Appera, service, \$786.14; Azar Comp Software Sol, digital service center, \$250.00; Badger Comm, resale, \$147.52; Baker & Taylor, books, \$684.86; Bally Sports North, affiliate fees, \$2306.46; Banner Assoc, engineering, \$31,413.10; Beal Dist., beer, \$2524.50; Beresford Cablevision, billing, \$330.50; BMTC, billing, \$2420.97; Beresford Mun Utilities, billing, \$19,645.39; Big 10, affiliate fees, \$83.40; Reiny Bittner, refund, \$57.35;

Border States Elec, supplies, \$6255.42; Bumblebee-Gibson, dust control, \$6100.00; Cengage Learning, book, \$58.38; Center Point Large Print, book, \$27.27; Chesterman, resale, \$1471.60; CHS Inc, fuel, \$4140.51; Colonial Life, insurance, \$31.04; Consortia, consulting fees, \$3900.00; Core & Main, equipment, \$58,681.40; Dakota Bev, beer, \$3822.21; Dakota Fluid Power, repair, \$6249.56; Dakota Riggers, parts, \$110.95; DeRaad H&C, service, \$384.91; Victor Mendoza Diaz, refund, \$19.87; EFTPS, Federal excise tax, \$456.56; ELO Prof LLC, audit, \$15,415.73; Fiber Ring Revenue, pooling fees, \$4325.00; Fiesta Foods, food, \$516.81; First Dakota Nat'l Bank, cash mgt fee, \$4.00;

Frieberg, Nelson & Ask, city attorney, \$2018.75; Goldfield, switches, \$4927.90; Grossenburg Imp, repair, \$304.21; GT Golf Sup, golf merch, \$176.41; Hawkins, pool chemicals, \$1499.13; Heggies Pizza, food, \$82.70; Jack's Uniforms, clothing, \$83.44; Johnsen H&C, service, \$473.28; Johnson Bros Famous Brands, resale, \$758.75; Journey Gr Const, refund, \$98.00; Justice Fire & Safety, service, \$809.00; Lawson Prod, supplies, \$461.91; L&C Rural Water, water, \$30,442.29; Lumen, toll settlement, \$97.13; Midwest Ready Mix, blocks, \$1200.00; Midwest Tape, DVD, \$26.24; MN Mun Util Assoc, safety program, \$4519.90; MRES, hydro/sup power, \$255,858.00; annual support fee, \$5013.66;

Mr. Golf Car, leased cars, \$4350.00; Muller Auto Parts, repair, \$477.57; Natl Cable Tel, affiliate fees, \$22,656.74; New Century Press, publishing, \$114.24; NY Life, insurance, \$42.75; Nexstar Broadcasting, affiliate fees, \$3131.88; Olson's Ace Hardware, supplies, \$1839.27; Elmar Perez, refund, \$84.44; Performance Foodservice, food, \$5218.29; Ben Reiter, mileage, \$42.88; Republic Natl Dist, liquor, \$545.91;



Gary Roan, bldg inspector, \$652.98; Rovi Guides, guides, \$744.32; Sanitation Prod, repair, \$377.93; SD Epath, E911 surcharge, \$417.50; SD Dept. of Revenue, sales tax, \$33,959.41; SD Library Assoc, conference, \$215.00; SD Public Health Lab, water/sewer labs, \$669.00;

SDN Comm, FRRPA MPLS upgrade, \$158,464.53; Showtime, affiliate fees, \$16.32; Sioux Falls Two-Way Radio, radios, \$543.96; Siteworks, WWTF SAGR system, \$1,257,497.38; Southeastern Elec, electricity, \$268.29; The Tessman Co., chemicals, \$534.00; Total Stop Conv, fuel, \$2802.87; Tritech Software, annual fee, \$6023.72; UPS, shipping, \$164.50; US Bank St Paul, admin fee, \$2500.00; Utilismart Corp, contract, \$4601.50; Vantage Custom Classics, uniforms, \$255.83; Vantage Point, CALEA, \$160.00; WESCO Dist., meters, \$1004.00; Wholesale Supply Co., supplies, \$1134.70.

**July 2024 Payroll Totals:**

Finance \$6244.80; Gov't Bldg. \$238.66; Police \$28,217.41; Street \$15,185.83; Parks \$11,679.62; Water \$9856.12; Electric \$29,312.21; Sewer \$8719.48; Telephone \$33,616.07; Rubble/Recycling \$2052.66; City Council \$7019.45; Library \$11,026.37; Swimming Pool \$26,881.23; City Admin \$9217.60; Golf Course \$11,962.44; Clubhouse \$17,104.62; Event Center \$147.21.

**Adjournment:** Having no further business, Mayor Seeley adjourned the meeting at 8:30 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi



427 SOUTH CHAPELLE  
C/O 500 EAST CAPITOL  
PIERRE, SD 57501-5070  
(605) 773-3595

RUSSELL A. OLSON  
AUDITOR GENERAL

August 9, 2024

Elaine Johnson, Finance Officer  
City of Beresford  
101 North Third Street  
Beresford, SD 57004

We have reviewed and accepted your audit report on the:

City of Beresford  
(For the Year Ended December 31, 2023)

Our review was limited to the report and did not include a review of the working papers. Our limited review does NOT constitute a pre-issuance review.

It is our understanding that the Beresford Republic is the official newspaper for the City of Beresford. If this is not the case, please inform me of the name of the current official newspaper.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Russell A. Olson  
Auditor General

RAO:sld

cc: ELO Prof. LLC  
Certified Public Accountants  
PO Box 249  
Mitchell, SD 57301

# City of Beresford

## Budget to Actual - Income Statement Comparison (without Transfers)

July 2024

Department/Fund	2024 - Actual			2024 - Budget			Over/(Under) Budget		
	YTD Revenue	YTD Expense	Profit/Loss	Revenue	Expense	Profit/Loss	Revenue	Expense	Profit/Loss
General Fund	\$ 1,840,095.00	\$ 1,864,137.23	\$ (24,042.23)	\$ 3,095,775.00	\$ 3,280,821.00	\$ (185,046.00)	\$ (1,255,680.00)	\$ (1,416,683.77)	\$ 161,003.77
Council		74,606.43			72,911.00			1,695.43	
Mayor		5,803.77			12,306.00			(6,502.23)	
City Administrator		91,392.53			168,356.00			(76,963.47)	
Finance Office		94,937.73			169,009.00			(74,071.27)	
City Attny		13,592.50			26,800.00			(13,207.50)	
Gov't Bldg		222,033.07			29,271.00			192,762.07	
Police		357,105.94			662,151.00			(305,045.06)	
Fire		23,099.40			91,176.00			(68,076.60)	
Street		437,760.62			985,743.00			(547,982.38)	
Mosquito		152.24			3,000.00			(2,847.76)	
Park		187,919.39			481,546.00			(293,626.61)	
Pool	27,758.00	94,815.37	(67,057.37)	38,000.00	174,703.00	(136,703.00)	(10,242.00)	(79,887.63)	69,645.63
Subsidies		56,529.50			69,500.00			(12,970.50)	
Library		200,067.74			323,404.00			(123,336.26)	
Planning & Zoning		4,321.00			10,945.00			(6,624.00)	
Debt Serv/201&301	\$ 464,821.46	\$ 804,229.16	\$ (339,407.70)	\$ 690,000.00	\$ 618,354.00	\$ 71,646.00	\$ (225,178.54)	\$ 185,875.16	\$ (411,053.70)
Liquor - 601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water - 602	\$ 418,366.34	\$ 491,627.68	\$ (73,261.34)	\$ 829,900.00	\$ 905,298.00	\$ (75,398.00)	\$ (411,533.66)	\$ (413,670.32)	\$ 2,136.66
Electric - 603	\$ 2,864,440.50	\$ 2,223,789.12	\$ 640,651.38	\$ 4,265,730.00	\$ 4,278,977.00	\$ (13,247.00)	\$ (1,401,289.50)	\$ (2,055,187.88)	\$ 653,898.38
Sewer - 604	\$ 684,257.43	\$ 869,726.77	\$ (185,469.34)	\$ 364,020.00	\$ 315,203.00	\$ 48,817.00	\$ 320,237.43	\$ 554,523.77	\$ (234,286.34)
Telephone - 611	\$ 1,159,479.39	\$ 662,526.29	\$ 496,953.10	\$ 1,820,025.00	\$ 1,757,672.00	\$ 62,353.00	\$ (660,545.61)	\$ (1,095,145.71)	\$ 434,600.10
Solid Waste - 612	\$ 159,278.85	\$ 131,723.95	\$ 27,554.90	\$ 217,000.00	\$ 216,975.00	\$ 25.00	\$ (57,721.15)	\$ (85,251.05)	\$ 27,529.90
Cablevision - 615	\$ 227,445.86	\$ 217,545.16	\$ 9,900.70	\$ 406,275.00	\$ 403,200.00	\$ 3,075.00	\$ (178,829.14)	\$ (185,654.84)	\$ 6,825.70
Bridges at Beresford									
Golf Course 640-4510	\$ 457,293.59	\$ 174,883.68	\$ 282,409.91	\$ 626,895.00	\$ 453,518.00	\$ 173,377.00	\$ (169,601.41)	\$ (278,634.32)	\$ 104,732.69
Club House 640-4511/384	\$ -	\$ 273,809.95	\$ (273,809.95)	\$ -	\$ 673,985.00	\$ (673,985.00)	\$ -	\$ (400,175.05)	\$ 273,809.95
Event Center 640-4512/385	\$ 29,628.73	\$ 37,665.50	\$ (8,036.77)	\$ 80,000.00	\$ 79,642.00	\$ 358.00	\$ (50,371.27)	\$ (41,976.50)	\$ 8,623.23
	\$ 486,922.32	\$ 486,359.13	\$ 563.19	\$ 706,895.00	\$ 1,207,145.00	\$ (500,250.00)	\$ (219,972.68)	\$ (720,785.87)	\$ 500,813.19
Enterprise Totals	\$ 6,000,190.69	\$ 5,083,298.10	\$ 916,892.59	\$ 8,609,845.00	\$ 9,084,470.00	\$ (474,625.00)	\$ (2,609,654.31)	\$ (4,001,171.90)	\$ 1,391,517.59
General Fund Total	\$ 2,304,916.46	\$ 2,668,366.39	\$ (363,449.93)	\$ 3,785,775.00	\$ 3,899,175.00	\$ (113,400.00)	\$ (1,480,858.54)	\$ (1,230,808.61)	\$ (250,049.93)
Overall Totals	\$ 8,305,107.15	\$ 7,751,664.49	\$ 553,442.66	\$ 12,395,620.00	\$ 12,983,645.00	\$ (588,025.00)	\$ (4,090,512.85)	\$ (5,231,980.51)	\$ 1,141,467.66
		67.00%							
		59.70%							

CITY OF BERESFORD  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR PERIOD ENDING July 2024

Enterprise Funds

	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	Total
<b>Revenues</b>										
310 Taxes	\$ 1,470,643.34	-	-	-	-	-	-	-	-	\$ 1,470,643.34
320 Licenses and Permits	35,585.00	-	-	-	-	-	-	-	-	\$ 35,585.00
330 Intergovernmental Revenue	78,847.52	-	-	-	-	-	-	-	-	\$ 78,847.52
340/370/380 Charges for Good and Services	38,002.56	-	417,089.63	2,771,328.63	682,200.15	1,092,250.50	157,751.39	488,163.05	218,526.59	\$ 5,865,312.50
350 Fines and Forfeits	364.50	-	-	-	-	-	-	-	-	\$ 364.50
360 Miscellaneous Revenue	644,539.73	-	-	-	-	-	-	-	8,371.37	\$ 652,911.10
<b>Total Revenues</b>	<b>2,267,982.65</b>	<b>-</b>	<b>417,089.63</b>	<b>2,771,328.63</b>	<b>682,200.15</b>	<b>1,092,250.50</b>	<b>157,751.39</b>	<b>488,163.05</b>	<b>8,371.37</b>	<b>\$ 8,103,663.96</b>
<b>Expenditures</b>										
410 Mayor/ Council/ Atty/ City Admin/ FO	502,366.03	-	94,562.80	277,530.42	91,702.05	351,539.02	14,276.15	165,287.13	206,230.91	\$ 1,201,128.48
420 Police and Fire	380,205.34	-	332,655.19	95,834.60	757,542.32	288,116.69	115,563.28	186,058.24	2,856.25	\$ 2,461,604.25
430 Street	437,760.62	-	53,219.71	1,792,283.48	2,795.74	22,870.58	1,884.52	140,278.92	8,458.00	\$ 2,021,790.95
440 Mosquito	152.24	-	-	-	-	-	-	-	-	\$ 152.24
452/453 Parks/Pool	282,734.76	-	-	-	-	-	-	-	-	\$ 282,734.76
454 Subsidies	56,529.50	-	-	-	-	-	-	-	-	\$ 56,529.50
455 Library	200,067.74	-	-	-	-	-	-	-	-	\$ 200,067.74
460 Planning & Zoning	4,321.00	-	-	-	-	-	-	-	-	\$ 4,321.00
470 Debt Service	72,883.78	-	-	-	-	-	-	-	-	\$ 72,883.78
410 Employee Expense	682,977.68	-	(63,348.07)	605,680.13	(169,839.96)	429,724.21	26,027.44	(3,461.24)	9,352.80	\$ 482,119.27
420 Other Current Expenses										
4262 Materials (COS)	2,619,998.69	-	480,437.70	2,165,648.50	852,040.11	662,526.29	131,723.95	491,624.29	217,545.16	\$ 7,621,544.69
<b>Total Expenditures</b>	<b>(352,016.04)</b>	<b>-</b>	<b>(63,348.07)</b>	<b>605,680.13</b>	<b>(169,839.96)</b>	<b>429,724.21</b>	<b>26,027.44</b>	<b>(3,461.24)</b>	<b>9,352.80</b>	<b>\$ 482,119.27</b>
<b>Excess of Revenue Over Expenditures</b>										
<b>Other Financing Sources (Uses):</b>										
Investment Earnings	36,933.81	-	1,276.71	93,111.87	2,057.28	67,228.89	1,527.46	1,259.27	547.90	\$ 203,943.19
Interest Expense	(48,367.70)	-	(11,189.98)	(58,140.62)	(17,686.66)	-	-	-	-	\$ (135,384.96)
Debt Paydown	-	-	-	-	-	-	-	-	-	\$ -
Transfers In (Out)	-	-	-	-	-	-	-	-	-	\$ -
Long-term Debt Issued	-	-	-	-	-	-	-	-	-	\$ -
Sale of Fixed Assets	-	-	-	-	-	-	-	-	-	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>(11,433.89)</b>	<b>-</b>	<b>(9,913.27)</b>	<b>34,971.25</b>	<b>(15,629.38)</b>	<b>67,228.89</b>	<b>1,527.46</b>	<b>1,259.27</b>	<b>547.90</b>	<b>\$ 68,558.23</b>
<b>Net Position/Change in Fund Balance</b>	<b>(363,449.93)</b>	<b>-</b>	<b>(73,261.34)</b>	<b>640,651.38</b>	<b>(185,469.34)</b>	<b>496,953.10</b>	<b>27,554.90</b>	<b>(2,201.97)</b>	<b>9,900.70</b>	<b>\$ 550,677.50</b>
<b>***Net Cash Inflow(Outflow) BEFORE Transfers***</b>	<b>(363,449.93)</b>	<b>-</b>	<b>(73,261.34)</b>	<b>640,651.38</b>	<b>(185,469.34)</b>	<b>496,953.10</b>	<b>27,554.90</b>	<b>(2,201.97)</b>	<b>9,900.70</b>	<b>\$ 550,677.50</b>

CITY OF BERESFORD  
STATEMENT OF NET POSITION  
AS OF JULY 2024

Enterprise Funds

	Enterprise Funds										Total	
	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision			
<b>ASSETS:</b>												
<b>Current Assets:</b>												
100 Cash and Cash Equivalents	\$ 1,036,863.02	\$ -	\$ 61,184.53	\$ 590,391.57	\$ (33,906.58)	\$ 993,744.92	\$ 242,207.74	\$ 9,798.07	\$ 180,090.51			\$ 3,080,373.78
110 Taxes Receivable - Delinquent	10,602.23	-	-	423,238.25	38,317.09	233,023.51	24,237.06	-	(4,307.27)			\$ 10,602.23
115 Accounts Receivable, Net	183,070.19	-	47,650.43	423,238.25	38,317.09	233,023.51	24,237.06	-	(4,307.27)			\$ 762,159.07
128 Notes Receivable	(61,540.00)	-	-	-	-	-	-	-	-			\$ 183,070.19
131 Due from Golf Course/Community Center	408,505.69	-	-	-	-	-	-	-	-			\$ (61,540.00)
132 Due from Other Governments	90,643.55	-	54,668.34	1,493,719.15	59,298.58	111,402.92	12,279.66	47,034.25				\$ 408,505.69
141 Inventory of Supplies	1,069,008.69	-	36,188.99	3,205,188.71	57,739.49	2,251,981.90	28,153.85	43,661.94	-			\$ 1,869,046.45
142 Inventory of Resale Items		-	-	-	-	-	-	-	-			\$ -
151 Investments-SDFIT	35,122.68	-	6,325.72	19,716.38	2,959.72	11,517.81	713.75	6,503.28				\$ 6,691,923.57
151 Investments-CDs		-	-	-	-	-	-	-	-			\$ -
155 Prepaid Expenses	2,772,276.05	-	206,018.01	5,732,254.06	124,408.30	3,601,671.06	295,312.40	72,242.95	222,817.49			\$ 82,859.34
<b>Total Current Assets</b>												\$ 13,027,000.32
<b>Noncurrent Assets:</b>												
107.1 Restricted Cash and Cash Equivalents	397,982.24			477,077.08		89,490.00						\$ 964,549.32
154 Deposits				14,580.02		10,133.84						\$ 24,713.86
157 Unamortized Discounts on Bonds Sold				-		-						\$ -
<b>Capital Assets: (not including gov't funds)</b>												
160 Land	577,044.92		30,738.42	22,249.94	19,000.00	15,300.00	62,930.82	301,267.92				\$ 1,028,532.02
162 Buildings	3,344,126.50		1,069,484.25	218,654.18	322,853.54	322,853.54	65,344.70	1,522,624.34				\$ 6,543,087.51
164 Improvements Other Than Buildings	7,321,476.45		4,778,609.86	13,794,037.15	4,884,596.38	51,194.78	1,757,972.50	585,265.85				\$ 33,173,152.97
166 Machinery and Equipment	2,631,141.93		93,850.33	1,457,609.34	171,674.75	10,465,153.85	46,623.15	321,235.97				\$ 15,515,775.66
168 Construction in Progress	104,875.00		(2,721,970.28)	0.45	273,834.00	(0.11)	(118,728.74)	(1,445,574.85)				\$ 378,709.34
Less: Accumulated Depreciation	(6,675,888.33)		1,803,174.00	(6,182,981.87)	(1,906,377.40)	(5,397,624.99)	(35,864.53)	(911,727.85)				\$ (25,360,874.31)
190 Intangible Assets			(504,887.76)				(35,865.27)					\$ 1,839,038.53
Less: Accumulated Amortization			4,548,998.82	9,801,226.29	3,442,727.73	5,505,306.13	107,364.71	2,457,525.14				\$ (540,753.03)
<b>Total Noncurrent Assets</b>	7,700,758.71											\$ 33,565,931.87
<b>TOTAL ASSETS</b>	10,473,034.76		4,755,016.83	15,533,480.35	3,567,136.03	9,106,977.19	402,677.11	2,529,768.09	224,841.83			\$ 46,592,932.19

Enterprise Funds

	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	Total
<b>LIABILITIES AND FUND BALANCES:</b>										
Current Liabilities:										
206 Accounts Payable	-	-	26,071.28	(906.09)	828.28	53,970.69				\$ 93,607.60
208 Due to General Fund	-	-								\$ -
217 Payroll Related Liabilities	(1,860.25)	274.38	320.71	2,278.87	2,992.66	-				\$ 6,324.85
220 Customer Deposits		13,885.00		10,835.00						\$ 24,720.00
224 Deferred Revenue	10,602.23									\$ 10,602.23
226 Current Portion of LT Debt		158,063.80	330,000.00	35,601.98	(0.42)					\$ 523,665.36
Total Current Liabilities	8,741.98	158,338.18	370,276.99	12,207.78	3,820.52	53,970.69				\$ 658,920.04
Noncurrent Liabilities: (not including gov't funds)										
231/237 Bonds Payable & Other LT Debt		869,032.94	5,810,000.00	1,477,323.53						\$ 8,156,356.47
233 Accrued Leave Payable		16,917.85	37,879.01	22,113.62	51,224.82	13,793.41				\$ 141,928.71
Total Noncurrent Liabilities	-	885,950.79	5,847,879.01	1,499,437.15	51,224.82	13,793.41				\$ 8,298,285.18
Fund Balances:										
253.10 Net Investment in Capital Assets	7,302,776.47	3,488,638.30	1,367,715.46	2,299,962.45	3,935,663.86	116,011.44	2,654,167.69	39,972.75		\$ 21,204,908.42
263 Nonspendable-General Fund Only	726,691.40									\$ 726,691.40
264 Restricted	1,348,610.56		477,077.08							\$ 1,825,687.64
267 Unassigned/Unrestricted	1,449,664.28	295,350.90	6,829,880.43	(84,714.69)	245,467.33	(139,811.56)	120,997.69			\$ 13,327,762.01
Current Year Net Income (Loss)	(363,449.93)	(73,261.34)	640,651.38	(185,469.34)	496,953.10	(2,201.97)	9,900.70			\$ 550,677.50
Total Fund Balances/Net Position	10,464,292.78	3,710,727.86	9,315,324.35	2,029,778.42	9,043,544.59	389,033.67	2,512,154.16	170,871.14		\$ 37,635,726.97
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 10,473,034.76	\$ 4,755,016.83	\$ 15,533,480.35	\$ 3,567,136.03	\$ 9,106,977.19	\$ 402,677.11	\$ 2,529,768.09	\$ 224,841.83		\$ 46,592,932.19

**BANK CASH REPORT**  
2024

BANK NAME FUND GL NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
<b>FIRST DAKOTA BANK</b>						
BANK FIRST DAKOTA BANK						764,976.87
SWEEP FIRST DAKOTA -SWEEP BANK						2,254,237.67
101 General Checking Account	194,210.14	136,467.45	239,855.02	90,822.57		
101 Bad Check Account	554.34	0.00	0.00	554.34	4,262.44	
201 Second Penny	515,386.36	75,141.20	0.00	590,527.56		
211 Gross Receipts Tax	371,639.89	7,445.06	0.00	379,084.95		
301 Debt Svc-Clubhouse/Event Cntr	5,391.50-	0.00	0.00	5,391.50-		
302 Debt Svc - TIF District	0.00	0.00	0.00	0.00		
303 Debt Service - Public Safety	0.00	0.00	0.00	0.00		
304 Drinking WA 1 SRF	0.00	0.00	0.00	0.00		
305 Clean WA 2 SRF	0.00	0.00	0.00	0.00		
306 Drinking WA 2 DOT	0.00	0.00	0.00	0.00		
307 Clean WA 1 DOT	0.00	0.00	0.00	0.00		
308 HYBRID TURKEY TIF - CASH	55,185.08	0.00	55,185.08	0.00		
509 GRACE V NELSON EXPANSION 2022	0.00	0.00	19,134.90	19,134.90-		
601 Municipal Liquor Store	0.00	0.00	0.00	0.00	385.72	
602 Water	37,013.34	76,482.57	52,311.38	61,184.53	453.75	
603 Electric	519,963.38	493,360.50	422,932.31	590,391.57	1,871.00	
604 Sewer	251,082.53	70,163.21	355,152.32	33,906.58-	303.66	
611 Telephone	941,100.76	164,309.38	111,665.22	993,744.92	2,567.02	
612 Solid Waste	234,121.35	28,584.47	20,498.08	242,207.74	74.63	
615 Cablevision	173,924.35	33,275.96	27,109.80	180,090.51		
640 Bridges Golf Course	14,438.35-	115,305.12	92,468.70	8,398.07	1,034.62	
750 Trust & Agency	0.00	0.00	0.00	0.00		
900 General Fixed Assets	0.00	0.00	0.00	0.00		
999 General Long Term Debt	0.00	0.00	0.00	0.00		
DEPOSITS					5,587.95	
WITHDRAWALS					50.00	
SWEEP TRANSFER-IN					64,774.13	
<b>FIRST DAKOTA BANK TOTALS</b>	<b>3,274,351.67</b>	<b>1,200,534.92</b>	<b>1,396,312.81</b>	<b>3,078,573.78</b>	<b>59,359.24-</b>	<b>3,019,214.54</b>
<b>FSB- CABLEVISION CHECKING</b>						
BANK FSB- CABLEVISION CHECKING						
615 CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
640 CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
<b>FSB- CABLEVISION CHECKING TOTA</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FSB- CSDP CHECKING</b>						
BANK FSB- CSDP CHECKING						24,813.86
603 ELECTRIC-CUSTOMER DEPOSITS	14,954.22	575.80	950.00	14,580.02		
611 TELEPHONE-CUSTOMER DEPOSITS	10,515.91	417.93	800.00	10,133.84	100.00	
<b>FSB- CSDP CHECKING TOTALS</b>	<b>25,470.13</b>	<b>993.73</b>	<b>1,750.00</b>	<b>24,713.86</b>	<b>100.00</b>	<b>24,813.86</b>

**BANK CASH REPORT**  
2024

BANK FUND GL	BANK NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
1ST DAKOTA NATL BANK-CHECKING							
BANK 601	1ST DAKOTA NATL BANK-CHECKING VIDEO LOTTERY CHECKING	0.00	0.00	0.00	0.00		
	1ST DAKOTA NATL BANK-CHECKING	0.00	0.00	0.00	0.00	0.00	0.00
1ST DAKOTA NATL BANK- SAVINGS							
BANK 601	1ST DAKOTA NATL BANK- SAVINGS VIDEO LOTTERY SAVINGS	0.00	0.00	0.00	0.00		
	1ST DAKOTA NATL BANK- SAVINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD PUBLIC FUNDS IN TRUST							
BANK 101	SD PUBLIC FUNDS IN TRUST GENERAL FUND SD FIT	36,023.80	163.13	0.00	36,186.93		6,691,923.57
201	SECOND PENNY FUND SD FIT	384,097.26	1,630.01	0.00	385,727.27		
211	GROSS RECEIPTS TAX SD FIT	641,964.25	2,724.33	0.00	644,688.58		
302	DEBT SERVICE - TIF DIST.	2,405.91	0.00	0.00	2,405.91		
506	SWIMMING POOL - CAP PROJECT	0.00	0.00	0.00	0.00		
602	WATER SD FIT	36,036.07	152.92	0.00	36,188.99		
603	ELECTRIC SD FIT	3,191,644.16	13,544.55	0.00	3,205,188.71		
604	SEWER SD FIT	57,495.50	243.99	0.00	57,739.49		
611	TELEPHONE SD FIT	2,242,465.43	9,516.47	0.00	2,251,981.90		
612	SOLID WASTE SD FIT	28,034.88	118.97	0.00	28,153.85		
615	CABLEVISION SD FIT	0.00	0.00	0.00	0.00		
640	BRIDGES GOLF COURSE SD FIT	43,477.44	184.50	0.00	43,661.94		
	SD PUBLIC FUNDS IN TRUST TOTAL	6,663,644.70	28,278.87	0.00	6,691,923.57	0.00	6,691,923.57
=====							
	TOTAL OF ALL BANKS	9,963,466.50	1,229,807.52	1,398,062.81	9,795,211.21	59,259.24-	9,735,951.97
=====							



**BANK CASH REPORT**  
**SWEEP BANK 99 TRANSFERS**

DATE	TRANS #	TRANSFER	BANK #	BANK NAME	TRANSFER AMOUNT
07/31/2024	223	FROM	1	FIRST DAKOTA BANK	64,774.13
				TOTAL	----- 64,774.13



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SALES PERSON John Bruning  
 605-274-0904  
 john.bruning@innovativeos.com

# PROPOSAL

DATE 08/15/2024  
 CUSTOMER NAME CITY OF BERESFORD  
 CUSTOMER NUMBER D002475  
 CUSTOMER PO  
 ORDER NAME CITY HALL HON FURN PROJECT  
 ORDER NUMBER 225450  
 PROJECT NUMBER  
 TERMS NET30

**BILL TO**  
 Bill To Address  
 101 N 3RD ST  
 BERESFORD, SD 57004-1741

ATTN: Elaine Johnson  
 Email: elaine@beresfordsd.com

**SHIP TO**  
 CITY OF BERESFORD  
 101 N 3RD ST  
 BERESFORD, SD 57004-1741

ATTN: Elaine Johnson  
 Email: elaine@beresfordsd.com

Priced using South Dakota State Contract #17549  
 Contract pricing valid until April 2025  
 Installation included in product pricing

GROUP	DESCRIPTION	QUANTITY	EXTENDED AMOUNT		
Austin	Austin's office items below	1.0	7,893.64		
LINE	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
1	Undermount Power Mod 4 Outlets 10' Cord % Off List: 53.05	1.00 Each	550.00	258.23	258.23
2	Contain Satin Removable Lock Core Kit .X101E:101E % Off List: 50.30	3.00 Each	63.00	31.31	93.93
3	Flat Bracket 24D .S:Charcoal % Off List: 60.60	1.00 Each	88.00	34.67	34.67
4	42"W External Stiffener .P:Black % Off List: 47.90	1.00 Each	132.00	68.77	68.77
5	36" Cable Management Tray - Black Only .P:Black % Off List: 60.60	1.00 Each	121.00	47.67	47.67
6	Arrnge Seated Hght X-base for 42-48" Srfc \$(P1):P1 Paint Opts .PLAT:Platinum Textured % Off List: 47.90	1.00 Each	809.00	421.49	421.49
7	10500 Series Tckkbd for 30"W Stack on Strg Bck Enclosur \$(A):Grd A Fab .LC:Lucy 32:Aspen % Off List: 47.90	1.00 Each	270.00	140.67	140.67



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8	30W x 27-7/8H Modesty / Ped Back Panel .X:No Grommet \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut  % Off List: 47.90	1.00 Each	241.00	125.56	125.56
9	Laminate Modesty 13h x 66w \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .P:Black  % Off List: 60.60	1.00 Each	886.00	349.08	349.08
10	Arrange Table 42" Round Top .N:No Grommet \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut  % Off List: 47.90	1.00 Each	609.00	317.29	317.29
11	Max 3 Stage 3 Leg T Foot \$(P2):P2 Paint Opts .PR6:Silver .X:Standard Glide .MEM:Memory Preset  % Off List: 60.60	1.00 Each	2,530.00	996.82	996.82
12	30x15x15 Wall Mount Storage lam lk drs .SA:Satin \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut  % Off List: 47.90	1.00 Each	1,025.00	534.03	534.03
13	15-3/4x20-1/8x28-3/8 Mobile Ped box/box/file .K:Triangle Bar/Silver \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut  % Off List: 47.90	1.00 Each	1,225.00	638.23	638.23
14	30W x 24D Rect Worksurface / Ped Top vert grain .G:Smooth, Flat KI:Kingswood Walnut	1.00 Each	318.00	165.68	165.68



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.X:No Grommet  
 \$(L1STD):Grd L1 Standard Laminates  
 .LKII:Kingswood Walnut

% Off List: 47.90

15	42W x 24D Rect Worksurface - C/T Base \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .G1:1 Grommet - Centered T1:Platinum	1.00 Each	483.00	190.30	190.30
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% Off List: 60.60

16	30Wx23-1/8Dx28-1/2H Shelf/Box/Box/Lat File Ped .K:Triangle Bar/Silver .X:No Grommet \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,662.00	865.90	865.90
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% Off List: 47.90

17	66W x 30D Rect Worksurface - C/T Base \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .G2:2 Grommets - Offset T1:Platinum .P:Black	1.00 Each	710.00	279.74	279.74
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% Off List: 60.60

18	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .F:Fixed .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .APX:Apex 13:Navy .PLAT:Textured Platinum Metallic	6.00 Each	609.00	317.29	1,903.74
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% Off List: 47.90

19	Ignition 2 Task Mid-back, Ilira back .Y2:Advanced Synchro-Tilt SeatSldr .A:Height and Width Adj. Arm .H:Hard Caster .IT:4-Way Titanium	1.00 Each	920.00	461.84	461.84
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\$(1):Grade 1 Uph  
 .EMP:Emphasis  
 13:Navy  
 .RE:Regatta Adjustable Lumbar  
 .SB:Standard Base  
 .T:Black

% Off List: 49.80

GROUP	DESCRIPTION	QUANTITY	EXTENDED AMOUNT		
Elaine	Elaine's office items below	1.0	5,635.88		
LINE	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
20	Undermount Power Mod 4 Outlets 10' Cord % Off List: 53.05	1.00 Each	550.00	258.23	258.23
21	Contain Satin Removable Lock Core Kit .X102E:102E % Off List: 50.30	3.00 Each	63.00	31.31	93.93
22	Flat Bracket 24D .S:Charcoal % Off List: 60.60	1.00 Each	88.00	34.67	34.67
23	42"W External Stiffener .P:Black % Off List: 47.90	1.00 Each	132.00	68.77	68.77
24	Tackboard for 72" W Wallmount Tackboard \$(A):Grd A Fabric .LC:Lucy 32:Aspen % Off List: 47.90	1.00 Each	511.00	266.23	266.23
25	Laminate Modesty 13h x 66w \$(LISTD):Grd L1 Standard Laminates .LK11:Kingswood Walnut .K1:Kingswood Walnut .P:Black % Off List: 60.60	1.00 Each	886.00	349.08	349.08
26	Max 3 Stage 3 Leg T Foot \$(P2):P2 Paint Opts .PR6:Silver .X:Standard Glide .MEM:Memory Preset	1.00 Each	2,530.00	996.82	996.82





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 ORDER NUMBER 225450  
 PROJECT NUMBER  
 TERMS NET30

	% Off List: 60.60				
27	72x15x15 Wall Mount Storage lam lk drs .SA:Satin \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,685.00	877.89	877.89
	% Off List: 47.90				
28	42W x 24D Rect Worksurface - C/T Base \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .G1:1 Grommet - Centered T1:Platinum	1.00 Each	483.00	190.30	190.30
	% Off List: 60.60				
29	66W x 30D Rect Worksurface - C/T Base \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .G2:2 Grommets - Offset T1:Platinum .P:Black	1.00 Each	710.00	279.74	279.74
	% Off List: 60.60				
30	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .F:Fixed .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .APX:Apex 13:Navy .PLAT:Textured Platinum Metallic	2.00 Each	609.00	317.29	634.58
	% Off List: 47.90				
31	72x24x29-1/2 Credenza w/Lateral Rt .G:Smooth, Flat KI:Kingswood Walnut .K:Triangle Bar/Silver .T1:Platinum \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	2,157.00	1,123.80	1,123.80



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 PROJECT NUMBER  
 TERMS NET30

\$(L1STD):Grd L1 Standard Laminates  
 .LKII:Kingswood Walnut

% Off List: 47.90

32	Ignition 2 Task Mid-back, ilira back .Y2:Advanced Synchro-Tilt SeatSldr .A:Height and Width Adj. Arm .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .EMP:Emphasis 13:Navy .RE:Regatta Adjustable Lumbar .SB:Standard Base .T:Black	1.00 Each	920.00	461.84	461.84
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% Off List: 49.80

GROUP	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
Jerry	Jerry's office items below	1.0			5,526.84
LINE	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
97	Undermount Power Mod 4 Outlets 10' Cord % Off List: 53.05	1.00 Each	550.00	258.23	258.23
98	Contain Satin Removable Lock Core Kit .X106E:106E % Off List: 50.30	3.00 Each	63.00	31.31	93.93
99	36" Cable Management Tray - Black Only .P:Black % Off List: 60.60	1.00 Each	121.00	47.67	47.67
100	10500 Series Tckbd for 36"W Stack on Strg Bck Enclosure \$(A):Grd A Fab .LC:Lucy 32:Aspen % Off List: 47.90	1.00 Each	270.00	140.67	140.67
101	36W x 27-7/8H Modesty / Ped Back Panel .X:No Grommet \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut % Off List: 47.90	1.00 Each	260.00	135.46	135.46
102	Laminate Modesty 13h x 66w	1.00	886.00	349.08	349.08



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# PROPOSAL

DATE 08/15/2024  
 CUSTOMER NAME CITY OF BERESFORD  
 CUSTOMER NUMBER D002475  
 CUSTOMER PO  
 ORDER NAME CITY HALL HON FURN PROJECT  
 ORDER NUMBER 225450  
 PROJECT NUMBER  
 TERMS NET30  
 Each

\$(L1STD):Grd L1 Standard Laminates  
 .LKII:Kingswood Walnut  
 .KI:Kingswood Walnut  
 .P:Black

% Off List: 60.60

103	Max 3 Stage 3 Leg T Foot \$(P2):P2 Paint Opts .PR6:Silver .X:Standard Glide .MEM:Memory Preset	1.00 Each	2,530.00	996.82	996.82
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% Off List: 60.60

104	36x15x15 Wall Mount Storage lam lk drs .SA:Satin \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,105.00	575.71	575.71
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% Off List: 47.90

105	15-3/4x20-1/8x28-3/8 Mobile Ped box/box/file .K:Triangle Bar/Silver \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,225.00	638.23	638.23
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% Off List: 47.90

106	36W x 24D Rect Worksurface / Ped Top vert grain .G:Smooth, Flat KI:Kingswood Walnut .X:No Grommet \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	318.00	165.68	165.68
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% Off List: 47.90

107	36Wx23-1/8Dx28-1/2H Lateral File Pedestal .K:Triangle Bar/Silver .X:No Grommet \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,438.00	749.20	749.20
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% Off List: 47.90





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108	66W x 30D Rect Worksurface - C/T Base \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .G2:2 Grommets - Offset T1:Platinum .P:Black	1.00	710.00	279.74	279.74
		Each			

% Off List: 60.60

109	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .F:Fixed .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .APX:Apex 13:Navy .PLAT:Textured Platinum Metallic	2.00	609.00	317.29	634.58
		Each			

% Off List: 47.90

110	Ignition 2 Task Mid-back, ilira back .Y2:Advanced Synchro-Tilt SeatSldr .A:Height and Width Adj. Arm .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .EMP:Emphasis 13:Navy .RE:Regatta Adjustable Lumbar .SB:Standard Base .T:Black	1.00	920.00	461.84	461.84
		Each			

% Off List: 49.80

GROUP	DESCRIPTION	QUANTITY	EXTENDED AMOUNT		
Open Office	Open Office items below	1.0	34,964.45		

LINE	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
33	Lock Core Replacement Kit Brushed Chrome .X104E:104E	4.00 Each	65.00	32.31	129.24

% Off List: 50.29

34	Single Connector Strap	6.00 Each	22.00	8.67	52.02
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% Off List: 60.59

35	"L" Connector Strap	3.00 Each	22.00	8.67	26.01
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% Off List: 60.59



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36	Ceiling In-Feed Cable 144" long	2.00 Each	325.00	128.05	256.10
	% Off List: 60.60				
37	Electrical Pass-Thru w/o Power Block 30" 3-1&2-2	1.00 Each	164.00	64.62	64.62
	% Off List: 60.60				
38	Electrical Power Harness 24W 3-1 & 2-2 Systems	1.00 Each	280.00	110.32	110.32
	% Off List: 60.60				
39	Electrical Power Harness 36W 3-1 & 2-2 Systems	3.00 Each	280.00	110.32	330.96
	% Off List: 60.60				
40	Electrical Power Harness 48W 3-1 & 2-2 Systems	1.00 Each	295.00	116.23	116.23
	% Off List: 60.60				
41	Electrical Power Harness Panels - w/duplex capacity	1.00 Each	295.00	116.23	116.23
	% Off List: 60.60				
42	Straight Connector Kit .X:No Option	7.00 Each	30.00	11.82	82.74
	% Off List: 60.60				
43	36" Cable Management Tray - Black Only .P:Black	3.00 Each	121.00	47.67	143.01
	% Off List: 60.60				
44	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems .S:Charcoal	3.00 Each	60.00	23.64	70.92
	% Off List: 60.60				
45	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems .S:Charcoal	4.00 Each	60.00	23.64	94.56
	% Off List: 60.60				
46	Duplex Receptacle Circuit 3 3-1 System Only .S:Charcoal	3.00 Each	60.00	60.00	180.00
	% Off List: 0.00				
47	Lock Core Replacement Kit Brushed Chrome .X103E:103E	4.00 Each	65.00	32.31	129.24
	% Off List: 50.29				
48	Lock Core Replacement Kit Brushed Chrome .X105E:105E	1.00 Each	65.00	32.31	32.31



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	% Off List: 50.29				
49	48"W External Stiffener .P:Black	1.00 Each	138.00	71.90	71.90
	% Off List: 47.90				
50	Power pole w/o receptacles 6' 6"H 2" x 2" \$(P1):P1 Paint Opts .P8T:Titanium	2.00 Each	375.00	147.75	295.50
	% Off List: 60.60				
51	Variable Height Connector Kit 22.5H \$(P1):P1 Paint Opts .P8T:Titanium	1.00 Each	92.00	36.25	36.25
	% Off List: 60.60				
52	Panel Top Cap 72"W \$(P1):P1 Paint Opts .P8T:Titanium	2.00 Each	140.00	55.16	110.32
	% Off List: 60.60				
53	42.5H "L" Connector Post \$(P1):P1 Paint Opts .S:Charcoal	1.00 Each	154.00	60.68	60.68
	% Off List: 60.60				
54	65H "L" Connector Post \$(P1):P1 Paint Opts .S:Charcoal	4.00 Each	197.00	77.62	310.48
	% Off List: 60.60				
55	65H "T" Connector Post \$(P1):P1 Paint Opts .S:Charcoal	1.00 Each	190.00	74.86	74.86
	% Off List: 60.60				
56	Counter Top Bracket for 42.5H Panels \$(P1):P1 Paint Opts .S:Charcoal	2.00 Each	74.00	29.16	58.32
	% Off List: 60.59				
57	Panel Finished End Covers 42.5H \$(P1):P1 Paint Opts .S:Charcoal	1.00 Each	75.00	29.55	29.55



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	% Off List: 60.60				
58	Panel Finished End Covers 65H \$(P1):P1 Paint Opts .S:Charcoal	4.00 Each	90.00	35.46	141.84
	% Off List: 60.60				
59	Accelerate stability foot \$(P1):Select P1 Paint .S:Charcoal	1.00 Each	496.00	195.42	195.42
	% Off List: 60.60				
60	Panel Top Cap 24"W \$(P1):P1 Paint Opts .S:Charcoal	3.00 Each	54.00	21.28	63.84
	% Off List: 60.59				
61	Panel Top Cap 30"W \$(P1):P1 Paint Opts .S:Charcoal	2.00 Each	64.00	25.22	50.44
	% Off List: 60.59				
62	Panel Top Cap 36"W \$(P1):P1 Paint Opts .S:Charcoal	8.00 Each	82.00	32.31	258.48
	% Off List: 60.60				
63	Panel Top Cap 48"W \$(P1):P1 Paint Opts .S:Charcoal	1.00 Each	93.00	36.64	36.64
	% Off List: 60.60				
64	Abode Shared Leg \$(P1):P1 Paint Opts .S:Charcoal	2.00 Each	506.00	199.36	398.72
	% Off List: 60.60				
65	Left-hand Cantilever 24"D \$(P1):Select P1 Paint .S:Charcoal	1.00 Each	62.00	24.43	24.43
	% Off List: 60.60				
66	Right-hand Cantilever 24"D \$(P1):Select P1 Paint .S:Charcoal	1.00 Each	62.00	24.43	24.43





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	% Off List: 60.60				
67	Worksurface Bracket Kit \$(PI):P1 Paint Opts .S:Charcoal	7.00 Each	64.00	25.22	176.54
	% Off List: 60.59				
68	Universal Mod Panel for 66" Motivate tables \$(PI):P1 Paint Opts .S:Charcoal	6.00 Each	330.00	171.93	1,031.58
	% Off List: 47.90				
69	Motivate Presentation Cart Modesty Panel \$(PI):P1 Paint Opts .S:Charcoal	1.00 Each	242.00	126.08	126.08
	% Off List: 47.90				
70	Box/Box/File 28H x 22 7/8D x 15W .L:Lock \$(PI):P1 Paint Opts .S:Charcoal	3.00 Each	759.00	299.05	897.15
	% Off List: 60.60				
71	File/File 28H x 22 7/8D x15W .L:Lock \$(PI):P1 Paint Opts .S:Charcoal	2.00 Each	752.00	296.29	592.58
	% Off List: 60.60				
72	Systems Raised Straight Countertops 72Wx15D Edgeband \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak	1.00 Each	556.00	219.06	219.06
	% Off List: 60.60				
73	Abound Overhead-Metal Flipper Door 36" \$(PI):P1 Paint Opts .S:Charcoal .L:Lock	4.00 Each	784.00	308.90	1,235.60
	% Off List: 60.60				
74	Laminate Modesty 13h x 72w \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak .P:Black	2.00 Each	934.00	368.00	736.00



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	% Off List: 60.60				
75	Systems Rectangular Worksurface Edgeband 24D x 48W \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak .S:Charcoal	2.00 Each	553.00	217.88	435.76
	% Off List: 60.60				
76	Systems Rectangular Worksurface Edgeband 24D x 72W \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak .S:Charcoal	2.00 Each	722.00	284.47	568.94
	% Off List: 60.60				
77	Systems Rectangular Worksurface Edgeband 30D x 72W \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak .S:Charcoal	2.00 Each	806.00	317.56	635.12
	% Off List: 60.60				
78	3 Stage 2 Leg Rectangle T Foot \$(P1):P1 Paint Opts .S:Charcoal .X:Standard Glide .MEM:Memory Preset	3.00 Each	1,203.00	473.98	1,421.94
	% Off List: 60.60				
79	Tackable Panel w/o TC 42.5H x 30W \$(A):Grd A Fabric .LC:Lucy 32:Aspen \$(P1):P1 Paint Opts .S:Charcoal	1.00 Each	434.00	171.00	171.00
	% Off List: 60.60				
80	Tackable Panel w/o TC 42.5H x 72W \$(A):Grd A Fabric .LC:Lucy 32:Aspen \$(P1):P1 Paint Opts .S:Charcoal	2.00 Each	739.00	291.17	582.34
	% Off List: 60.60				



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81	Tackable Panel w/o TC 65H x 24W \$(A):Grd A Fabric .LC:Lucy 32:Aspen \$(P1):P1 Paint Opts .S:Charcoal  % Off List: 60.60	3.00 Each	496.00	195.42	586.26
82	Tackable Panel w/o TC 65H x 36W \$(A):Grd A Fabric .LC:Lucy 32:Aspen \$(P1):P1 Paint Opts .S:Charcoal  % Off List: 60.60	4.00 Each	561.00	221.03	884.12
83	Motivate Presentation Cart Desktop Lectern 2mm edgeband \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak \$(P1):P1 Paint Opts .S:Charcoal  % Off List: 47.90	1.00 Each	467.00	243.31	243.31
84	Tackable Top Tier Glass Panel w/o TC 65H x 30W \$(A):Grd A Fabric .LC:Lucy 32:Aspen \$(P1):P1 Paint Opts .S:Charcoal .Q:Clear  % Off List: 60.60	1.00 Each	784.00	308.90	308.90
85	Tackable Top Tier Glass Panel w/o TC 65H x 36W \$(A):Grd A Fabric .LC:Lucy 32:Aspen \$(P1):P1 Paint Opts .S:Charcoal .Q:Clear  % Off List: 60.60	4.00 Each	828.00	326.23	1,304.92
86	Tackable Top Tier Glass Panel w/o TC 65H x 48W \$(A):Grd A Fabric .LC:Lucy 32:Aspen	1.00 Each	919.00	362.09	362.09



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\$(P1):P1 Paint Opts  
 .S:Charcoal  
 .Q:Clear

% Off List: 60.60

87	70W x 28D Rect Worksurface - C/T Base \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak .G2:2 Grommets - Offset S:Charcoal .P:Black	1.00 Each	789.00	310.87	310.87
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% Off List: 60.60

88	72W x 30D Rect Worksurface - C/T Base \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak .G2:2 Grommets - Offset S:Charcoal .P:Black	2.00 Each	774.00	304.96	609.92
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% Off List: 60.60

89	Motivate Prsrtn Cart Standing Ht Adj-Leg 35 Ccave 2mm Top .C:Caster \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak .DP:Portico Teak \$(P1):P1 Paint Opts .S:Charcoal	1.00 Each	1,565.00	815.37	815.37
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% Off List: 47.90

90	Flock 26 Cylinder Table Laminate .N:No Grommet .O:No Ports \$(L1STD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .TS:Tapered Square Leg \$(P2):P2 Paint Opts .PR8:Silver Texture	1.00 Each	987.00	514.23	514.23
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% Off List: 47.90

91	Motivate Table Rect 24Dx66W 2mm Edge Nesting Base .N:No Grommets \$(L2STD):Grd L2 Standard Laminates .LPT1:Portico Teak	6.00 Each	1,648.00	827.30	4,963.80
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.DP:Portico Teak  
 .C:Caster  
 \$(P1):P1 Paint Opts  
 .S:Charcoal

% Off List: 49.80

92	26" Wide Lounge Chair - Dual Fabric \$(1):Grade 1 Uph .UR:Contourett 95:Navy \$(1):Grade 1 Uph .UR:Contourett 17:Storm .4S:4 Star Base PR8:Silver Texture	2.00 Each	1,490.00	776.29	1,552.58
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% Off List: 47.90

93	Motivate Nest/Stack Chair-Flex Bck-Uph Seat .F:Fixed Arm .H:Hard .IT:4-Way Titanium .LA:Lava \$(1):Grade 1 Uph .EMP:Emphasis 14:Denim .PLAT:Platinum Metallic	12.00 Each	851.00	427.20	5,126.40
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% Off List: 49.80

94	Ignition 2 Task Mid-back, ilira back .Y2:Advanced Synchro-Tilt SeatSldr .A:Height and Width Adj. Arm .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .EMP:Emphasis 13:Navy .RE:Regatta Adjustable Lumbar .SB:Standard Base .T:Black	3.00 Each	920.00	461.84	1,385.52
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% Off List: 49.80

95	16"d x 36"w x 41.3"h, Storage Modules w/ 3 File Drawers, ZIRA -(STD) Thermally Fused Laminate, High Performance (1" Thick) -ZTOP:Zira Top Finish SOG:1-Storm Grey SOG -ZBSE:Zira Storage Base Finish	2.00 Each	2,090.00	1,175.63	2,351.26
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SOG:2-Storm Grey SOG  
 A3:F-1" Top, Standard Edge  
 -HAN:Handle Option (Required)  
 HO:P-Crescent Handle - Black  
 -:File Drawer (STD)  
 -:File Drawer (STD)  
 B3:M-Convert File or Lateral File to Box Box (Pos.3)  
 K-436:C-Keyed for Lock #436  
 -NGSA:Non-GSA (Commercial Furniture Offering)

% Off List: 43.75

96	Crank Adj. Flat Panel TV Cart	1.00	0.00	638.60	638.60
		Each			

% Off List: 0.00

GROUP	DESCRIPTION	QUANTITY	EXTENDED AMOUNT		
Tony	Tony's office items below	1.0	6,249.26		

LINE	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
111	Undermount Power Mod 4 Outlets 10' Cord	1.00	550.00	258.23	258.23
		Each			
	% Off List: 53.05				
112	Contain Satin Removable Lock Core Kit .X101E:101E	3.00	63.00	31.31	93.93
		Each			
	% Off List: 50.30				
113	Flat Bracket 24D .S:Charcoal	2.00	88.00	34.67	69.34
		Each			
	% Off List: 60.60				
114	36" Cable Management Tray - Black Only .P:Black	1.00	121.00	47.67	47.67
		Each			
	% Off List: 60.60				
115	42"W External Stiffener .P:Black	2.00	132.00	68.77	137.54
		Each			
	% Off List: 47.90				
116	10500 Series Tckbd for 36"W Stack on Strg Bck Enclosure \$(A):Grd A Fab .LC:Lucy 32:Aspen	1.00	270.00	140.67	140.67
		Each			
	% Off List: 47.90				
117	36W x 27-7/8H Modesty / Ped Back Panel .X:No Grommet	1.00	260.00	135.46	135.46
		Each			



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\$(LISTD):Grd L1 Standard Laminates  
.LKII:Kingswood Walnut

% Off List: 47.90

118	Laminate Modesty 13h x 66w \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut .P:Black	1.00 Each	886.00	349.08	349.08
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% Off List: 60.60

119	Max 3 Stage 3 Leg T Foot \$(P2):P2 Paint Opts .PR6:Silver .X:Standard Glide .MEM:Memory Preset	1.00 Each	2,530.00	996.82	996.82
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% Off List: 60.60

120	36x15x15 Wall Mount Storage lam lk drs .SA:Satin \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,105.00	575.71	575.71
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% Off List: 47.90

121	15-3/4x20-1/8x28-3/8 Mobile Ped box/box/file .K:Triangle Bar/Silver \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	1,225.00	638.23	638.23
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% Off List: 47.90

122	36W x 24D Rect Worksurface / Ped Top vert grain .G:Smooth, Flat KI:Kingswood Walnut .X:No Grommet \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut	1.00 Each	318.00	165.68	165.68
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% Off List: 47.90

123	42W x 24D Rect Worksurface - C/T Base \$(LISTD):Grd L1 Standard Laminates .LKII:Kingswood Walnut .KI:Kingswood Walnut	2.00 Each	483.00	190.30	380.60
-----	--	--------------	--------	--------	--------



952.808.9900 | 866.574.5389  
 INNOVATIVEOS.COM

SALES PERSON John Bruning  
 605-274-0904  
 john.bruning@innovativeos.com

# PROPOSAL

DATE 08/15/2024  
 CUSTOMER NAME CITY OF BERESFORD  
 CUSTOMER NUMBER D002475  
 CUSTOMER PO  
 ORDER NAME CITY HALL HON FURN PROJECT  
 ORDER NUMBER 225450  
 PROJECT NUMBER  
 TERMS NET30

.G1:1 Grommet - Centered  
 T1:Platinum

% Off List: 60.60

124	36Wx23-1/8Dx28-1/2H Shelf/Box/Box/Lat File Ped .K:Triangle Bar/Silver .X:No Grommet \$(L1STD):Grd L1 Standard Laminates .LK1:Kingswood Walnut \$(L1STD):Grd L1 Standard Laminates .LK1:Kingswood Walnut	1.00 Each	1,697.00	884.14	884.14
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% Off List: 47.90

125	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .F:Fixed .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .APX:Apex 13:Navy .PLAT:Textured Platinum Metallic	2.00 Each	609.00	317.29	634.58
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% Off List: 47.90

126	66W x 30D Rect Worksurface - C/T Base \$(L1STD):Grd L1 Standard Laminates .LK1:Kingswood Walnut .K1:Kingswood Walnut .G2:2 Grommets - Offset T1:Platinum .P:Black : :	1.00 Each	710.00	279.74	279.74
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% Off List: 60.60

127	Ignition 2 Task Mid-back, ilira back .Y2:Advanced Synchro-Tilt SeatSlidr .A:Height and Width Adj. Arm .H:Hard Caster .IT:4-Way Titanium \$(1):Grade 1 Uph .EMP:Emphasis 13:Navy .RE:Regatta Adjustable Lumbar .SB:Standard Base .T:Black	1.00 Each	920.00	461.84	461.84
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 605-274-0904  
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# PROPOSAL

DATE 08/15/2024  
 CUSTOMER NAME CITY OF BERESFORD  
 CUSTOMER NUMBER D002475  
 CUSTOMER PO  
 ORDER NAME CITY HALL HON FURN PROJECT  
 ORDER NUMBER 225450  
 PROJECT NUMBER  
 TERMS NET30

% Off List: 49.80

GROUP	DESCRIPTION	QUANTITY	EXTENDED AMOUNT
XServices	Services below	1.0	4,947.69

LINE	DESCRIPTION	QUANTITY	LIST	UNIT PRICE	EXTENDED AMOUNT
128	Furniture Design Services	1.00	0.00	4,947.69	4,947.69
		Each			

% Off List: 0.00

129	Furniture Installation	1.00	0.00	0.00	0.00
		Each			

% Off List: 0.00

Remit to address for deposits:  
 Innovative office Solutions LLC  
 Lockbox #131434 PO Box 1414  
 Minneapolis, MN 55480-1414

SUBTOTAL \$65,217.76  
**TOTAL \$65,217.76**

Proposal Valid For 14 Days

Thank you for the opportunity to partner together. Please review the quotation and let us know if you have any questions.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

John Bruning  
605-274-0904  
john.bruning@innovativeos.com

## PROPOSAL

DATE	08/15/2024
CUSTOMER NAME	CITY OF BERESFORD
CUSTOMER NUMBER	D002475
CUSTOMER PO	
ORDER NAME	CITY HALL HON FURN PROJECT
ORDER NUMBER	225450
PROJECT NUMBER	
TERMS	NET30

### THANK YOU FOR THE OPPORTUNITY

We are thrilled for the opportunity to partner together on your project. The terms and conditions below outline a working understanding for the project journey and is intended to set both organizations up for success. If you have questions or concerns, please contact us directly.

### QUOTES AND PRICING

Please review your final project plan and quote to confirm it will fit your space and workplace needs. Quoted prices are good for 14 days from the date of the proposal. Due to the volatile transportation conditions in 2022 & 2023, freight will be billed based upon actual. Unless otherwise noted, prices quoted do not include sales, use, excise, or other applicable taxes. Any applicable taxes will be added or adjusted on the invoice at the time of billing. Buyers exempt from taxes should provide Innovative with copies of exemption certificates prior to placing the order.

### DESIGN AND ORDERING

Innovative's Design team will work with you and/or your team to design a space that is customized to your budget, style and unique needs to transform your space/s and bring your vision to life. If you do not want to move forward with us on a project, the design work remains the exclusive property of Innovative Office Solutions and we reserve the right to invoice you for the design costs incurred.

### NEED FOR DEPOSITS

A deposit of 50% of the order is required on all projects in excess of \$10,000. The deposit is essential as our vendor partners require payment from us when placing orders. Once the deposit is received, we will place your order. Payments must be in the form of check, ACH or wire transfer. Credit cards are not accepted for deposits or other furniture payments over \$5,000.

### PAYMENT TERMS

Our Innovative team will send invoices following delivery and installation completion. To ensure a seamless accounting experience, please send payment within 30 days of the invoice date. It is not uncommon for a project to be substantially complete, except for a few punch list items. We appreciate you paying your invoice in full. Innovative will complete your project when outstanding items and/or parts become available.

### CHANGES

Once we receive the sign off on design plan and proposed budget, your order will be placed. Due to the customization of many projects, once orders are placed, most products are not returnable. Modifications or cancellations may result in cancellation or restocking charges by our manufacturer partners. Unfortunately, we will need to invoice you if such charges are incurred. Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of the project, including any additional requirements or restrictions placed on Innovative will be added to the project price. When Innovative becomes aware of the nature and impact of the change, you will be notified, and all project paperwork will be updated as necessary. In this instance, a revised quote will be generated for signoff.

### PROJECT DELAYS AND STORAGE

We understand projects are occasionally delayed. This may mean you are unable to accept product from us as scheduled. When this occurs, Innovative will store your items at no charge for up to 30 days to provide you with additional time to ensure your space is ready for installation. After 30 days, we will provide a quote to continue to store your product, as we want to make sure it is safe and in a secure location.

### DELIVERY AND RECEIPT OF PRODUCT

We will contact you once we are notified your product has been shipped and is on its way. Your product will be delivered during regular business hours. In order to provide an exceptional delivery experience, we ask that you inform us of any unique circumstances that a driver or install team may face during a delivery. This may include such challenges as a downtown location or the need for a liftgate. Providing us with this information ensures that product is delivered to the proper location within your facility and will reduce the chances of damage to any of the items.

We kindly ask you to inspect all product directly shipped and/or delivered and brought onto the job site as scheduled. If you discover product has been damaged or shipped in error during the receiving process, please notify us within 24 hours to ensure that appropriate claims can be





952.808.9900 | 866.574.5389  
INNOVATIVEOS.COM

SALES PERSON John Bruning  
605-274-0904  
john.bruning@innovativeos.com

# PROPOSAL

DATE 08/15/2024  
CUSTOMER NAME CITY OF BERESFORD  
CUSTOMER NUMBER D002475  
CUSTOMER PO  
ORDER NAME CITY HALL HON FURN PROJECT  
ORDER NUMBER 225450  
PROJECT NUMBER  
TERMS NET30

filed. After product arrives at your site, any loss or damage caused by other trades or by weather, fire or other elements is your responsibility.

### INSTALLATION PREMISES CONDITIONS

It is our sincere priority to make sure the installation of your product is timely, professional, and as efficient as possible. To facilitate this, we ask the site to be clean, clear, and free of debris prior to installation. The jobsite should have proper lighting, heat, power source, hoisting and/or elevator service and suitable unobstructed dock space and a secured staging area. The job site shall also be free of the interference of other trades in the area where installation is taking place.

We understand in certain situations spaces are not ready for installation when the initial date was scheduled. If this is the case, please provide at least a 48-hour notice so we can keep your project on track to the best of our ability. If proper, timely communication does not occur, unfortunately additional charges may be invoiced to cover costs incurred. Our Installation Team installs product based on the final approved layout. If there are any changes to the final plan, please make sure these are addressed prior to the installation date.

### WARRANTY

Each manufacturing partner of Innovative has a warranty standard. For more information on warranty details, reach out to your Innovative Account Executive. Warrantied product replacements may require billable installation services.

### CLAIMS

Innovative will help resolve claims concerning damaged and/or defective product, materials and/or workmanship made within the warranty period as stated by the manufacturer, supplier, or fabricator. We will arrange for the repair or replacement of any damaged or defective items and/or installation to make sure the project is successful.

### FORCE MAJEURE

We will do our absolute best to ensure we can secure and install your product, but if there are reasons beyond our control, Innovative will not be liable. Reasons include but are not limited to, strikes, pandemics, embargos, war or other breakout of hostilities, acts of God, machinery breakdowns, delays of carriers or suppliers, and domestic or foreign governmental acts or regulations.

### GOVERNING LAW

This agreement shall be governed by and construed according to the laws of the State of Minnesota.

### ARBITRATION

We want to make this a true partnership and resolve any issues that may occur. Any controversies or claims arising relating to this contract will be settled by arbitration administered by the American Arbitration Association. They will fall under its commercial rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court with authority. The award shall include the costs of arbitration and the legal fees of the prevailing party.

### THANK YOU FOR YOUR PARTNERSHIP

Innovative Office Solutions is built upon a "relationships matter" belief system, and every project matters to us. We are thankful for the opportunity to partner together, and we look forward to serving you!

\_\_\_\_\_ *Authorized Signature*                      \_\_\_\_\_ *Date*

CITY OF BERESFORD, SOUTH DAKOTA  
RESOLUTION 2024-13

WHEREAS Initiated Measure 28 was certified for the November 2024 General Election Ballot by the South Dakota Secretary of State;

WHEREAS Initiated Measure 28, if passed, would remove state, municipal and tribal taxes on all items sold for human consumption except alcohol and prepared food;

WHEREAS "human consumption" is undefined in South Dakota Codified Law or the South Dakota Constitution. Black's Law Dictionary defines "consumption" as "the act of destroying a thing by using it; the use of a thing in a way that exhausts it.";

WHEREAS South Dakota Codified Law 34-45-1(7) defines tobacco products as "any item made of tobacco intended for human consumption, including cigarettes, cigars, pipe tobacco, and smokeless tobacco, and vapor products as defined in § 34-46-20.";

WHEREAS South Dakota Codified Law 10-52-2 allows incorporated municipalities to impose a tax on the sale, use, storage and consumption of items that conform in all respects to the state tax on such items up to two percent;

WHEREAS Initiated Measure 28 is in direct conflict with existing state law and the Attorney General's explanation of the measure states legislative or judicial clarification would be needed if the measure passes;

WHEREAS The City of Beresford levies a two-percent sales tax and collected \$1,400,359 in the 2023 fiscal year and \$840,851 year-to-date in the 2024 fiscal year;

WHEREAS The City of Beresford estimates annual lost revenue of \$190,000 unless Initiated Measure 28 is rejected by voters in South Dakota;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Beresford, that Initiated Measure 28 would negatively impact our community and its residents.

Dated this 19<sup>th</sup> day of August 2024

\_\_\_\_\_  
Eli Seeley, Mayor

ATTEST:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

SAML - Original



CITY OF BERESFORD, SOUTH DAKOTA  
RESOLUTION 2024-13

WHEREAS Initiated Measure 28 was certified for the November 2024 General Election Ballot by the South Dakota Secretary of State;

WHEREAS Initiated Measure 28, if passed, would remove state, municipal and tribal taxes on all items sold for human consumption except alcohol and prepared food;

WHEREAS The City of Beresford estimates annual lost revenue of \$190,000 as a result of its passage.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Beresford, that if Initiated Measure 28 is passed by voters in South Dakota, the city council would need to find other revenue to make up for the short fall and/or cut expenses accordingly.

Dated this 19<sup>th</sup> day of August 2024

\_\_\_\_\_  
Eli Seeley, Mayor

ATTEST:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

Larry Rober suggestion

CITY OF BERESFORD, SOUTH DAKOTA  
RESOLUTION 2024-13

WHEREAS Initiated Measure 28 was certified for the November 2024 General Election Ballot by the South Dakota Secretary of State;

WHEREAS Initiated Measure 28, if passed, would remove state, municipal and tribal taxes on all items sold for human consumption except alcohol and prepared food;

WHEREAS "human consumption" is undefined in South Dakota Codified Law or the South Dakota Constitution. Black's Law Dictionary defines "consumption" as "the act of destroying a thing by using it; the use of a thing in a way that exhausts it."

WHEREAS South Dakota Codified Law 34-45-1(7) defines tobacco products as "any item made of tobacco intended for human consumption, including cigarettes, cigars, pipe tobacco, and smokeless tobacco, and vapor products as defined in § 34-46-20.";

WHEREAS South Dakota Codified Law 10-52-2 allows incorporated municipalities to impose a tax on the sale, use, storage and consumption of items that conform in all respects to the state tax on such items up to two percent;

WHEREAS the Attorney General's explanation of the measure states legislative or judicial clarification would be needed if the measure passes;

WHEREAS The City of Beresford levies a two-percent sales tax and collected \$1,400,359 in the 2023 fiscal year and \$840,851 year-to-date in the 2024 fiscal year;

WHEREAS The City of Beresford estimates annual lost revenue of \$190,000 unless Initiated Measure 28 is rejected by voters in South Dakota.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Beresford, that Initiated Measure 28 would negatively impact the municipal budget in our community.

Dated this 19th day of August 2024

---

Eli Seeley, Mayor

ATTEST:

---

Elaine Johnson, Finance Officer

SAML - Revised

# FRIEBERG, NELSON & ASK, L.L.P.

---

## ATTORNEYS AT LAW

ROBERT B. FRIEBERG  
THOMAS H. FRIEBERG  
LARRY A. NELSON  
BRENDA M. ASK (SD & IA)  
SAMUEL J. NELSON  
AUSTIN J. FELTS

Sender's Address:  
206 E. 5<sup>th</sup> Street  
P.O. Box 38  
Canton, SD 57013-0038

---

AUGUST FRIEBERG (1863-1932)  
ROSCOE A. FRIEBERG (1903-1982)  
BLAINE O. RUDOLPH (1925-2016)

PHONE: (605) 987-2686  
FAX: (605) 987-5779  
EMAIL: [snelson@frieberglaw.com](mailto:snelson@frieberglaw.com)

Sarah Rankin  
Executive Director  
South Dakota Municipal League  
208 Island Drive  
Fort Pierre, SD 57532

*Sent via email to: [sara@sdmunicipalleague.org](mailto:sara@sdmunicipalleague.org)*

### Memorandum Regarding City Resolutions Opposing Initiated Measures

Dear Sara,

You have requested clarification as to whether SDCL 12-27-20 would prohibit a city's passage of a resolution stating IM-28 would negatively impact a community and its residents. The statute does not prohibit the passage or publication of a resolution, and doing so is not an unlawful expenditure of public funds for the purpose of influencing the adoption or defeat of a ballot question. Separately, the draft resolution you provided appears to be educational in nature as it relates to the ballot question.

Much like the matter in Attorney General Opinion 12-4, clarification in this matter raises issues of statutory construction. The following section of AG Opinion 12-4 is applicable in our situation:

Rules of statutory construction require the intent of the law be ascertained by the language expressed in the statutes as a whole, including enactments relating to the same subject. *In re Estate of Hamilton*, 814 N.W.2d 141, 2012 S.D. 34, ¶ 7 (S.D. 2012). Statutes of specific application must be construed to take precedence over those of general application. *Hamilton* at ¶ 12. Words of a statute must be read in their context and with a view to their place in the overall statutory scheme. One statute on a topic may not be selected with disregard to another statute that modifies or limits its effect or scope. *Expungement of Oliver*, 810 N.W.2d 350, 2012 S.D. 9, ¶ 9 (S.D. 2012).

SDCL 12-27-20 is a statute of general application and states in part that a city "may not expend or permit the expenditure of public funds for the purpose of influencing the nomination or

election of any candidate, or for the petitioning of a ballot question on the ballot or the adoption or defeat of any ballot question.” The statute clearly does not expressly prohibit the adoption or passage of a resolution opposing or supporting a ballot measure. More importantly, the statute states “this section does not prohibit the state, its agencies, or the governing body of any political subdivision of the state from presenting factual information solely for the purpose of educating voters on a ballot question.” The statute does not specify how a city may present factual information for the purpose of educating voters. Reading 12-27-20 as prohibiting the passage of a resolution related to a ballot question goes beyond the plain language of the statute. In this case, the draft resolution appears to be educational in nature, something the statute says it does not prohibit. Should a city have a concern about the wording of the draft resolution, they are free to modify its language. If a city is looking to edit the original draft resolution, I have attached suggested edits.

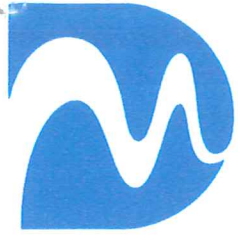
Further, SDCL 12-27-20 cannot be read so as to prohibit the passage of a resolution due to its attendant publication costs. SDCL Chapter 9-19 requires the publication of ordinances and resolutions, and SDCL 9-19-8 allows for the publication of resolutions separately or as part of the minutes of the meeting of a governing body. SDCL 9-18-1 requires the publication of a city’s meeting minutes, requires a city to pay for the publication, and requires that the cost not exceed certain rates. These are statutes of specific application and they limit SDCL 12-27-20’s effect and scope. In other words, SDCL 12-27-20’s prohibition does not apply to monies the city spends to publish under the notice statutes. Characterizing the costs of statutorily-required publications as a prohibited expenditures of public funds on a ballot question under SDCL 12-27-20 would lead to an absurd result.

In conclusion, I do not believe the proposed resolution as written violates SDCL 12-27-20. Should individual cities have concerns about its wording, they are free to modify it. Please contact me if you have additional questions or concerns.

Yours very truly,

A handwritten signature in black ink, appearing to read 'S. Nelson', with a long horizontal line extending to the right.

SAMUEL J. NELSON  
For the Firm



## MEMBERSHIP APPLICATION

Date: 8-19-2024

**Name of Applicant (Individual/Organization):**

City of Beresford

**Mailing Address:**

Street: 101 N. 3rd St.

City: Beresford State: SD Zip Code: 5 7004

**Physical Address (if different from mailing address):**

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Primary Contact Information:**

Name: Jerry Zeimetz

Position (if applicable): City Administrator

Phone Number: 605-763-2008 Email: jerry@beresfordsd.com

**Alternate Contact Information:**

Name: Elaine Johnson

Position (if applicable): Finance Officer

Phone Number: 605-763-2008 Email: elaine@beresfordsd.com

**Membership Type** (Please select the appropriate category)

- Regional (Rural) Water System
- Municipal
- Governmental
- Other (Please specify): \_\_\_\_\_

**Previous Water System Affiliation** (if any):Name of System: Lewis and Clark Regional WaterRole/Position: MemberDuration: Since start up - 1990

**Additional Information** (Please use this space to provide any additional information or specific interests you have in the Dakota Mainstem Regional Water System):

**Agreement and Signature**

By signing below, I/We hereby apply for membership in the Dakota Mainstem Regional Water System. I/We agree to abide by the Articles of Incorporation, Bylaws, and rules and regulations of the Dakota Mainstem Regional Water System and to support its mission to the best of my/our ability.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this completed application along with any applicable membership fees to the Dakota Mainstem Regional Water System office. If you have any questions or need further assistance, please contact us at:

Dakota Mainstem Regional Water System  
PO Box 308  
1100 Heritage Dr  
Madison, SD 57042  
(605) 204-0125  
kpfeifle@dmrws.com

## Jerry Zeimetz

---

**From:** Steve Watson <Steve.Watson@ISGInc.com>  
**Sent:** Tuesday, August 6, 2024 2:00 PM  
**To:** Jerry Zeimetz  
**Cc:** Mike Tiedeman (Michael.Tiedeman@yahoo.com)  
**Subject:** [\*EXT\*]RE: update  
**Attachments:** 2023-10-23\_CIP-Planning-Handout.pdf

**CAUTION:** This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jerry-

Hello!

Please find attached an overview of the CIP process with ISG. Our CIP projects with the State are winding down, so we'd have capacity as soon as September to pick up new CIPs.

When we're not the appointed engineer, we've been providing these plans for \$30,000.

Happy to visit more if you have interest. Thanks for reaching out!

Steve



**Steve Watson**  
Development Strategist  
*Employee Owner*

P 605.274.6401  
C 605.274.1779  
E [Steve.Watson@ISGInc.com](mailto:Steve.Watson@ISGInc.com)  
W [ISGInc.com](http://ISGInc.com)



---

**From:** Jerry Zeimetz <jerry@beresfordsd.com>  
**Sent:** Tuesday, August 6, 2024 11:07 AM  
**To:** Steve Watson <Steve.Watson@ISGInc.com>  
**Cc:** Mike Tiedeman (Michael.Tiedeman@yahoo.com) <Michael.Tiedeman@yahoo.com>  
**Subject:** re: update

Steve, Mike and I were visiting last night about the capital improvement plan that you put together for the City of Volga.

We would be interested in finding out more about how you went about that and the cost to prepare this document.



# Capital Improvement Planning

## OVERVIEW

A Capital Improvement Plan (CIP) serves as a proactive community planning and budgeting tool to coordinate the identification, timing, and financing of capital improvements and major non-recurring physical expenditures. Read on to learn about ISG's approach to capital improvement planning.



### DID YOU KNOW?

#### Capital Expense

A major public improvement project or item that costs at least \$10,000.

#### Best Practice

A CIP should have a 5–10 year time horizon and be reviewed annually to remain relevant.

### TYPICAL CIP GOALS

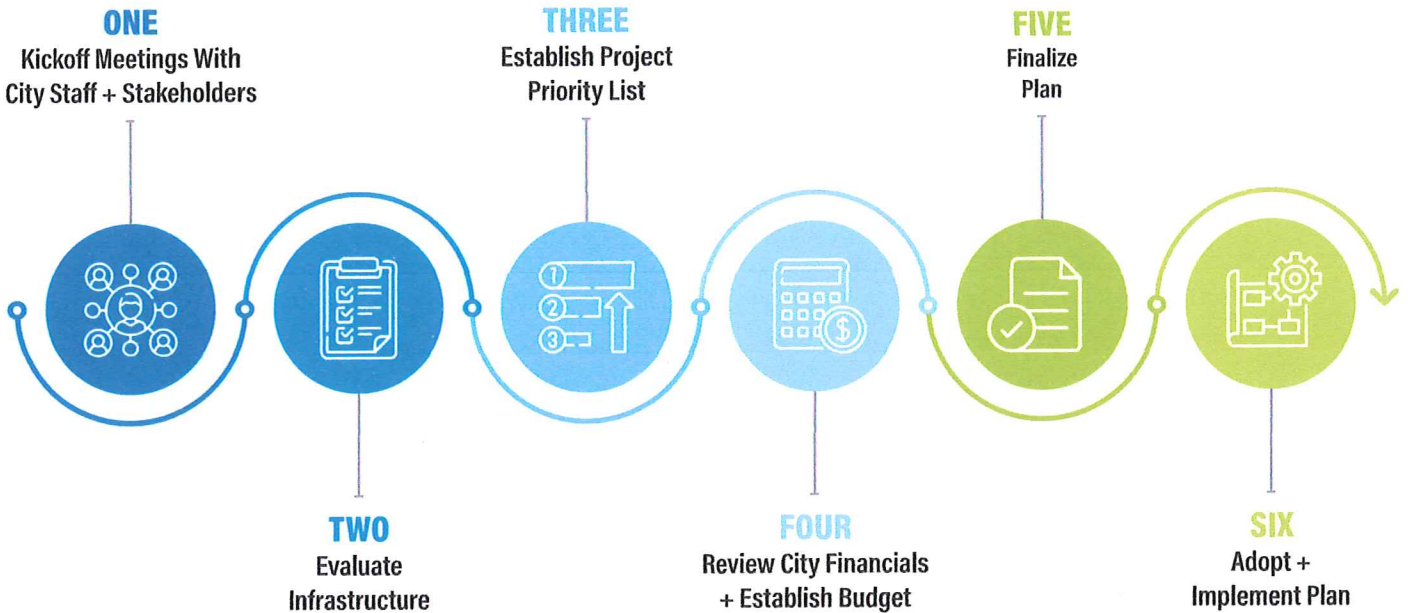
- Provide a systematic approach to planning and initiating capital projects, allowing cities to plan the location, timing, and financing of public improvements
- Develop a realistic program of capital spending within a city's projected fiscal capability to finance projects, avoiding significant changes in the tax levy or bonded indebtedness
- Coordinate public and private improvement projects to allow adequate planning time for design and engineering, eliminating duplication of efforts and expenses
- Inform the public about proposed future projects and expenditures, providing a guiding document for community leaders
- Provide the planning and lead time schedules required for successful applications to federal and state grants and other funding sources
- Develop a cost estimate for each capital expense that includes all project costs in order support financial planning and programming





## CIP Development Timeline + Milestones

A CIP typically takes four to six months to complete. It should have a 5–10 year time horizon and be reviewed annually.



### FUNDING SOURCES

The following is a list of funding sources that are often evaluated during the CIP development process.

- Current Revenues
- General Fund
- General Fund Reserves
- General Obligation (GO) Bonds
- Private Sector Funding
- Revenue Bonds
- Special Funds
- State Grant Programs
- State Revolving Loan Fund (SRF)
- U.S. Department of Agriculture (USDA) Rural Development
- Tax Increment Financing (TIF)
- Sanitary Sewer Utility Revenues
- Stormwater Utility Revenues
- Water Utility Revenues

**Lewis & Clark Regional Water System**  
**Estimated Final True-up Debits and Credits - November 27, 2023**

Member System	Estimated Additional Indexing on Prepayments (FY2024\$) <sup>3</sup>	Interest earned on Payments and Prepayments (Actual) <sup>2</sup>	(Debit) or Credit Balance (FY2024\$)	Increase in Debit from Last Year (FY2023)
Beresford <sup>4</sup>	\$ 223,545.43	\$ 87,237.12	\$ (136,308.32)	\$ (7,594.05)
Centerville	\$ -	\$ 6,196.72	\$ 6,196.72	\$ -
Harrisburg	\$ -	\$ 59,221.73	\$ 59,221.73	\$ -
Hull <sup>1</sup>	\$ -	\$ -	\$ -	\$ -
Lennox	\$ -	\$ 35,683.39	\$ 35,683.39	\$ -
Lincoln County RWS	\$ -	\$ 143,070.33	\$ 143,070.33	\$ -
Lincoln-Pipestone RWS <sup>1</sup>	\$ -	\$ -	\$ -	\$ -
Luverne	\$ -	\$ 75,374.14	\$ 75,374.14	\$ -
Madison	\$ -	\$ 75,992.98	\$ 75,992.98	\$ -
MCWC	\$ -	\$ 171,682.93	\$ 171,682.93	\$ -
Parker	\$ -	\$ 15,359.57	\$ 15,359.57	\$ -
Rock County RWD	\$ -	\$ 22,651.17	\$ 22,651.17	\$ -
Rock Rapids	\$ -	\$ 39,030.05	\$ 39,030.05	\$ -
Sheldon	\$ -	\$ 99,144.21	\$ 99,144.21	\$ -
Sibley	\$ -	\$ 49,474.59	\$ 49,474.59	\$ -
Sioux Center	\$ -	\$ 45,609.80	\$ 45,609.80	\$ -
Sioux Falls	\$ 9,030,071.93	\$ 2,867,376.12	\$ (6,162,695.82)	\$ (306,759.97)
South Lincoln RWS	\$ -	\$ 23,492.00	\$ 23,492.00	\$ -
Tea	\$ -	\$ 111,896.36	\$ 111,896.36	\$ -
Worthington	\$ -	\$ 148,292.82	\$ 148,292.82	\$ -
	\$ 9,253,617.36	\$ 4,076,786.04	\$ (5,176,831.32)	\$ (314,354.02)

<sup>1</sup> These are the amounts of additional indexing on prepayments that four members elected not to pay in FY2009 or "let it ride". These amounts will continue to be indexed. All other members paid their indexing. Hull and Lincoln-Pipestone RWS made their payment in FY2020.

<sup>2</sup> These are the amounts of actual interest earned on member payments from FY1990 through FY2014. The distribution of interest to the members varies throughout the calculation:

- ✓ FY1990 through FY2003 - all members receive a share of the earned interest except for Rock Rapids who acquired original capacity in FY2004.
- ✓ FY2004 through FY2007 - all members receive a share of the earned interest.
- ✓ FY2008 through FY2014 - all members receive a share of the earned interest except for Parker and Centerville who did not pre-pay. The other 18 members began pre-paying in FY2008.

These numbers will not be indexed since no further interest was accrued in accordance with the 2nd Amendment to the ARCA.

<sup>3</sup> Reclamation publishes its Construction Cost Trends on a quarterly basis. The last data published by Reclamation was for July 2023. The October 2023 data will not be released until late November or December 2023. The actual increase was approximately 2.58% through July 2023 (for 3 quarters). Projecting through the 4th quarter of 2023 results in an estimated October 2023 L&C composite index number of 3.1495 (or about 3.52% for the year).

<sup>4</sup> Beresford made a payment of \$28,750 in December 2022 to mitigate the annual increase.



**CHANGE ORDER NO.: 2**

Owner: **City of Beresford**

Owner's Project No.:

Engineer: **Banner Associates, Inc.**

Engineer's Project No.: **23228.00**

Contractor: **Siteworks, LLC**

Contractor's Project No.:

Project: **Beresford Wastewater Treatment Facility Improvements**

Contract Name:

Date Issued: **August 16, 2024**

Effective Date of Change Order: **August 19, 2024**

The Contract is modified as follows upon execution of this Change Order:

Description:

**Modify SAGR Bed #3 (Southwest SAGR) to facilitate dewatering**

Water infiltration has been occurring in SAGR bed #3, resulting in constant standing water in the bottom of the bed. Siteworks has made attempts to dewater using sumps and dewatering pumps; however, the pit did not dewater fast enough to keep the bottom of the SAGR bed dry even during hot and dry conditions. The other three SAGR beds have remained dry enough to remain workable. If the bottom of the SAGR bed is too wet, the SAGR liner can't be placed and the work in that cell can't continue.

Geotechnical exploration completed before the project construction had not shown high groundwater, so this condition was not anticipated. The other three SAGR beds had been dewatered with no major concern. Geotek, a geotechnical specialist, visited the site to evaluate the conditions after Siteworks had spent several days attempting to dewater SAGR bed #3. Based on the type of soil and rate of infiltration, it was Geotek Representatives' opinion that the infiltration is a result of a sand vane or sand lense. While work could be done to locate the sand vane/lense this could take up to several weeks. The work within the other SAGR beds for HDPE liner installation and rock placement has been scheduled and if SAGR Bed 3 is delayed by several weeks, re-mobilization cost would be incurred to complete work in that bed once it is dried.

Geotek recommended mucking out an additional 6 inches of clay in SAGR Bed #3, digging out drainage channels in the bottom of the SAGR excavation, installing 6 inches of 1"x4" rock, and installing separation fabric above the rock. This work will allow the water in the bottom of the SAGR to drain as needed and the sand on top of the rock will remain dry.

The table below details the items included in Change Order #2.

Item	Description	Unit	QTY	Unit Cost
1	Muck out Southwest SAGR (Bed #3)	LS	1	\$5,656.00
2	Install 6" of 1x4 clean rock	LS	1	\$26,838.00
3	Install separation fabric	LS	1	\$2,889.60
4	Re-mobilize to site	LS	1	\$3,584.00
5	Geotek's Charge to Siteworks for Professional Fees	LS	1	\$720.00
			<b>Total</b>	<b>\$39,687.60</b>

This work has not been completed yet and the actual amounts of materials may vary from what was listed in Attachment 1. The total price of this change order is a lump sum and the amount will not change if the contractor uses more or less than what was quoted.

Attachments:

- Attachment 1 – Change Order #2 Proposal
- Attachment 2 – Geotek Recommendation
- Attachment 3 – Bill from Geotek for Analysis of Dewatering Issue

**Change in Contract Times**  
 [State Contract Times as either a specific date or a number of days]

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>6,850,000.00</u>	Original Contract Times: Substantial Completion: <u>September 30, 2025</u> Ready for final payment: _____
<del>[Increase]</del> <del>[Decrease]</del> from previously approved Change Orders No. 0 to No. <b>[1]</b> : \$ <u>10,163.95</u>	<del>[Increase]</del> <del>[Decrease]</del> from previously approved Change Orders No.0 to No. <b>1</b> Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order: \$ <u>6,860,163.95</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 30, 2025</u> Ready for final payment: _____
<del>[Increase]</del> <del>[Decrease]</del> this Change Order: \$ <u>39,687.60</u>	<del>[Increase]</del> <del>[Decrease]</del> this Change Order: Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price incorporating this Change Order: \$ <u>6,899,851.55</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 30, 2025</u> Ready for final payment: _____

Recommended by Engineer (if required)

By: Christa Timmer

Title: Project Manager

Date: 8/16/24

Authorized by Contractor

Jon Kraft

Project Manager

8/16/24

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 1

## SiteWorks Inc

4825 N Wilcox Dr, Sioux Falls, SD 57104 Ph 605.610.3344

Bay Wilson - 605.321-6680 Jason Wilson - 605.310.3971

August 16, 2024

### Muck Out South West SAGR

Item	Description	Unit	Qty	Unit Cost	Extended
1	Muck out Southwest SAGR	LS	1	5,656.00	5,656.00
2	Install 6" of 1x4 clean rock	LS	1	26,838.00	26,838.00
3	Install Separation Fabric	LS	1	2,889.60	2,889.60
4	Re mob to site	LS	1	3,584.00	3,584.00
5				-	-
6				-	-
7				-	-
<b>Total Bid Proposal</b>					<b>\$ 38,967.60</b>

#### Notes:

- Price assumes hauling of spoils to city site within 1 mile
- Price includes Hauling and Installation of 1x4 rock
- Price includes fabric over rock layer
- Price includes all equipment, material, and labor for installation
- Price is lump sum for work performed





GEOTEK ENGINEERING & TESTING SERVICES, INC. 909 East 50th Street North Sioux Falls, South Dakota 57104 605-335-5512 Fax 605-335-0773 www.geotekeng.com

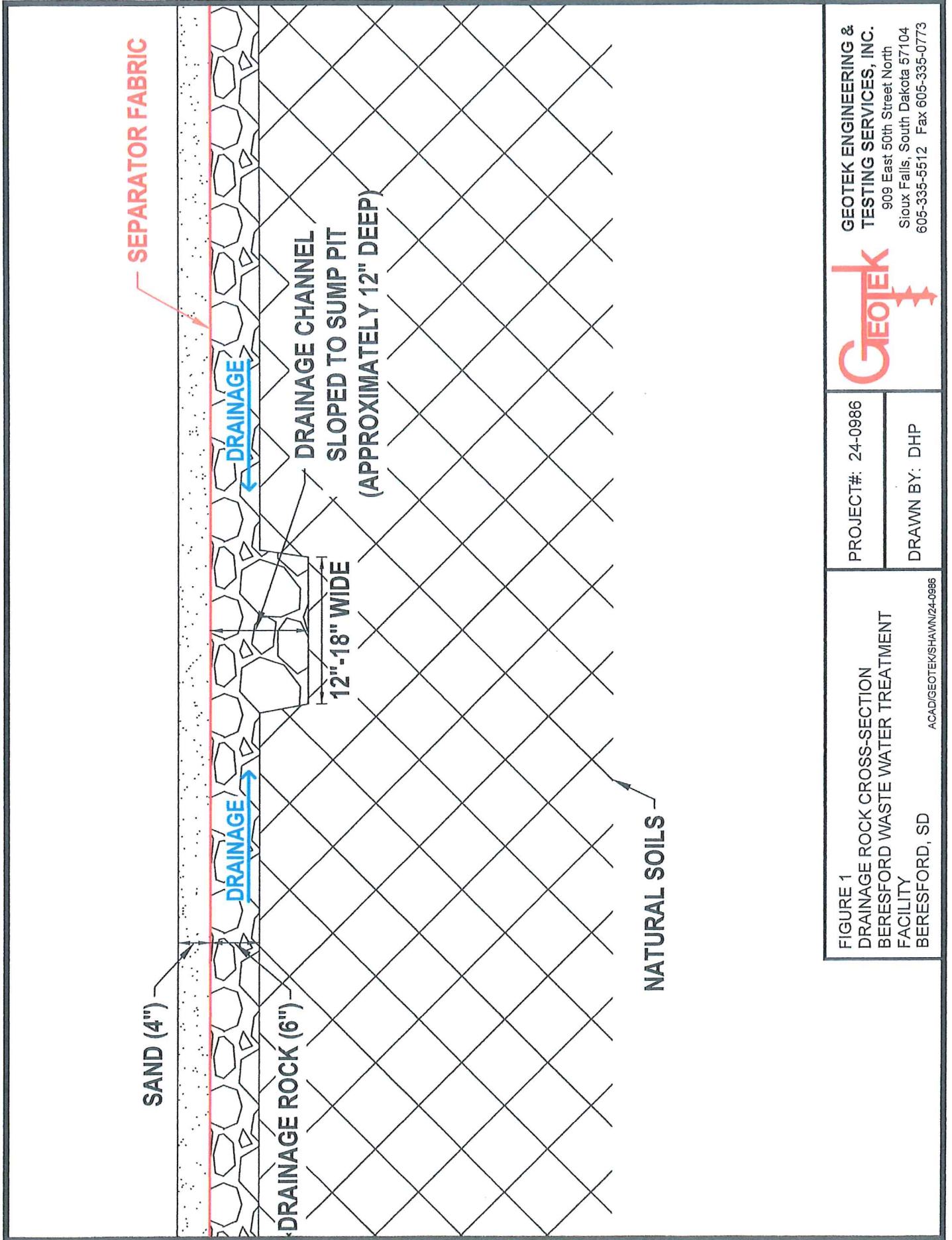
Memorandum

To: Jon Kraft, SiteWorks
From: Cody Osthus, EIT & Shawn Maassen, PE
Subject: Groundwater - SARG Ponds Beresford Waste Water Treatment Facility Beresford, South Dakota GeoTek #24-0986
Date: 08/12/2024

This correspondence is pursuant to a groundwater observation for the northwest and southwest SARG ponds located at the Beresford waste water treatment facility in Beresford, South Dakota.

Our site visits occurred on August 5th, 2024. We observed saturated soils/standing water along the west edge of the northwest SARG pond and the majority of the southwest SARG pond. We performed shallow hand auger borings (1 foot to 2 feet in depth) at the bottom of the pond elevation. The hand auger borings encountered glacial till soils to the termination depth. The soils were visually and manually classified according to the Unified Soils Classification System. Based on the soil origin encountered at the site, it is our opinion that there are sand vanes/sand lenses within the glacial till soils that is allowing water to enter the excavation.

It is our understanding that Jon with Siteworks has proposed removing 6 inches of subgrade materials from the SARG pond bottoms and replacing the subgrade materials with crushed drainage rock, followed by placing a separator fabric and then 4 inches of granular fill. It is also our understanding that sump pits will be installed within the SARG pond bottoms. We believe this option would help alleviate the groundwater issues, however it is our opinion that it would also be beneficial to construct drainage channels within the subgrade soils of the SARG pond bottoms to help facilitate drainage. The drainage channels should run along the entire length of the pond. We recommend that the drainage channels be at least 12 inches wide and be sloped to a sump pit for the water to be pumped away from the excavations. See the attached Figure 1 for a cross-section of the drainage channel.



SEPARATOR FABRIC

DRAINAGE

DRAINAGE

SAND (4")

DRAINAGE ROCK (6")

DRAINAGE CHANNEL  
SLOPED TO SUMP PIT  
(APPROXIMATELY 12" DEEP)

12"-18" WIDE

NATURAL SOILS

FIGURE 1  
DRAINAGE ROCK CROSS-SECTION  
BERESFORD WASTE WATER TREATMENT  
FACILITY  
BERESFORD, SD

PROJECT#: 24-0986  
DRAWN BY: DHP

**GEOTEK**  
 GEOTEK ENGINEERING &  
 TESTING SERVICES, INC.  
 909 East 50th Street North  
 Sioux Falls, South Dakota 57104  
 605-335-5512 Fax 605-335-0773

ACAD/GEOTEK/SHAWN/24-0986



**GEOTEK ENGINEERING  
& TESTING SERVICES, INC.**  
 909 East 50th Street North  
 Sioux Falls, South Dakota 57104  
 605-335-5512 Fax 605-335-0773  
 1-800-354-5512 www.geotekeng.com

**Invoice**

**Invoice Number: 0071905**

**Date:** 08/15/2024

**Terms:** Net 30

**Type:** 20

**P.O. Number:**

**Project ID Number:** 240986-002

SiteWorks  
 4825 N. Wilcox Drive  
 Sioux Falls, SD 57104

John Kraft

Project Information  
 Beresford Waste Water Treatment Facility  
 Beresford, SD

Description	Quantity	Unit Cost	Amount
EARTHWORK TESTS/OBSERVATION/ REPORTING (GROUNDWATER - SARG PONDS)			
Staff Engineer Mobilization	1.00 TRIP	240.00	\$240.00
Staff Engineer	4.00 HOUR	120.00	\$480.00
STEEL TESTS/OBSERVATION/REPORTING			
Certified Weld Inspector Mob.	1.00 TRIP	240.00	\$240.00
Certified Weld Inspector	4.50 HOUR	115.00	\$517.50

Balances not paid within 30 days of invoice date are  
 subject to 1 1/2% per month FINANCE CHARGE.  
 CREDIT CARDS NOT ACCEPTED

Net Invoice: \$1,477.50

Sales Tax: \$91.61

**Invoice Total: \$1,569.11**

## Jerry Zeimetz

---

**From:** Ben Reiter <ben.reiter@beresfordbridges.com>  
**Sent:** Friday, August 16, 2024 1:31 PM  
**To:** Jerry Zeimetz; Elaine Johnson  
**Subject:** [\*EXT\*]New Hire at The Bridges!

**CAUTION:**This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Jerry,

If you could add Megan Buom to the City Council meeting that would be great. She will be a Bartender/ server at \$11.20 per hour. Let me know if you have any questions.

Thanks

--

**Ben Reiter**

GM / Head Golf Professional

The Bridges at Beresford

605-763-2202



August 8, 2024

To: Jane Norling, Librarian/City of Beresford

This letter is to inform you that my last day working at the Beresford Library will be August 31, 2024. It has been a pleasure to work at the library with Jane, Barb and Annie. Jane is an exceptional library director and the Beresford Library is like no other library I've seen. The ladies are terrific co-workers and have become friends as well.

My leaving is because of my husband's job taking us away to a different state, otherwise I would continue to work at the library. It has been a pleasure working there and for the City of Beresford.

Sincerely,

  
Jennifer Clever



## Jerry Zeimetz

---

**From:** Troy Larson <tlarson@lcrws.org>  
**Sent:** Wednesday, August 14, 2024 2:05 PM  
**To:** Jeff Heidebrecht; Jerry Zeimetz; Brad Preheim; Kristin Hazen; Adam Jans; John Stearns; Lloyd Poppens (lloydpoppens@gmail.com); Ralph Hammer (rhammer1@svtv.com); Ralph Hammer (2) (opahammer@gmail.com)  
**Subject:** [\*EXT\*]Tour opportunities

**CAUTION:**This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Beresford, Centerville, Parker and South Lincoln,

In case you have any employees and/or council-board members who may be interested in touring the treatment plant and wellfield, we have a couple opportunities for them.

We have a group from Lennox touring on Sept. 13 and a group from Luverne touring on Sept. 30. On Sept. 13 we'll start the tour at 9:45 and have lunch afterward. Should be done with lunch around noon. On Sept. 30 we'll start with lunch at 11:45 and then tour afterward. Should be done with the tour around 2:00. L&C's treat for lunch.

Let me know if there is any interest in coming along. Just contacting you four since you're close by.

*Troy Larson  
Executive Director  
Lewis & Clark Regional Water System  
605-368-2400 office  
605-310-0560 cell*

City of Beresford – Travel Voucher

Name: Elaine Johnson, Jerry Zeimetz, Mike Schurch, Eli Seeley, Mike Antonson

- 1. Destination: Sioux Falls Jeff Heidebrecht
- 2. Reason for travel: SDML Annual Conference

(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

- 3. Departure time and date: October 8-11, 2024
- 4. Arrival time and date: \_\_\_\_\_
- 5. Cost of lodging: \_\_\_\_\_
- 6. Registration fee: \$125

Departure from destination:

- 7. Departure time and date: \_\_\_\_\_
- 8. Arrival time and date: \_\_\_\_\_

Transportation:

Personal vehicle:

Mileage claimed: \_\_\_\_\_ (Mileage reimbursement per: IRS Federal rate)

City owned vehicle:  License # \_\_\_\_\_

Commercial transportation: \_\_\_\_\_ Cost: \_\_\_\_\_

Meals claimed: \_\_\_\_\_ (Meal reimbursement at the State rate if not provided.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.)

Approving Signature for Travel: \_\_\_\_\_

Finance Officer Signature: Elaine Johnson

City of Beresford Travel Voucher

Name: Alex Debries

1. Destination & Location of Event: Pierre, SD. Law Enforcement Training Center.

2. Reason for travel: training  
(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Departure time & date: 8/20/24

4. Arrival time & date: 8/20/24

5. Cost of Lodging: 0

6. Registration fee: 0

Departure from destination:

7. Departure time & date: 8/23/24

8. Arrival time & date: 8/23/24

Transportation:

Personal Vehicle:

Mileage claimed: \_\_\_\_\_  
(Mileage reimbursement will be paid at the IRS Federal rate.)

City Owned Vehicle:  If available

Commercial Transportation: \_\_\_\_\_

Cost of commercial transportation: \_\_\_\_\_

Meals claimed: 0  
(Meals will be reimbursed at the state rate if not provided by the event host.)

Signature: Alex Debries Date: 8/15/24

My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.

Approving Signature for Travel: [Signature]

Finance Officer Signature: Claine Johnson